



**PAJARO VALLEY FIRE DISTRICT**  
**562 CASSERLY ROAD**  
**WATSONVILLE, CA 95076**  
**831 722-6188**



**MINUTES OF THE REGULAR MEETING FOR THE BOARD OF DIRECTORS OF THE  
PAJARO VALLEY FIRE PROTECTION DISTRICT**

**May 23, 2019**

**Call to Order/Roll Call at 5:02**

**Chair Martone                      Director Moules**  
**Director Erbe                        Director Chauvet**

**Absent : Vice Chair White**

**Public comments (not to exceed 3 minutes) for items not listed on the Agenda**

**A. Preliminary Budget resolution 2019-02 for fiscal year 2019/2020**

**A. Receive staff report**

BC Murray reported that the Finance committee met. County is anticipating 4.5% increase in property revenue. Budget is set to 3-person staffing. Contract went up \$91K for staffing. Purchase of water tender is \$229K.

BC Murray gave a preliminary budget review. Fund balance includes \$91K for rental of engine. PERS unfunded liability is at \$36K. Last year it was \$26K. All retirees will be part of the unfunded liability. It will increase as more retirements occur. PPE budget was increased but an application has been submitted for a grant. Radio budget was increased to purchase a new radio for the new water tender. Maintenance and mobile equipment was reduced. BC Murray reviewed the contract costs and accounts where the budget has been increased. Professional services increased to \$1.9M. Watsonville contract increasing to \$72K, Netcom services stayed the same. CalFire contract costs are shown at top step but the District is only charged actual costs. PGE costs are also increasing but it is unclear what is causing the increase.

**B. Open public hearing: Public comment opened at 5:19**

**C. Receive public comment : No public comment**

**D. Close public comment : Public comment closed at 5:19**

**E. Board Discussion**

Director Moules asked regarding the cost of the dumpster. BC Murray reported that the District pays for the full cost but discussions are being held regarding a cost sharing with the Foothill Firefighters.

**Consider adopting resolution 2019-02 approving the preliminary budget for FY 19-20**  
**Motion approving resolution 2019- 02 by Director Chauvet; Second by Director**  
**Moules. All in favor: All**

## **B. Fee Schedule Ordinance 2019-03**

### **A. Receive staff report**

BC Murray reported that the fire marshal fees were last revised in 2009. It is estimated that the cost for fire marshal services have gone up 25% due to increased staffing costs, administrative costs, equipment costs.

Current cost is \$115 per hour, with new total it is about \$130 per hour. The County is adopting the same fee.

### **B. Open public hearing: Public hearing opened at 5:26**

### **C. Receive public comment : No public comment**

### **D. Close public comment : Public comment closed at 5:26**

### **E. Board Discussion**

Consider adopting ordinance 2019-03 Fee Schedule Ordinance

**Motion approving resolution 2019-03 by Director Erbe; Second by Director Moules. All in favor: All**

## **2. Presentations:**

### **A. Chief's Report, Pajaro Valley**

BC Murray reported the following:

- There were no calls of significance.
- Engine 4535 is having a fuel injection pump problems and other issues. It is anticipated that we will have it back next week.
- Crews have been training.
- No current issues with the facility.
- Captain Steve Io retired in May. Mike Urbani transferred from Corralitos to fill in behind Steve Io.
- Crews are moving into defensible space inspections- there is no charge for these inspections. Crews talk to the property owners about what they can do to protect their home.

**B. Incident Report, City of Watsonville – No calls of significance and no questions from the Board.**

## **3. Minutes**

**A. Approval of the minutes from the regular board meeting on March 21, 2019.**

**Motion approving the minutes by Director Chauvet; Second by Director Erbe  
All in favor: All**

**B. Approval of the minutes from the special meeting on March 27, 2019.**

**Motion approving the minutes by Director Moules; Second by Director Chauvet  
All in favor: All**

## **4. Consent Agenda**

### **A. Expenditure report, vendor & deposit summary**

### **B. Year to date County report**

### **C. American Express statements**

**Motion approving consent and expenditure report Chauvet Second Moules  
All in Favor All**

**5. Old Business**

- A. Strategic Plan final review and approval.

BC Murray asked the Board members to review the strategic plan and let him know if there are any changes that need to be made. The Board asked that it be moved for approval to the July agenda.

**6. New Business**

- A. Resolution 2019-04 approving the temporary transfer of funds.

**Motion approving resolution 2019-04 by Director Chauvet; Second by Director Erbe. All in favor: All**

- B. Review Proposals for resealing the asphalt of the Fire Station & Casserly Hall parking lot.

- A. Review attached vender proposals.

BC Murray reported that he requested three quotes to reseal the asphalt on the whole property and received two quotes. The lines will be repainted as well. BC Murray will approach Foothill Firefighters to share the cost of the repaving and striping. The Board moved the item to the July meeting to confirm that the costs will be shared.

**7. Correspondence**

- A. None

**8. Discussion**

- A. Website Redesign

BC Murray showed the Board the redesigned website and reported that updates can be done in house. A Board login has also been added to allow the Board to review documents.

Director Moules asked regarding the Open House, BC Murray reported that it will be in October and he will be doing more public outreach.

- B. Nextdoor Account

BC Murray showed the Board the NextDoor account for the District. It will be used to announce events or fire prevention/safety information. It will not be used to announce current incidents.

**9. Agenda items for the next meeting**

- A. LAFCO Presentation

BC Murray reported that Pat McCormick has retired. His replacement will be at the July meeting to do a presentation on LAFCO.

- B. Strategic Plan Final Review

- C. Approval of Funds to reseal the asphalt at Fire Station and Casserly Hall parking lot.

- 10. Adjournment**  
**Motion to adjourn by Director Chauvet; Second by Director Erbe.**  
**All in favor: All. Time: 5:48pm**

**Next scheduled Board meeting**  
**July 18, 2019 @ 5:00 p.m.**

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**Sean Murray**  
**Board Secretary**

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**Dave Martone**  
**Chairperson**