



PAJARO VALLEY FIRE DISTRICT
562 CASSERLY ROAD
WATSONVILLE, CA 95076
831 722-6188



MINUTES OF THE REGULAR MEETING FOR THE BOARD OF DIRECTORS OF THE
PAJARO VALLEY FIRE PROTECTION DISTRICT
July 18, 2019

Call to Order/Roll Call at 5pm

Chairperson Martone
Vice Chairperson White
Director Chauvet

Director Moules- Absent
Director Erbe

Public comments (not to exceed 3 minutes) for items not listed on the Agenda- None

1. Presentations

- A. LAFCO Presentation, Joe Serrano, Executive Officer LAFCO Santa Cruz County
BC Murray introduced Jose Serrano, Executive Officer for LAFCO and Jim Anderson, LAFCO Chair. Mr. Serrano explained that LAFCO comes into play when there is a boundary change to a jurisdiction. State law also requires LAFCO to perform a service review and spheres of influence every 5 years for all districts and cities. PV District's review was in 2016- the next one is in 2022. LAFCO is a resource for local agencies. Mr. Anderson explained how LAFCO is made up and how members are nominated and elected. Mr. Serrano also reported that Central and Aptos/La Selva are moving forward with their consolidation process. This consolidation was initiated by Central and Aptos/La Selva Fire.
- B. Chief's Report, Pajaro Valley
BC Murray reported on the following:
- Crews responded to a structure fire on Trembly lane. The fire was contained to the garage.
 - 4th of July was quiet but there were small vegetation fires caused by fireworks.
 - All apparatus are in service.
 - Staff attended the active shooter drill hosted by UCSC at Scotts Valley High.
 - No current issues with the facilities.
 - Fire Prevention vegetation management project behind Safeway is moving forward. Sheriff's, CalFire and California Dept. of Fish and Wildlife have worked together to establish a 30 ft buffer from Corralitos Creek.
 - Defensible space was conducted.
- C. Incident Report, City of Watsonville
No questions. Request that a descriptor be placed for the incident type.

2. Minutes

- A. Approval of the minutes from the regular meeting on May 23, 2019
Correction to the minutes to show that the consent agenda was approved by vote.
Motion approving the minutes: __Chairperson Martone __Second __Director Chauvet __
All in favor: _All_.

3. Consent Agenda

- A. Expenditure Report, vendor & deposit summary
Martone questioned a food charge. BC Murray explained that it was food for crews on Trembly incident.

- B. Year to date County report
No questions.
- C. American Express statements
Director Chauvet questioned charge for Lloyds Tires for \$1,000. BC Murray explained that these were for the Battalion Chief's vehicle. BC Murray reported that the new financial system will allow for more detail on the expenditure reports. Mr. Serrano expressed his appreciation to the Board for their transparency and accountability shown on the website.
Motion approving the consent agenda: __Director Chauvet __Second __Director Erbe __
All in favor: _All_.

4. Old Business

- A. Review 2019 Strategic Plan
BC Murray reminded the Board that the review of the Strategic Plan was moved from the May meeting to this meeting to allow the Board more time to review. Director Chauvet stressed the need to get more information out about the District; making the District a part of the community. BC Murray reported that on Nov 2nd the Foothill Firefighters will be holding a BBQ and the District will be holding an Open House on the same day. BC Murray reported that Public outreach is # 1 on the plan.
Motion to adopt the 2019 strategic plan as presented: __Chairperson Martone __
Second __Director Chauvet __All in favor: _All_.

5. New Business

- A. Watsonville Contract Revision
 - 1. Review Staff Report
BC Murray reviewed the current contract with the City of Watsonville to respond to areas closer to Watsonville. He met with City Manager Matt Huffaker, Watsonville Police Chief Honda, and Watsonville Fire Chief Lopez. Chief Larkin presented three options- #1-complete boundary drop; #2- recalculate current fee to reduce costs; #3 reduce the #of calls responded by Watsonville

In 2010- Cost was \$54K, there was a CPI so the current rate would be \$72K. Chair Martone reported that prior to that it was a per call cost and the costs were higher. The City of Watsonville responded with a proposal to reduce the costs of the overall fees. The call volume has increased. The City is still in arbitration and the fees may increase depending on what the outcome is. The contract will renew each year until one of the parties advises in writing to the other. BC Murray presented the Board a contract proposal. Chief Larkin advised that there should be a call review in place so that if there was a call reduction the costs would be reduced. Chief Larkin is validating the calls to ensure that Watsonville is responding to the correct calls. Mr. Serrano advised that when two agencies respond to the same area, LAFCO does not need to respond.
SB239 requires approval by LAFCO if it is a new contract. The current contract with Watsonville does not fall under since it is a contract renewal.
Motion to authorize Chief Larkin and BC Murray to sign the contract for the Board.
 - 2. Review Contract Revision
Motion approving the Watsonville Contract Revision: __Director Erbe __
Second: __Chairperson Martone __All in favor: ____All__.

6. Correspondence

- A. LAFCO, Election for the Special District Alternate Member

BC Murray presented the Board with the voting ballots to decide between three candidates. The elected member will serve for four years. The Board selected Edward Banks and the ballot will be submitted.

7. Discussion

Bid for the asphalt work was \$6,600. PV Districts cost was \$2,900. BC Murray reported that he spoke to Peter Friend who is the Treasurer for the Foothill Firefighters and discussed sharing the asphalt and garbage fee that the District has been paying for. Mr. Friend proposed paying for the whole asphalt sealing job if the District will pay for the garbage. BC Murray advised that the original lease says we will cover utilities. The fees have increased. Chair White suggested reviewing the agreement in a year and determine what our options are. Mr. Anderson suggested moving from a weekly pickup if it isn't used as often. BC Murray will continue discussions with Mr. Friend on possible cost reductions of the waste pickup.

8. Agenda items for the next meeting

- A. Final budget
BC Murray will reach out to the Finance committee to meet prior to Sept. meeting

9. Adjournment

*Motion to adjourn: Chairperson Martone Second Director Chauvet All in favor: all
Time 5:58pm*

**Next regular scheduled Board meeting
September 19, 2019 @ 5:00 p.m.**

Board Secretary

Board Chairperson