



**PAJARO VALLEY FIRE DISTRICT**  
**562 CASSERLY ROAD**  
**WATSONVILLE, CA 95076**  
**831 722-6188**



**MINUTES OF THE REGULAR MEETING FOR THE BOARD OF DIRECTORS OF THE  
PAJARO VALLEY FIRE PROTECTION DISTRICT**

**March 18, 2021**

**Call to Order/Roll Call at 5:03PM**

**Chairperson Martone**  
**Director Moules**  
**Vice Chairperson Erbe**  
**Director White**  
**Director Murphy – 5:16pm**

Others present:

Mr. Joe Serrano, Executive Officer for the Local Agency Formation Commission (LAFCO)  
Assistant Chief Nate Armstrong, CalFire  
Mr. Don Jarvis

**Public comments (not to exceed 3 minutes) for items not listed on the Agenda**

No public comments

**1. Presentations:**

- A. Chief's Report, Pajaro Valley -  
BC Murray reported on the following:
- No significant incidents to report.
  - The engine control module and front brakes were replaced on Engine 4511. Repairs were about \$7,000. Shortly after being placed into service, the front tie rod in the steering became disengaged while responding to an emergency and had to be towed to Central Shop for repairs. All other equipment is in service.
  - Crews participated in formal auto extrication and hazardous material incident commander training. A captain attended fire instructor classes and BC Murray attended two chief fire officer classes.
  - Oven and range in the kitchen are out of service. Parts have been ordered.
  - Station generator has an overheat sensor preventing the generator from running consistently. It will function in a power outage, but it is being repaired.
  - Business inspections have started again. Inspections had been on hold due to Covid.
- B. Incident Report, City of Watsonville – No questions from the Board.
- C. Paulsen Road Flooding Report -Director Murphy

No information at this time. The item will be carried over to the next meeting.

**2. Minutes**

- A. Approval of the minutes from the Regular Meeting on January 21, 2021  
*Motion approving the minutes: \_\_Director Moules \_\_Second: \_\_Vice Chair Erbe \_\_  
all in favor: \_\_all\_\_*

Approval of the minutes from the Special Meeting February 18, 2021  
*Motion approving the minutes: \_\_Director White \_\_Second: \_\_Director Moules \_\_  
all in favor: \_\_all\_\_*

**3. Consent Agenda**

- A. Expenditure Report, vendor & deposit summary  
B. Year to date County Report  
C. American Express statements  
BC Murray reviewed some of the larger purchases that were made at the request of Chair Martone. Vice Chair Erbe requested that purchasing descriptions be written on the statements for easier reference.  
*Motion approving the consent agenda: \_Vice Chair Erbe \_\_Second: \_\_Director Moules \_\_ all in favor: \_All\_.*

**4. Committee Reports**

- A. Strategic Planning Committee Report-Chair Martone, Director Murphy  
**Approval of Strategic Planning Committee report and meeting minutes.**  
Chair Martone read the committee recommendation that recommends that the District partner with LAFCO to research the possibility of consolidating the governance. Chair Martone also reported that they held a meeting with Supervisor Friend who seemed excited and supportive of this recommendation. Mr. Jarvis stated his approval for this recommendation as a first step. Mr. Serrano expressed his desire to explore the idea of providing service to CSA 4 and CSA 48. He also stressed the importance of analyzing the current data and governance to improve governance for those who are currently unrepresented.  
*Motion approving: \_\_Vice Chair Erbe \_\_\_\_\_Second: \_\_Director White \_\_\_\_\_  
all in favor \_\_All \_\_\_\_\_*
- B. Finance Committee Report-Director Murphy, Director White  
BC Murray reported that both committees do not have a report for this meeting but will be a standard item on the agenda for future reports.  
  
No report for this meeting.
- C. Audit Committee Report- Vice Chair Erbe, Director White  
No report for this meeting.

**5. Old Business**

- A. LAFCO Survey Fire Protection Services  
Motion approving final LAFCO Survey Report  
*Motion approving: \_\_Director Murphy \_\_\_\_\_Second: \_\_Vice Chair Erbe \_\_\_\_\_  
all in favor \_\_All \_\_\_\_\_*

**6. New Business**

A. Review of District's Sphere of Influence-LAFCO  
 Motion directing staff to contact LAFCO for an analysis of the District's sphere of influence for possible annexation of greater area.  
 Mr. Serrano explained the process of requesting an analysis from LAFCO to the Board. One option is to request LAFCO to make an amendment or separate analysis now which will require a filing fee of \$5,150. The other option is for the Board to direct staff to work with LAFCO to consider amending the sphere of influence as part of the countywide survey which will be at no cost to the District. He would like to look at the sphere of influence of all the fire agencies countywide. Mr. Serrano will provide a draft copy of the report by July 2021. The Board agreed to contact LAFCO through the countywide survey.  
*Motion approving: Vice Chair Erbe Second: Director Murphy*  
*all in favor all*

B. Transfer of Funds Resolution 2021-1  
 Motion approving transfer of funds from Mobile Equipment to CALPERS account FY 20/21.  
*Motion approving: Director Murphy Second: Vice Chair Erbe*  
*all in favor All*

**7. Correspondence**

A. NONE

**8. Discussion**

NONE

**9. Agenda items for the next meeting**

- A. CAL FIRE Contract Renewal
- B. Preliminary Budget Resolution

**10. Adjournment**

*Motion to adjourn: Director Murphy Second: Director White*  
*all in favor all Time: 5:40pm*

**Next regular scheduled Board meeting  
 May 20, 2021 @ 5:00 p.m.**

*Sean Murray*

Board Clerk



Board Chair