



PAJARO VALLEY FIRE PROTECTION DISTRICT
562 CASSERLY ROAD, WATSONVILLE, CA (831) 722-6188

MINUTES OF THE REGULAR MEETING FOR THE BOARD OF DIRECTORS OF THE
PAJARO VALLEY FIRE PROTECTION DISTRICT

Wednesday, August 20, 2025

1.0 Call to Order

1.1 Call Meeting to Order - Roll Call at 5:00pm

Present:

Chair Martone; Vice Chair Moules; Director Dellamonica; Director Erbe

Excused Absence: Director Sampson (Jury Duty)

2.0 Agenda Amendments

2.1 Additions to Agenda- NONE

2.0 Public Comments - NONE

3.0 Consent Agenda

3.1 Minutes – Approval of the minutes from the Regular Board meeting on June 19, 2025

3.2 Claims Disbursement-Expenditure report, Vendor & Deposit summary, Year to Date Financial Report and American Express Statement

Motion: Vice Chair Moules

Second: Director Erbe

All in favor: All

4.0 Presentations

4.1 Pajaro Valley Chief's Report & Run Report for June and July

BC Urbani reported the following:

- No significant incidents to report
- Letter submitted to Watsonville Fire to renegotiate contract, awaiting response
- Apparatus bay door repair completed. Front and back bay doors were swapped to minimize color differences.
- Crews attended National Night Out at Pinto Lake Park. Booth was staffed and an engine was on display.
- Supervisor DeSerpa did a tour of the station and BC Urbani showed her around the District.
- Attempting to enter the District's patch collection in the Santa Cruz County Fair. Waiting for response from Fair personnel since the deadline had passed.

Chair Martone inquired about the status of the letter to Watsonville. BC Urbani reported that there is currently an Acting Fire Chief, Corey Schaefer, and he is awaiting a response. Director Dellamonica reported that he spoke to Chief Schaefer, and he is also waiting to hear back from him. Chief Schaefer advised Director Dellamonica that he will be checking with the City Manager to determine

if he has the authority to make any changes. The Board discussed the need to resend a letter to the City Manager. Director Dellamonica advised that he will also call Chief Schaefer again.

Director Dellamonica asked regarding Supervisor DeSerpa's visit. BC Urbani reported that she spent a couple hours touring the station and the District.

4.2 Watsonville Run Report- No questions from the Board.

5.0 Committee Reports

5.1 Strategic Planning Committee- None

5.2 Finance Committee- Director Dellamonica & Director Erbe. Met two weeks ago and reviewed the budget items. Funds were balanced. They determined that it is ready for presentation and approval.

5.3 Audit Committee-BC Urbani reported that the audit has started earlier than usual but with the early start date, the audit may be done by November which will meet County deadlines. Maze & Associates is conducting the audit.

5.4 LAFCO Ad HOC Committee- Chair Martone & Director Dellamonica. Met with SCI and will be sending out 218 assessment ballots on Oct. 22nd. The mosquito abatement team will be doing a 218 assessment as well which may cause some confusion to constituents. Another meeting is scheduled with SCI on August 21, 2025. The Board discussed the process and parameters for the 218 assessment and how to keep it clear and easy to understand by the public.

6.0 Continuing Business

6.1 Pitch-In Santa Cruz County

Board to discuss support of Pitch In Santa Cruz County and placing a sign in front of the Pajaro Valley Fire Station

Recommended Action: Discuss and give any directions to staff if needed.

Chair Martone read the letter received from Pitch In Santa Cruz regarding the cleanup events they are holding. Chair Martone supports displaying Pitch In Santa Cruz signs and asked that Chief Wilson at CalFire display them as well. The Board discussed and agreed to display the signs

7.0 New Business

7.1 Resolution 2025-09 Application to Director of Industrial Relations

Board to review the application to the Director of Industrial Relations for a Certificate of Consent to Self-Insure Workers Compensation Liabilities

Recommended Action: Adopt by motion Resolution 2025-09 and the application to the Director of Industrial Relations.

BC Urbani reported that the resolution will be sent to Workers Comp stating that Pajaro Valley Fire is self-insured. This is workers compensation for the Board members. The new form is required due to a change in insurance carriers.

Motion- Director Dellamonica

Second: Vice Chair Moules

All in favor: All

7.2 Central Fire Protection District Intergovernmental Agreement for Motor Vehicle Repairs Contract Renewal

Board to review the contract and the schedule of fees.

Recommended Action: Review and approve contract for Motor Vehicle Repairs.

BC Urbani reported that the rates have increased but the price is still lower than that of other mechanics.

Motion: Director Erbe

Second: Director Dellamonica

All in favor: All

8.0 Correspondence

8.1 Joe Serrano – LAFCO- Letter Call for COB Candidates 7-15-25

8.2 Joe Serrano – LAFCO- Letter Call for COB Candidates 8-5-25

BC Urbani reported that the Board has received a letter from Mr. Serrano with LAFCO regarding COB candidates stating that the deadline has been extended.

9.0 Agenda items for the next meeting

- 218 Assessment
- Budget

10.0 Adjournment

Motion: Director Erbe

Second: Vice Chair Moules

All in favor: All

Time: 5:29 pm

Attest:

August 20, 2025


Mike Urbani
Board Secretary


Dave Martone
Board Chair

