



PAJARO VALLEY FIRE DISTRICT
562 CASSERLY ROAD
WATSONVILLE, CA 95076
831 722-6188



MINUTES OF THE REGULAR MEETING FOR THE BOARD OF DIRECTORS OF THE
PAJARO VALLEY FIRE PROTECTION DISTRICT

March 21, 2019

Call to Order/Roll Call: 5:00

Present:

Chairperson Martone
Vice Chairperson White
Director Chauvet

Director Moules
Director Erbe

Public comments (not to exceed 3 minutes) for items not listed on the Agenda: None

1. **Presentations:**

A. Chief's Report, Pajaro Valley

BC Muray reported on the following:

- Chief Pablo Barreto from Watsonville Fire has moved on to Salinas Fire.
- There were no calls of significance to report during this period.
- During the rain storms, cars were driving into flooded areas on Paulsen and Whiting Roads with their families. County Roads can't just close the road during rainy season so they are looking for solutions.
- Apparatus are all in service.
- Two crew members attended training.
- The painting of the station has been completed. More paint was needed on the doors than expected. Outbuildings were also painted.
- Station alarm system was malfunctioning due to an amplifier that had gone bad. It is now back in service.
- The generator is malfunctioning. This will need to get repaired and it will cost \$3,800.
- Engineer Garcia has accepted a temporary assignment as a captain overseeing National Guard crews (21 members) working on fuel reduction. Chief Larkin discussed how the National Guard crews will assist with the fuel reduction work that is needed in the State.
- Eng Boyington has graduated from the academy.
- FAE Garcia participated in WHS career day.
- Defensible space inspections will be conducted in the spring.

B. Incident Report, City of Watsonville

No reports of significance.

2. Minutes

- A. Approval of the minutes from the regular meeting on January 17, 2019
*Motion approving the Minutes: Director Chauvet Second: Director Erbe
All in favor: Yes, with the adjustment correcting that Vice Chair White was not absent but had arrived late.*

3. Consent Agenda

- A. Expenditure Report, vendor & deposit summary
B. Year to date County report
C. American Express statements
Director Chauvet questioned a \$700 charge. BC Murray advised that it was for SCBA equipment. BC Murray reviewed the expenditure report and deposit summary process and the year to date County report. BC Murray also reviewed CALPERS and its impact to the District.
*Motion approving the Consent Agenda by Vice Chair White Second: Director Moules
all in favor: All*

4. Old Business

- A. Audit Final Report FY 17/18
BC Murray reported that it was the second year with Mays and Associates. Waiting for their report.
- B. Water Tender Purchase Staff Report
BC Murray reported that Captain Agnelli has been working with Ferrara to build the next water tender. Looking to build a tactical water tender that will be easy to maneuver. BC Murray anticipates selling the current water tender and applying those funds towards the purchase of the new water tender. There will be no equipment costs- the current equipment will be utilized.
- C. Strategic Plan Committee report and review
Chairperson Martone reported that he and Vice Chairperson White reviewed the strategic plan. BC Murray reviewed the changes and updates with the Board and discussed why they were made. The strategic plan also listed the District's weakness and BC Murray reviewed the list. The Board discussed the listed opportunities and threats to the district as well as the option to do cost recovery. BC Delamonica explained how it would potentially work. BC Murray reported that the fire prevention fees are also being reviewed. Chief Larkin reviewed how the fire prevention fees and inspections would work. The Board discussed various funding sources that would be beneficial to the District as well as the need to add the CALPERS unfunded liability; maintaining our ISO rating which could be affected if our staffing is reduced; increased costs to maintain staffing; and annexations.
The Board discussed social media options to communicate with the community and the need to participate and train in disaster preparedness.

5. New Business

- A. Resolution 2019-1 approving the appropriations limit for fiscal year 2018-2019
*Motion approving the resolution: Director Chauvet Second: Director Moules
all in favor: all*

6. Correspondence
None

7. **Discussion**

BC Murray has reached out to website developers for a cost estimate. Costs range from \$10K to \$14K. BC Murray is looking at having someone internally work on the website to keep the website updated. Director Moules asked about having an open house. Vice Chair suggested using NextDoor as part of social media outreach. Chief Larkin suggested bringing the website up to date and making it easier for office staff to do updates.

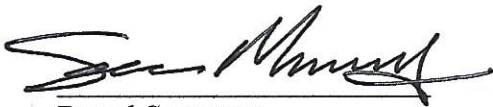
Chief Larkin advised that CalFire will start staffing engines on April 15th because a quick drying period is anticipated. This is two months sooner than usual.

8. **Agenda items for the next meeting**


- A. Preliminary Budget Resolution
- B. Fire Marshal Fee Ordinance
- C. Strategic Plan
- D. Water Tender

9. **Adjournment**

Motion to adjourn: Director Chauvet Second Director Erbe all in favor; All Time 6:43



Board Secretary



Board Chairperson