



PAJARO VALLEY FIRE DISTRICT
562 CASSERLY ROAD
WATSONVILLE, CA 95076
831 722-6188



MINUTES OF THE REGULAR MEETING FOR THE BOARD OF DIRECTORS OF THE
PAJARO VALLEY FIRE PROTECTION DISTRICT
November 21, 2019

Call to Order/Roll Call *Meeting called to order at 5:03 P.M., all Directors present.*

Chairperson Martone

Director Erbe

Vice Chair White

Director Moules

Director Chauvet

1. Presentations:

A. Fire Captain Agnelli Plaque Presentation

B. New WT-4551 Tour

BC Murray and FC Agnelli gave the Directors a tour of the new Water Tender and explained the benefits of the new apparatus to the District.

C. Chief's Report, Pajaro Valley

BC Murray reported that, we had a larger turnout at the open house compared to last year.

The crew had a lot of one on one contacts with the community. Incident response for wildland and structure fires increase. There was a vegetation fire on Hecker Pass that was a result of a vehicle fire. Structure Fire on Briarwood Dr. The water tender was staffed during critical fire danger and assisted with a vegetation fire in Pescadero. All District equipment is currently in service. Staff is focused on training and orientation to the new water tender. The crew participated in Monterey Bay Youth Day at the Fairgrounds in October. They also conducted station tours for Mt. Madonna school and Adult Care. Crew will be transitioning from defensible space inspections to annual Business Inspections. FC Matteson has transferred to Pajaro Valley Station. He has worked here prior as a Fire Apparatus Engineer and he's a welcome addition. The parking lot/driveway was resealed and stripped

D. Incident Report, City of Watsonville

2. Minutes

A. Approval of the minutes from the regular meeting on September 19, 2019.

*Motion to approve the Minutes: **Chauvet** Second: **Erbe** All in favor: **All***

B. Approval of the minutes from the Special meeting on October 17, 2019.

*Motion to approve the Minutes: **Erbe** Second: **Chauvet** All in favor: **All***

3. Consent Agenda

- A. Expenditure Report, vendor & deposit summary
- B. Year to date County report
- C. American Express statements

Director Martone inquired if more information could be provided for American Express purchases. BC Murray explain that the AMEX billing cycle does not always align with the expenditure report. Staff would do their best to improve expenditure explanations.

*Motion to approve the Consent Agenda: **Moules** Second: **Erbe** All in favor: **All***

4. Old Business

- A. NONE

5. New Business

- A. Develop and approve the 2020 Board meeting schedule.

*Motion to approve 2020 Board meeting schedule: **White** Second: **Chauvet** All in favor: **All***

- B. Resolution 2019-11 Authorizing Payment Procedure for payment of claims.
 - 1. Review Resolution 2019-11

*Motion to approve Resolution 2019-11: **Erbe** Second: **Moules** All in favor: **All***

- C. Resolution 2019-12 Approving the Sixth Amended JPA of the Fire Agencies Insurance Risk Authority and the Updated Liability Risk Coverage Agreement.

- 1. Review Resolution 2019-12 and FAIRA documents

*Motion to approve Resolution 2019-12: **Erbe** Second: **Moules** All in favor: **All***

6. Correspondence

- 1. Signed City of Watsonville Contract

BC Murray explained that this was the final signed version of the contract. Director White requested more information on the payment formula. BC Murray explained that this was calculated on a call average and not per call as in the past.

7. Discussion

- 1. Community Outreach

Director Chauvet and Director Erbe discussed with the Board other options for community outreach. Some of the events that were suggest were a pancake breakfast, station tour/auction, and involving the Foothill Firefighters.

Director Chauvet also presented the Board with her letter of resignation from the Board of Directors. Director Chauvet was thanked by the Board for her service to the District.

8. Agenda items for the next meeting

- A. Selection of Chairperson and Vice Chairperson
- B. Annual review of how staff processes and pay warrants.

C. Addition of Community Outreach Committee

9. Adjournment

*Motion to adjourn: **Chauvet** Second: **Moules** All in favor: **All** Time: **5:46 P.M.***

Board Secretary

Board Chairperson