



PAJARO VALLEY FIRE DISTRICT
562 CASSERLY ROAD
WATSONVILLE, CA 95076
831 722-6188



MINUTES OF THE REGULAR MEETING FOR THE BOARD OF DIRECTORS OF THE
PAJARO VALLEY FIRE PROTECTION DISTRICT

January 20, 2022

Call to Order/Roll Call at 5:00 pm

Chairperson Martone
Vice Chairperson Erbe
Director White

Director Moules
Director Murphy

Public comments (not to exceed 3 minutes) for items not listed on the Agenda- None
Chief Armstrong – present

1. Presentations:

A. Chief’s Report, Pajaro Valley

BC Murray reported that new station computers have been purchased and installed. Fencing repaired and stained. Some landscaping was done. Spectrum Cable has been installed at the Station to for improved internet connection and cost savings.

Incidents of Significance: There were no significant incidents this reporting period.

There has been an increase in traffic accidents and flooding rescues.

Equipment: 4511 went out of service-recurring problem. The Pierce rep stated we should expect to see new apparatus in May.

Training: Personnel completed a Company Officer course. BC Murray completed Chief Officer training.

Station: Repairs are needed on the generator-waiting for parts.

Fire Prevention: The drive-up chipping program is now available. Residents can go to the website to sign up. The program is handled by on duty crews so there is a limited number who will be signed up.

Personnel participated in Second Harvest Annual Christmas Project.

B. Incident Report, City of Watsonville

No questions from the Board.

2. Minutes

A. Approval of the minutes from the regular meeting on November 18, 2021

Motion approving the minutes: Director White Second Director Murphy all in favor all

3. Consent Agenda

A. Expenditure Report, vendor & deposit summary

No questions from the Board.

B. Year to date County Report

No questions from the Board

C. American Express statements

Chair Martone asked regarding a charge on Amazon. BC Murray reported that the purchase was for new computers.

Motion approving the consent agenda: Director Moules Second Director Murphy all in favor all

4. Committee Reports

- A. Strategic Planning Committee Report-Chair Martone, Director Murphy **NONE**
Chair Martone proposed that the Board create an ad-hoc committee for the annexation and he proposed heading the committee and having Director White as a second to review annexation and meet with various entities and report back to the Board. The Board agreed. This committee will report back at the March meeting.
- B. Advanced Life Support Services Committee Report-Director Erbe, Mr. Jarvis **NONE**
- C. Finance Committee Report-Director Murphy, Director White **NONE**
- D. Audit Committee Report- Vice Chair Erbe, Director White **NONE**

5. Old Business

- A. Resolution 2022-01 Approval to continue with teleconferenced/videoconference meetings in accordance with AB 361.
BC Murray reported that the Board needs to approve the resolution as a **Motion to approve Resolution 2022-01: Director Murphy Second: Director Erbe All in favor All**

6. New Business

- A. Resolution 2022-02 Notice of application to Santa Cruz County LAFCO to annex Pajaro Valley Fire Protection District Sphere of Influence
BC Murray reported that the Board directed staff to draft a resolution to inform Santa Cruz County LAFCO that the Board is considering annexation and will begin the process to review the feasibility of annexation.
Motion to approve Resolution 2022-02: Vice Chair Erbe Second: Director Murphy All in favor All
- B. Selection of Chairperson and Vice Chair
Director White nominated Chair Martone to continue as Chair. Chair Martone nominated Director White as Vice Chair.
- C. Committee Assignments (Finance, Audit, and Strategic Planning)
Chair Martone suggested to the Board that a Chairperson be selected for each committee. Finance Committee: Director Erbe-Chair; Director Murphy- Second
Audit Committee: Director Moules-Chair, Vice Chair White-Second
Strategic Planning: Chair Martone- Chair, Director Erbe- Second
- D. Annual Audit Report
 - 1. Review Audit Report
BC Murray reported that Mays & Associates has completed the audit report. No red flags other than the usual request for internal finance- there is no dedicated person. The responsibility falls on BC Murray and the captains. The district has not funded the position.

7. Correspondence

- A. NONE

8. **Discussion**

BC Murray will send out meeting reminders. Director Erbe asked for the status on Paulsen Road. BC Murray stated that drivers ignore the signage and need to be rescued. The County is working on a solution that may help alleviate the problem. Chair Moules expressed concern about the school traffic that occurs on Whiting Rd. which may reduce the space available for an engine to pass through.

Chair Martone asked the Board to considering doubling the meeting pay to \$40 for regular meetings and \$20 for special meetings. The item will be placed on the agenda.

9. **Agenda items for the next meeting**

- Increase Board member pay

10. **Adjournment**

***Motion to adjourn: Director Eebe Second Director Moules all in favor all
Time 5:35pm***

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Sean Murray
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Board Clerk

DocuSigned by:
[Signature]
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Board Chair

**Next regular scheduled Board meeting
March 17, 2022 @ 5:00 p.m.**