



PAJARO VALLEY FIRE PROTECTION DISTRICT
562 CASSERLY RD, WATSONVILLE, CA (831)722-6188

AGENDA & PUBLIC NOTICE

REGULAR MEETING OF THE BOARD OF DIRECTORS
of the

PAJARO VALLEY FIRE PROTECTION DISTRICT

on

Thursday, December 18th, 2025

Meeting to be held at the Pajaro Valley Fire Station

562 Casserly Rd, Watsonville, CA 95076 commencing at 5:00 p.m.

1.0 Call to Order

1.1 Pledge of Allegiance

1.2 Call Meeting to Order - Roll Call

Director Erbe, Director Dellamonica, Director Moules, Director Sampson, Director Martone

2.0 Agenda Amendments

Per Government Code §54954.2, the legislative body may take action on items of business not appearing on the posted agenda under any of the three conditions stated below. Prior to discussing any item pursuant to this subdivision, the legislative body shall publicly identify the item.

(1) Upon a determination by a majority vote of the legislative body that an emergency situation exists, as defined in §54956.5.

(2) Upon a determination by a two-thirds vote of the Board members present at the meeting (i.e. 4 if 5 are present) , or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District after the agenda was posted as specified in subdivision (a) of §54956.5. 1

(3) The item was agendaized at a prior meeting of the Board not more than five calendar days before the date action is taken on the item, and at the prior Board meeting the item was continued to the Board meeting at which action is being taken.

2.1 Additions to Agenda

3.0 Oral Communications

Public Comment on matters not on the agenda: Public Comment should ordinarily be limited to 3 minutes per person. There can be no deliberation or action on items not on the agenda. The Board may refer a matter to staff or schedule discussion for future meetings. The public should address the Board on items on the agenda during the Boards consideration of the item.

3.1 Public Oral Communication

3.2 Staff Oral Communication

3.3 Board Oral Communication



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4.0 Consent Agenda

Matters listed under the Consent Agenda will be acted upon by one motion affirming the action recommended. There will be no separate discussion on items unless members of the Board or Staff request the removal of an item for separate action.

- 4.1 Minutes** – Approval of the minutes from the Regular Board meeting on November 12th, 2025.
- 4.2 Claims Disbursement** – Expenditure report, Vendor & Deposit summary, Year to Date Financial Report and American Express Statement

Motion:

Second:

All in favor:

5.0 Presentations

- 5.1** Pajaro Valley Chief's Report & Run Report for November
- 5.2** Watsonville Run Report for November

6.0 Committee Reports

Standing Committees are subject to all Brown Act requirements. Ad hoc committees are not subject to the Brown Act noticing and agenda requirements. A written agenda is prepared and posted at least 72 hours prior to standing committee meetings. An opportunity is provided for public input at standing committee meetings.

- 6.1** Strategic Planning Committee – None
- 6.2** Finance Committee – None
- 6.3** Audit Committee – BC Urbani will give report during Tab 8.4
- 6.4** LAFCO Ad HOC Committee – Chair Martone & Director Dellamonica
- 6.5** BESS Working Group – Chair Martone & Director Dellamonica

7.0 Continuing Business

7.1 2026 Regular Board Meeting Schedule Discussion

Board to review the 2026 meeting schedule and make any necessary changes.

Recommended Action: Board to discuss, change and approve the 2026 Regular Board of Directors meeting schedule for 2026.

Motions

- *To approve the presented 2026 PVFPD Regular Board of Directors meeting schedule for 2026*

Motion:

Second:

Roll Call Vote:

7.2 Pajaro Valley FPD / Watsonville FD Contract Update

The Board will receive an update if there has been a response from Watsonville City Fire Department representatives.

Recommended Action: Discuss and/or give any directions to staff if needed.



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8.0 New Business

All items listed in New Business are intended to provide an opportunity for public discussion and board deliberation of each item listed. The following procedure pertains to each New Business Item: 1) Board/Staff Member Explanation; 2) Board of Directors Questions; 3) Public Comment; 4) Board Member Deliberation; 5) Decision.

8.1 Board to recognize Deputy Fire Marshall/Fire Captain Chris Walters for his years of service to Pajaro Valley Fire District

Board to thank Chris for his service to Pajaro Valley FPD and wish him the best with his retirement starting at the end of 2025.

Recommended Action: No action needed.

8.2 Deficit Spending and Add Additional Staffing

Board to discuss deficit spending and add additional staffing on the fire engine.

Recommended Action: Board to have discussion, give directions to staff and/or make a motion if needed.

Motion:

Second:

Roll Call Vote

8.3 Pajaro Valley Fire Board Meeting Procedures

Board to discuss and make any necessary changes to the Pajaro Valley Fire Board Meeting Procedures

Recommended Action: Board to have discussion, make changes, give directions to staff and/or make a motion if needed.

Motion:

Second:

Roll Call Vote

8.4 2024-2025 District Annual Audit Review

Board to review the district's 2024-2025 Annual Audit documents and report from BC Urbani.

Recommended Action: No action needed.

9.0 Correspondence

9.1 Don Jarvis email from November 11th, 2026 regarding the 2025 218 Benefit Assessment Engineers Report

9.2 Becky Steinbruner email from December 15, 2025 regarding BESS facility water run off.

10.0 Agenda items for the next meeting

2026 Chair, Vice Chair, Committee appointments

11.0 Adjournment

Motion:

Second:

All in favor:

Time:



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Note: The Board Chair requests that if you have any questions or wish clarification or additional information about any item on the agenda or contained in the attached materials, please call the Fire Chief at (831) 722-6188 before the meeting. Information regarding items on the agenda may be reviewed at that Pajaro Valley Fire Station located at 562 Casserly Rd, Watsonville, CA 95076, or you may view the agenda on our website www.pajarovalleyfire.com

Members of the Pajaro Valley Fire District Board of Directors shall attend meetings in person unless remote participation is permitted by law. In the event that any member of the Board participates in a meeting by teleconference or video conference, pursuant to the Ralph M. Brown Act, Government Code Section 54953, all votes shall be by roll call. Members of the public that wish to attend and/or participate in a meeting may do so in person.

Americans with Disability Act

The Pajaro Valley Fire station is an accessible facility. If you wish to attend a meeting and you will require assistance in order to attend and /or participate, please call the district at (831) 722-6188 in advance of the meeting and every effort will be made to accommodate your attendance and participation.