



**PAJARO VALLEY FIRE DISTRICT  
562 CASSERLY ROAD  
WATSONVILLE, CA 95076  
831 722-6188**



**MINUTES OF THE REGULAR MEETING FOR THE BOARD OF DIRECTORS OF THE  
PAJARO VALLEY FIRE PROTECTION DISTRICT  
November 15, 2018**

**Call to Order/Roll Call at 5pm**

Chairperson Martone  
Vice Chair White  
Director Moules  
Director Chauvet

Director Retz- Absent

**Public comments (not to exceed 3 minutes) for items not listed on the Agenda- None**

**1. Presentations:**

**A. Chief's Report, Pajaro Valley**

BC Murray reported on the following: the annual district audit was last week; BC Murray and Captain Agnelli met with a representative from Ferrara regarding the water tender; Chairperson Martone would like to get a timeline on when the specs will be available for review by the District and Vice Chair White asked what the pricing will be. BC Murray and Chief Larkin advised that the specs might be ready by the first of the year and the pricing will depend on all the changes and additions made to the Districts specifications. 4510 is being used at the training camp; training was focused on EMS and safety; Garcia is the PIO at Paradise and Rincon Fire; crews participated at youth day at the Fairgrounds and the kids used the prop; business inspections have been started and it is expected that they will be completed by the end of the year; CalFire Defensible space inspectors inspected the SRA locations in the district; there were also no calls of significance.

Director Chauvet expressed concern for the crews that they are responding to calls where violence was an issue. BC Murray advised that crews are careful.

**B. Incident Report, City of Watsonville**

No calls of significance to report.

**2. Minutes**

**A. Approval of the minutes from the regular meeting on September 20, 2018.**

Motion to approve the Minutes: Director Chauvet Second: Vice Chair White. Aye: All.

**3. Consent Agenda**

**A. Expenditure Report, vendor & deposit summary**

No questions from the Board.

**B. Year to date County report**

No questions from the Board.

**C. American Express statements**

No questions from the Board.

Motion to approve the Consent Agenda: Director Chauvet; Second: Vice Chair White. Ayes All.

#### **4. Old Business**

##### **A. City of Watsonville proposal review.**

Chief (ret) Terpstra reported on the proposal received from Watsonville Fire. The initial bid was low and the District created a subcommittee and submitted a list of questions to Fire Chief Barreto. Chief Terpstra reported that the answers to the questions given were to his satisfaction. Chief (ret) Terpstra reviewed that the calculations had been for one crew instead of the three platoons needed to provide the full coverage needed. The final spreadsheet shows staffing that now approaches \$2.4 million. Currently with the contract with CalFire the District will have a deficit of \$300K and the Watsonville Fire contract would be a higher deficit. Chief Terpstra's presented the Board with some options. Option 1) meet with the City of Watsonville and review the options presented and make adjustments as necessary to meet the funding available which may still not be feasible for the District; 2) stay with CalFire and determine how to increase revenues or adjust service expectations- dropping from 3-0 staffing to 2-0 staffing. Chief Terpstra also advised that the Watsonville Firefighters are in arbitration and depending on the outcome, the staffing costs could increase even more.

Chairperson Martone reviewed some options that could be adjusted to reduce the cost of the Watsonville Fire contract. These would all be dependent on Watsonville's ability to renegotiate the contract. Chief Larkin advised that the cost of the Fire Marshall currently being payed for provides for half of a position through the contract but it does take more than half a position to do the job.

Chief Terpstra also showed the 2-0 staffing option which would only provide a captain and an engineer. If the District would want a paramedic option then the cost would be an additional 10%. Mr. Terpstra suggested that the Board look at ensuring that the District provides all-risk service. Paramedic service can be provided by the ambulance company as it is currently provided.

The Board discussed options available to the District. Chief Terpstra again cautioned that depending on the outcome of the arbitration the staffing costs would increase. Watsonville Firefighters are currently the lowest paid in the County. BC Murray also reminded the Board that the City of Watsonville currently has Measure G that provides for additional fire staffing.

Chairperson Martone asked the Board to discuss what direction the District should take. The Board agreed that with the unknown costs, the Watsonville contract appears unfeasible. Chief Larkin advised the Board to do their due diligence in determining what is best for the District. Chairperson Martone motioned to send a letter to Chief Barreto thanking him for his time with the contract. Ayes- All. The Board thanked Chief Terpstra for his assistance in reviewing the contract. Chairperson Martone advised the Board that in July 2020 the District will have a \$300K deficit in continuing with the CalFire contract. Chief Larkin suggested that the Board look at other options to increase revenue for the District to make up for the deficit. Chairperson Martone asked BC Murray for what the options would be to purchase a type 3 water tender that could be leased to CalFire to get funding for the District. Chief Larkin also advised that with a new governor coming in, there may be changes to procedures.

Chief Terpstra advised that the Board could look at charging first responder fees. AMR would do the billing for the District. Chairperson Martone asked that the first responder fees and the purchase of a type 3 water tender be placed on the January agenda.

## **5. New Business**

### **A. Develop and approve the 2019 Board meeting schedule.**

The May meeting was moved to the 4th Thursday due to the Board's schedules. Motion to accept the change by Director Moules. Second by Director Chauvet. Ayes- all

### **B. Review of bids to paint the Fire Station**

BC Murray was able to get two bids. No response from the third contractor. Motion by Director Chauvet to accept Brent Garvey bid. Second by Vice Chair White. Ayes- all

### **C. Strategic Plan review**

BC Murray presented the 2006 Strategic Plan as a guide for the Board to discuss the future of the District. Director Chauvet volunteered to work on a subcommittee that will report by the March meeting. Vice Chair White will work with Director Chauvet.

## **6. Correspondence**

### **A. None**

## **7. Discussion**

BC Murray reported that a tour of the facility by the Board was requested and with daylight saving time it is too dark. The Board agreed that the January meeting will be moved to 4pm.

Director Moules asked regarding the fire danger in the creek area. BC Murray and Chief Larkin reported that they are meeting with their resource management staff to determine the best course of action.

## **8. Agenda items for the next meeting**

### **A. Selection of Chairperson and Vice Chairperson**

### **B. Annual review of how staff processes and pay warrants.**

### **C. Review of Board Members Attendance Policy**

## **9. Adjournment**

Motion to adjourn by Director Chauvet Second: Director Moules. Meeting adjourned at 6:05pm

**Next regular scheduled Board meeting  
January 17, 2019 @4:00 p.m.**