



PAJARO VALLEY FIRE PROTECTION DISTRICT
562 CASSERLY RD, WATSONVILLE, CA (831)722-6188

AGENDA & PUBLIC NOTICE (Amended)

FINANCE COMMITTEE MEETING OF THE BOARD OF DIRECTORS

of the

PAJARO VALLEY FIRE PROTECTION DISTRICT

on

Thursday, September 3, 2026

Meeting to be held at the Pajaro Valley Fire Station

562 Casserly Rd, Watsonville, CA 95076 commencing at 6:00 p.m.

Any member of the public may inspect non-exempt public records related to an agenda item for an open session regular meeting at the Pajaro Valley Fire Protection District Fire Station at 562 Casserly Rd, Watsonville, CA 95076 during business hours, Monday thru Friday 8:00 a.m. to 5:00 p.m. or visit the District's website www.pajarovalleyfire.com

1.0 Call to Order

1.1 Pledge of Allegiance

1.2 Call Meeting to Order - Roll Call

2.0 Agenda Amendments

Per Government Code §54954.2, the legislative body may take action on items of business not appearing on the posted agenda under any of the three conditions stated below. Prior to discussing any item pursuant to this subdivision, the legislative body shall publicly identify the item.

(1) Upon a determination by a majority vote of the legislative body that an emergency situation exists, as defined in §54956.5.

(2) Upon a determination by a two-thirds vote of the Board members present at the meeting (i.e. 4 if 5 are present) , or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District after the agenda was posted as specified in subdivision (a) of §54956.5. 1

(3) The item was agendized at a prior meeting of the Board not more than five calendar days before the date action is taken on the item, and at the prior Board meeting the item was continued to the Board meeting at which action is being taken.

2.1 Additions, Deletions or Late Additions to the Consent Agenda and Regular Agenda from Staff or Members of the Board

3.0 Oral Communications

Public Comment on matters not on the agenda: Public Comment should ordinarily be limited to 3 minutes per person. There can be no deliberation or action on items not on the agenda. The Board may refer a matter to staff or schedule discussion for a future meeting. The public should address the Board on items on the agenda during the Boards consideration of the item.

3.1 Public Oral Communication

3.2 Staff Oral Communication

3.3 Board Oral Communication



PAJARO VALLEY FIRE PROTECTION DISTRICT
562 CASSERLY RD, WATSONVILLE, CA (831)722-6188

4.0 Consent Agenda

Matters listed under the Consent Agenda will be acted upon by one motion affirming the action recommended. There will be no separate discussion on items unless members of the Board or Staff request the removal of an item for separate action.

1) Board/Staff Member Explanation; 2) Board of Directors Questions; 3) Public Comment; 4) Board Member Deliberation; 5) Decision

4.1 Minutes – Review minutes from the Finance Committee meeting on May 27, 2026.

5.0 New Business

All items listed in New Business are intended to provide an opportunity for public discussion and board deliberation of each item listed. The following procedure pertains to each New Business Item: 1) Board/Staff Member Explanation; 2) Board of Directors Questions; 3) Public Comment; 4) Board Member Deliberation; 5) Decision.

5.1 Draft FY 26/27 Final Budget

Review of the proposed draft Final Budget for FY 26/27

Recommended Action: Discuss and approve the draft Final Budget for FY 26/27

Motion: To approve the draft Final Budget for FY 26/27 to be presented to the full board.

Second:

All in favor:

6.0 Correspondence

6.1 Email from Becky Steinbruner on 8/31/26 for Finance Committee

7.0 Adjournment

Motion: Motion to adjourn the Finance Committee Meeting.

Second:

All in favor:

Time:

Note: The Board Chair requests that if you have any questions or wish clarification or additional information about any item on the agenda or contained in the attached materials, please call the Fire Chief at (831) 722-6188 before the meeting. Information regarding items on the agenda may be reviewed at that Pajaro Valley Fire Station located at 562 Casserly Rd, Watsonville, CA 95076, or you may view the agenda on our website www.pajarovalleyfire.com

Members of the Pajaro Valley Fire District Board of Directors shall attend meetings in person unless remote participation is permitted by law. In the event that any member of the Board participates in a meeting by teleconference or video conference, pursuant to the Ralph M. Brown Act, Government Code Section 54953, all votes shall be by roll call. Members of the public that wish to attend and/or participate in a meeting may do so in person.

Americans with Disability Act

The Pajaro Valley Fire station is an accessible facility. If you wish to attend a meeting and you will require assistance in order to attend and /or participate, please call the district at (831) 722-6188 in advance of the meeting and every effort will be made to accommodate your attendance and participation.



PAJARO VALLEY FIRE PROTECTION DISTRICT
562 CASSERLY RD, WATSONVILLE, CA (831)722-6188

MINUTES

FINANCE COMMITTEE MEETING OF THE BOARD OF DIRECTORS
of the
PAJARO VALLEY FIRE PROTECTION DISTRICT
on
Wednesday, May 27, 2026
Meeting to be held at the Pajaro Valley Fire Station
562 Casserly Rd, Watsonville, CA 95076 commencing at 6:00 p.m.

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1.0 Call to Order at 6:03 p.m.

1.1 Pledge of Allegiance

1.2 Roll Call – Director Moules and Director Sampson present

2.0 Agenda Amendments

2.1 Additions, Deletions or Late Additions to the Consent Agenda and Regular Agenda from Staff or Members of the Board - There were no additions to the agenda.

3.0 Oral Communications

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3.1 Public Oral Communication – There was no public present or comment.

3.2 Staff Oral Communication - None

3.3 Board Oral Communication - None

4.0 Consent Agenda

Matters listed under the Consent Agenda will be acted upon by one motion affirming the action recommended. There will be no separate discussion on items unless members of the Board or Staff request the removal of an item for separate action.

1) Board/Staff Member Explanation; 2) Board of Directors Questions; 3) Public Comment; 4) Board Member Deliberation; 5) Decision

4.1 Minutes – Review Letter from 2025 Finance Committee Approval of the minutes from the Finance Committee meeting on August 7, 2025.

BC Urbani went over the minutes and the reason that the letter was needed since neither of the previous board members are on the finance committee.

Director Moules made motion to approve items on the consent agenda

Director Sampson seconded the motion

Director Moules and Director Sampson were in favor of the motion



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5.0 New Business

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5.1 Draft FY 26/27 Preliminary Budget

Review of the proposed Preliminary Budget for FY 26/27

Recommended Action: Discuss and approve the Preliminary Budget for FY 26/27

BC Urbani presented the preliminary budget to the directors. BC Urbani brought up the following key changes and areas of the budget; 4.5% tax increase for FY 26/27, CAL FIRE Contract savings of roughly \$388,000 dollars, election cost could be \$64,000 if an election is needed this year, the CAL FIRE Contract cost for FY 26/27 includes same staffing but with roughly \$100,000 increase from last year, mainly due to increase in overtime budget. Still funding \$100,000 contingency amount and went of capital outlay account.

Directors did not have any questions.

Director Moules made the motion to approve the Preliminary Budget for FY 26/27 to be presented to the full board.

Director Sampson seconded the motion

All in favor: Director Moules and Director Sampson

6.0 Adjournment

Director Moules made Motion to adjourn the Finance Committee Meeting.

Second: Director Sampson

All in favor: Director Moules and Director Sampson

Time: 6:17 p.m.

This is to certify that the foregoing is a true copy of the discussions during the Pajaro Valley Fire Protection District Finance Committee Meeting, held on May 27, 2026.

Attest:

September 3, 2026

Mike Urbani

Board Secretary

Ashley Moules

Finance Committee Chair

Note: The Board Chair requests that if you have any questions or wish clarification or additional information about any item on the agenda or contained in the attached materials, please call the Fire Chief at (831) 722-6188 before the meeting. Information regarding items on the agenda may be reviewed at that Pajaro Valley Fire Station located at 562 Casserly Rd, Watsonville, CA 95076, or you may view the agenda on our website www.pajarovalleyfire.com



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Pajaro Valley Fire Protection District

562 Casserly Road, Watsonville, CA 95076

☎ 831.722.6188 📠 831.722.7333 🌐 www.pajarovalleyfire.com

PAJARO VALLEY FIRE PROTECTION DISTRICT

STAFF REPORT

TO: Board of Directors

FROM: Battalion Chief, Mike Urbani

DATE: August 28, 2026

SUBJECT: Final Budget 26/27 Fiscal

Purpose

The purpose of this report is to provide the Board with an overview on the Final Budget for Fiscal Year 2026/2027 and the major items that are budgeted to be purchased.

Final Budget Overview

Revenue – Operating Budget

- FY 2026 Cash/Fund Balance - \$966,831
 - \$134,838 Unexpected Revenue/Cash Balance
 - CAL FIRE Contract \$328,785
 - \$503,208 from Operating Budget
 - \$100,000 Contingencies
 - \$133,477 Building & Improvements (Septic Repair)
 - \$27,000 Turnout Purchase
 - \$27,000 Election Expense
 - \$42,582 Mobile Equipment Repairs and Additions
 - 4.5% Increase in Property Tax totaling \$2,467,678
 - Two VFA Grant reimbursements totaling \$20,0000
- Transfer in \$194,938 from Capital Outlay account

Expenditures – Operating Budget

- **Increase staffing to support 3 personnel daily on the engine \$3,045,704**
- CalPERS UAL \$49,669
- Purchase new water rescue PPE, wildland PPE and equipment \$22,500
- Clean Roof Station \$8,000
- BESS Finance and Fire Code Consultant \$75,000
- Septic Repairs \$75,000
- New outside storage and improvements \$35,000
- Water Rescue Training \$20,000
- New Station Alert System \$40,000

Pajaro Valley Fire Protection District Operating

Final 26/27 Budget 683100

Acct#		Final 26/27
	Prior Year Cash/Fund Balance	\$966,831
40100	Prop.Tax Current Sec-Gen	\$2,467,678
40110	Prop.Tax Current Unsec-Gen	\$49,461
40130	Prop.Tax Prior Unsec-Gen	\$2,300
40150	Supplemental Prop. Tax-Current Sec.	\$20,000
40160	Supplemental Prop. Prior Sec.	\$1,000
40196	Fire Protection Tax	\$142,385
40430	Interest	\$10,000
40830	Homeowners Prop. Tax Relief	\$10,591
41322	Plan Check Fees	\$25,000
42030	Fire Protection Services	\$500
42384	Other Revenue (grants)	\$20,318
42462	Operating Transfer In	\$194,938
42450	Sales of Fixed Assets non-taxable	\$0
	Total Revenues (not including cash/fund balance)	\$2,944,171
	Total Funding Available	\$3,911,002

Acct#	Expenditures	Final 26/27
52010	OASDI Social Security	\$150
52015	PERS	\$49,669
54010	Workers Comp. Insurance	\$1,050
	Total Salaries and Benefits	\$50,869
61110	Clothing and Personal Supplies	\$57,016
61217	Radio	\$5,000
61222	Telecom Services	\$6,500
61310	Food	\$5,000
61425	Other Household Expense	\$4,000
61535	Other Insurance	\$26,176
61720	Maint. Mobile Equipment	\$67,500
61730	Maint. Other Equipment	\$8,000
61848	Maint. Structure, Improve.Grounds	\$25,000
61920	Medical Supplies	\$3,500
62020	Memberships	\$2,050
62219	PC Software	\$1,000
62221	Postage	\$500
62223	Supplies	\$3,600
62301	Accounting and Audit Fees	\$42,560
62304	Attorney	\$7,500
62327	Directors Fees	\$6,000
62381	Professional Services	\$3,239,031
62415	Publications Printing Costs	\$1,000
62420	Legal Notices	\$3,000
62715	Small Tools & Instruments	\$5,600
62827	Elections Expenses	\$1,000
62888	Special District Expenses	\$22,000
62914	Training	\$10,000
62920	Gas,Oil,Fuel	\$19,000
62922	Lodging	\$10,000
63074	Utilities	\$20,300
74500	Interest Other	\$300
75231	Contib to other Agencies (LAFCO)	\$3,000
86110	Buildings & Improvements	\$155,000
86209	Mobile Equipment	\$0
90000	Operating Transfer Out	\$0
98700	Contingencies	\$100,000
	Total Services and Supplies	\$3,860,133
	Total Expenditures	\$3,911,002

Pajaro Valley Fire Protection District Capital

Final 26/27 Budget 683120

Fleet, Equipment, PPE Replacement & Facility Repair		
Acct#	Description	Final 26/27
	Prior Year fund balance	\$1,435,124
40430	Interest	\$10,000
42462	Transfer in from Operating Budget	\$0
Total Revenues		\$1,445,124

Acct#	Expenditures	Budgeted Amount
61110	Clothing and Personal Supplies	\$52,000
62715	Small Tools & Instruments	\$157,000
86110	Building and Improvements	\$300,000
86209	Mobile Equipment replacement	\$741,186
90000	Transfer to Operating Budget	\$194,938
Total Available		\$1,445,124

CORRESPONDENCE for Pajaro Valley Fire Protection District FINANCE COMMITTEE Meeting Sept. 3, 2026

From Becky Steinbruner <ki6tkb@yahoo.com>
Date Mon 8/31/2026 1:16 PM
To Urbani, Mike@CALFIRE <Mike.Urbani@fire.ca.gov>
Cc Becky Steinbruner <ki6tkb@yahoo.com>

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This message came from outside your organization.

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Dear Pajaro Valley Fire Protection District Finance Committee,
Please consider the following regarding the proposed 2026-2027 PVFPD Draft Budget:

The District underspent by almost \$1m this past year (\$966,831).
The District has almost \$1.5m in capital reserves.
The District is transferring less than \$200k from Capital to Operating to meet the 3/0 staffing need for the current year.

How does this support LAFCO claims that the District will be out of money in a year?

The CalFire contract for 3/0 for the current year is \$3,045,704 and PERS is \$50k. That's \$3.1m that has to be spent, leaving \$800k for the current year in discretionary spending. (\$3.9m operating budget).

The proposed budget in your agenda packet totals \$275,500 in discretionary spending. There is no mention of an agent to assist in new property purchase for a second fire station or for the property purchase itself and the fire station development, as has been discussed and approved for further study by the Board.

Please be aware that Santa Cruz County LAFCO has received a letter from the Howard Jarvis Taxpayers Association, questioning the proposed PVFPD reorganization assessments.

\$4.5m proposed budget for the reorganization project. That is about \$1.4m in discretionary spending- \$600k (approximately) more than PVFD as a stand alone agency with CALFIRE 3/0 staffing and paying PERS.

Please consider this at your meeting on September 3, 2026.

Thank you.

Sincerely,
Becky Steinbruner