



PAJARO VALLEY FIRE DISTRICT  
562 CASSERLY ROAD  
WATSONVILLE, CA 95076  
831 722-6188



MINUTES OF THE REGULAR MEETING FOR THE BOARD OF DIRECTORS OF THE  
PAJARO VALLEY FIRE PROTECTION DISTRICT

May 20, 2021

**Call to Order/Roll Call 05:02PM**

**Chair Martone**  
**Vice Chair Erbe**  
**Director Moules**

**Director Murphy - absent**  
**Director White**

**Public comments (not to exceed 3 minutes) for items not listed on the Agenda - NONE**

**1. Preliminary Budget for Fiscal Year 2021/2022**

**A. Receive staff report**

BC Murray reported that he met with the Budget committee and reviewed the budget. He also reported that Santa Cruz County notified him that the District should expect a 4% increase in revenues. BC Murray reviewed the budgeted expenditures and anticipated revenues. He reported the following:

- The fund balance is higher than average due to reimbursements received during the fires last year.
- CalFire has also reconfigured their benefits amounts which reduced the contract amount for this year.
- The Watsonville contract will increase by 2% CPI instead of the anticipated 4%.

**B. Open public hearing 5:19pm**

**C. Receive public comment -None**

**D. Close public comment 5:19pm**

**E. Board Discussion – no questions from the board**

Consider adopting Resolution 2021-02 approving the Preliminary Budget for FY 21-22

**Motion adopting Resolution 2021-02\_\_Director Moules\_\_Second\_\_Vice Chair Erbe\_\_**

**All in favor\_\_ALL\_\_\_\_\_**

**2. Presentations:**

**A. Chief's Report, Pajaro Valley**

BC Murray reported on the following:

CalFire entered into fire season on 5/17. Staffing 10 engines and already sent out crews  
No significant incidents to report but crews are getting busier  
Engine is out of service due to ongoing issues  
Crews participated in low angle rope rescue training  
BC completed chief officer training

Stove is still out of service-Materials are difficult to obtain due to Covid  
Eng Parson has accepted temp captain's position  
Boyington returning to his previous assignment  
Focusing on fire inspections, defensible space inspections and weed abatement letters are being sent out.

- B. Incident Report, City of Watsonville  
No questions from the Board.
- C. Paulsen Road Flooding, Director Murphy  
Director Murphy not present to report

### 3. Minutes

A. Approval of the minutes from the regular board meeting on March 18, 2021.

**Motion approving the Minutes** \_\_\_ Vice Chair Erbe \_\_\_ Second \_\_\_ Director Moules \_\_\_\_\_  
**All in favor** \_\_\_ ALL \_\_\_\_\_

### 4. Consent Agenda

- A. Expenditure report, Vendor & Deposit summary
- B. Year to date County reports
- C. American Express statements  
No questions from the board.

**Motion approving Consent Agenda** \_\_\_ Director White \_\_\_ Second \_\_\_ Vice Chair Erbe \_\_\_  
**All in favor** \_\_\_ ALL \_\_\_\_\_

### 5. Committee Reports

- A. Strategic Planning Committee Report-Chair Martone, Director Murphy **NONE**
- B. Finance Committee Report-Director Murphy, Director White **NONE**
- C. Audit Committee Report- Vice Chair Erbe, Director White **NONE**

### 6. Old Business

- A. None

### 7. New Business

- A. Resolution 2021-03 CAL FIRE Contract Renewal

- A. Receive Staff Report

BC Murray reviewed the staff report cost changes with the renewal. The term of the contract is for three years. The contract amount will potentially increase in years two and three by 5% each year. BC Murray reminded the Board that the final cost for each year is only billed at actual costs and not the rate on the contract.

- B. Board Discussion

Mr. Don Jarvis reminded the Board that PV Fire is the only agency that does not offer paramedic service in their contract. He stressed the need to offer that service to the residents of the District when the cooperative agreement renewal comes up again in three years. The Board discussed the need to look at this option again and determine the feasibility of providing this service. The Board agreed to establish a committee to explore the feasibility of paramedic service in the District. Director Moules and Vice Chair Erbe offered to be a part of the committee along with members of the public.

Consider adopting resolution 2021-03 approving the CAL FIRE Contract Renewal  
**Motion approving Resolution 2021-03\_\_Director Moules\_\_Second\_\_Director White\_\_\_\_\_**  
**All in favor\_\_ALL\_\_\_\_\_**

- B. Resolution 2021-04 approving the Temporary Transfer of Funds.  
BC Murray reported that this is a formality with the County. A loan from the County was needed temporarily due to the unavailability of the tax revenues.

**Motion approving Resolution 2021-04\_\_Vice Chair Erbe\_\_\_\_\_Second\_\_Director White\_\_\_\_\_**  
**All in favor\_\_ALL\_\_\_\_\_**

- C. Resolution 2021-05 approving the Transfer of Funds from Revenue 42384 to Special District Expenses 62888  
BC Murray reported that this is a request to transfer funds for the purchase of battery powered extrication equipment. \$25,000 was donated by the Repass-Rodgers Foundation to purchase auto extrication equipment. The donation was placed in the revenue account. Staff recommends purchasing a full set of battery powered auto extrication equipment. Total cost is \$43,000.

**Motion approving Resolution 2021-05\_\_Directo\_\_Second\_\_Vice Chair Erbe\_\_\_\_\_**  
**All in favor\_\_ALL\_\_\_\_\_**

#### **8. Correspondence**

- A. None

#### **9. Discussion**

Director Moules asked if the next meeting will be in person. BC Murray suggested holding the meeting in the hall to allow for more social distancing if necessary. The Board agreed to wait until closer to the date to determine which option to choose.

Murray will reach out to Mr. Jarvis for dates on the paramedic committee meeting.

#### **10. Agenda items for the next meeting**

None

#### **11. Adjournment**

**Motion to adjourn\_\_Director White\_\_\_\_\_Second\_\_Vice Chair Erbe\_\_\_\_\_**  
**All in favor\_\_ALL\_\_\_\_\_Time\_\_5:43\_\_\_\_\_**

**Next scheduled Board meeting**  
**July 15, 2021 @ 5:00 p.m.**

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Board Clerk

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Board Chair