



PAJARO VALLEY FIRE PROTECTION DISTRICT
562 CASSERLY RD, WATSONVILLE, CA (831)722-6188

AGENDA & PUBLIC NOTICE

REGULAR MEETING OF THE BOARD OF DIRECTORS
of the
PAJARO VALLEY FIRE PROTECTION DISTRICT
on
Wednesday, February 11, 2025
Meeting to be held at the Pajaro Valley Fire Station
562 Casserly Rd, Watsonville, CA 95076 commencing at 5:00 p.m.

Any member of the public may inspect non-exempt public records related to an agenda item for an open session regular meeting at the Pajaro Valley Fire Protection District Fire Station or visit the District's website www.pajarovalleyfire.com

1.0 Call to Order

1.1 Pledge of Allegiance

1.2 Call Meeting to Order - Roll Call

Director Erbe, Director Dellamonica, Director Moules, Director Sampson, Director Martone

2.0 Agenda Amendments

Per Government Code §54954.2, the legislative body may take action on items of business not appearing on the posted agenda under any of the three conditions stated below. Prior to discussing any item pursuant to this subdivision, the legislative body shall publicly identify the item.

(1) Upon a determination by a majority vote of the legislative body that an emergency situation exists, as defined in §54956.5.

(2) Upon a determination by a two-thirds vote of the Board members present at the meeting (i.e. 4 if 5 are present) , or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District after the agenda was posted as specified in subdivision (a) of §54956.5. 1

(3) The item was agendaized at a prior meeting of the Board not more than five calendar days before the date action is taken on the item, and at the prior Board meeting the item was continued to the Board meeting at which action is being taken.

2.1 Additions to Agenda

3.0 Oral Communications

Public Comment on matters not on the agenda: Public Comment should ordinarily be limited to 3 minutes per person. There can be no deliberation or action on items not on the agenda. The Board may refer a matter to staff or schedule discussion for future meeting. The public should address the Board on items on the agenda during the Boards consideration of the item.

3.1 Public Oral Communication

3.2 Staff Oral Communication

3.3 Board Oral Communication



PAJARO VALLEY FIRE PROTECTION DISTRICT
562 CASSERLY RD, WATSONVILLE, CA (831)722-6188

4.0 Consent Agenda

Matters listed under the Consent Agenda will be acted upon by one motion affirming the action recommended. There will be no separate discussion on items unless members of the Board or Staff request the removal of an item for separate action.

1) Board/Staff Member Explanation; 2) Board of Directors Questions; 3) Public Comment; 4) Board Member Deliberation; 5) Decision

4.1 Minutes – Approval of the minutes the Regular Board meeting on January 14, 2026.

4.2 Claims Disbursement – Expenditure report, Vendor & Deposit summary, Year to Date Financial Report and American Express Statement for January 2026

Motion: Motion to approve all items on the Consent Agenda

Second:

All in favor:

5.0 Presentations

5.1 Pajaro Valley Chief's Report & Run Report for January 2026

5.2 Watsonville Run Report for January 2026

6.0 Committee Reports

Standing Committees are subject to all Brown Act requirements. Ad hoc committees are not subject to the Brown Act noticing and agenda requirements. A written agenda is prepared and posted at least 72 hours prior to standing committee meetings. An opportunity is provided for public input at standing committee meetings. 1) Board/Staff Member Explanation; 2) Board of Directors Questions; 3) Public Comment; 4) Board Member Deliberation

6.1 Finance Committee – None

6.2 LAFCO Ad Hoc Committee – Chair Martone & Director Dellamonica

6.3 BESS Working Group – Chair Martone & Director Dellamonica

6.4 Watsonville Fire/Pajaro Valley Fire Contract Ad Hoc Committee – Chair Martone & Director Dellamonica.

***Members will give a report during Item 7.1 Pajaro Valley FPD / Watsonville Fire Service Agreement Update**

7.0 Continuing Business

All items listed in Continuing Business are intended to provide an opportunity for public discussion and board deliberation of each item listed. The following procedure pertains to each Continuing Business Item: 1) Board/Staff Member Explanation; 2) Board of Directors Questions; 3) Public Comment; 4) Board Member Deliberation; 5) Decision.

7.1 Pajaro Valley FPD / Watsonville FD Fire Service Agreement Update

The Board will receive an update and staff report from Chief Wilson about the Pajaro Valley Fire/Watsonville City Fire Department Fire Service Agreement.

Recommended Action: Discuss and/or give any directions to staff if needed.

Motion:

Second:

Vote:



PAJARO VALLEY FIRE PROTECTION DISTRICT
562 CASSERLY RD, WATSONVILLE, CA (831)722-6188

7.2 Pajaro Valley Fire Board Meeting Rules

Board to receive an update from BC Urbani, review, discuss and make any further changes to the updated Pajaro Valley Fire Board meeting Rules.

Recommended Action: Discuss, make changes, give directions to staff or make a motion.

Motion:

Second:

Vote:

8.0 New Business

All items listed in New Business are intended to provide an opportunity for public discussion and board deliberation of each item listed. The following procedure pertains to each New Business Item: 1) Board/Staff Member Explanation; 2) Board of Directors Questions; 3) Public Comment; 4) Board Member Deliberation; 5) Decision.

8.1 Review Ordinance 2022-01 Compensation for Board Members of the Pajaro Valley Fire Protection District

Board to review and discuss possible changes to Ordinance 2022-01 Compensation for Board Members of the Pajaro Valley Fire Protection District.

Recommended Action: Discuss, make changes, give directions to staff.

8.2 Resolution 2026-01 2025 Annual Mandatory Inspections

Board review Annual Inspections Staff Report from Deputy Fire Marshal Joe Paquin and Resolution 2026-01 2025 Annual Mandatory Inspections.

Recommended Action: Board makes a motion to approve Resolution 2026-01 2025 Annual Mandatory Inspections.

Motion: Motion to approve Resolution 2026-01 2025 Annual Mandatory Inspections

Second:

Vote:

8.3 Resolution 2026-02 Fiscal Year 2025/2026 Appropriation Limitation

Board review calculations and letter from Santa Cruz County Auditor and Resolution 2026-02 that shows corrected amount for FY 2025/2026 Appropriation Limitation. This resolution corrects and replaces the amount on Resolution 2025-11.

Recommended Action: Board makes a motion approving Resolution 2026-02 correcting the amount allocated.

Motion: Motion to approve Resolution 2026-02 Fiscal Year 2025/2026 Appropriation Limitation.

Second:

Vote:

8.4 Discuss Request for Proposal for Fire Protection Services

Board discussion to direct staff to submit a Request for Proposal to Watsonville Fire Department and Central Fire Protection District of Santa Cruz County for fire protection services.

Recommended Action: Board to have discussion and give directions to staff.

9.0 Correspondence

10.0 Agenda items for the next meeting



PAJARO VALLEY FIRE PROTECTION DISTRICT
562 CASSERLY RD, WATSONVILLE, CA (831)722-6188

11.0 Adjournment

Motion:

Second:

All in favor:

Time:

Note: The Board Chair requests that if you have any questions or wish clarification or additional information about any item on the agenda or contained in the attached materials, please call the Fire Chief at (831) 722-6188 before the meeting. Information regarding items on the agenda may be reviewed at that Pajaro Valley Fire Station located at 562 Casserly Rd, Watsonville, CA 95076, or you may view the agenda on our website www.pajarovalleyfire.com

Members of the Pajaro Valley Fire District Board of Directors shall attend meetings in person unless remote participation is permitted by law. In the event that any member of the Board participates in a meeting by teleconference or video conference, pursuant to the Ralph M. Brown Act, Government Code Section 54953, all votes shall be by roll call. Members of the public that wish to attend and/or participate in a meeting may do so in person.

Americans with Disability Act

The Pajaro Valley Fire station is an accessible facility. If you wish to attend a meeting and you will require assistance in order to attend and /or participate, please call the district at (831) 722-6188 in advance of the meeting and every effort will be made to accommodate your attendance and participation.



PAJARO VALLEY FIRE PROTECTION DISTRICT
562 CASSERLY ROAD, WATSONVILLE, CA (831) 722-6188

MINUTES OF THE REGULAR MEETING FOR THE BOARD OF DIRECTORS OF THE
 PAJARO VALLEY FIRE PROTECTION DISTRICT

Wednesday, January 14, 2026

1.0 Call to Order

1.1 Pledge of Allegiance

1.2 Call Meeting to Order - Roll Call 5:00PM

Present: Director Erbe, Director Dellamonica, Vice Chair Moules, Director Sampson, Chair Martone

2.0 Agenda Amendments

2.1 Additions to Agenda - NONE

3.0 New Business

3.1 Nomination and Selection of Board Chair and Vice Chair for the 2026 Calendar Year

Members of the Board of Directors volunteer or nominate and select Chair and Vice Chair for the 2026 Calendar Year.

Recommended Action: BC Urbani to give a brief staff report. Receive volunteers or nominations and elect Chair/Vice Chair (Nominations do not require a second and more than one person may be nominated. Once nominations are complete, members of Board may discuss and then vote).

BC Urbani reported there are no additional recommendations for the nominations of Chair and Vice Chair.

The Board members made nominations for Chair and Vice Chair.

Director Sampson nominated Director Martone for Chair

Director Moules nominated Director Dellamonica for Chair

Roll call vote: Director Martone- voted for Director Martone, Director Erbe- voted for Director Martone;

Director Sampson- voted for Director Martone; Director Moules- voted for Director Dellamonica; Director

Dellamonica- voted for Director Dellamonica

After the roll call vote, Director Martone selected as the Chair

Director Moules nominated Jake Dellamonica for Vice Chair. No other nominations were proposed.

Motion: Director Sampson motioned to appoint Director Martone as Chair and Director Dellamonica as Vice Chair of the Board for 2026 calendar year. Second: Director Erbe

Roll Call Vote: Director Erbe-Yes; Director Sampson-Yes; Director Moules-Yes; Director Dellamonica-Yes; Director Martone-Yes.

3.2 Selection of Standing Committee Chairs and Committee Members for the 2026 Calendar Year

Board Chair to select members or volunteers to Standing Committee for 2026 Calendar Year.

Recommended Action: Board to discuss which standing committees to have for 2026. Volunteer and/or select a Chair and members of standing committees. Board Chair to select members to Standing Committees for 2026 Calendar Year.

BC Urbani presented staff recommendation of disbanding the audit and strategic planning committees. Members of the Finance Committee can be involved in the District's annual financial audit. This year's meeting was conducted via email communications. The strategic planning committee can be an ad-hoc committee that the Board would appoint every 5 years when the strategic plan is updated. The last strategic plan was completed in 2019 so the Board should consider an ad-hoc committee for strategic planning this year. The Finance Committee would be the only standing committee. Chair Martone asked for volunteers. Director Moules and Director Sampson volunteered. Director Moules nominated Director Sampson as the Chair for the Finance Committee.

Motion: Director Dellamonica motioned to appoint _Director Sampson_ as Chair and _Director Moules_ as members of _Finance_ committee for 2026 calendar year. Second: Director Erbe

Roll Call Vote: Director Erbe- Yes; Director Sampson: Yes; Vice Chair Dellamonica-Yes; Director Moules-Yes; Chair Martone- Yes

3.3 Selection of Ad HOC Committee Chairs and Committee Members for the 2026 Calendar Year

Board Chair to disband any Ad HOC Committees not in use, establish new Ad HOC Committees and announce any changes in appointments to LAFCO and BESS Ad HOC Committees for 2026 Calendar Year.

Recommended Action: Board Chair to announce disbanding any Ad HOC Committees no longer active and announce appointments of members to any new or continuing Ad HOC Committees.

Vice Chair Dellamonica asked for clarification on the need for a standing audit committee.

BC Urbani advised that a standing audit committee is not needed because it will require a public meeting for the audit which is not needed. Questions from the auditors are handled by the Board members on the Finance Committee.

Motion to disband Strategic Planning and Audit standing committees by Director Moules. Second by Vice Chair Dellamonica

Roll call vote: Director Erbe-Yes; Director Sampson-Yes; Director Moules-Yes; Vice Chair Dellamonica-Yes; Chair Martone-Yes.

The Board discussed the committees needed.

Chair Martone volunteered to be the Chair of the LAFCO and BESS committee. Vice Chair Dellamonica agreed to stay on the LAFCO and BESS committees.

Vice Chair Dellamonica proposed a separate Ad Hoc committee for the Watsonville contract. Chair Martone would like to be part of this Ad Hoc committee with Vice Chair Dellamonica. The Board agreed to establish this Ad Hoc committee for the Watsonville contract.

BC Urbani stated that the Strategic plan is a 5yr plan. Chief Wilson recommended that the strategic planning Ad Hoc committee be considered at the March meeting.

4.0 Oral Communications

Chair Martone opened public comments on matters not on the agenda. Due to the number of community members present, comments were limited to 2 minutes per person. There will be no deliberation or action on items not on the

agenda. The Board may refer a matter to staff or schedule discussion for future meetings. The public should address the Board on items on the agenda during the Boards consideration of the item.

4.1 Public Oral Communication Public comments opened 5:17pm

Becky Steinbruner- rural Aptos

Invited Board to attend a meeting by Zayante Fire regarding radio inoperability project. Suggested that PV Fire Board be aware of the information even though they are part of CalFire. Spoke regarding the Felton Fire feasibility study being conducted by CSI.

4.2 Staff Oral Communication

BC Urbani reported regarding Chief Ben Evan’s memorial and the District’s participation on Saturday, Jan 17th at the Padres Hall.

BC Urbani reported that red numbers were added to Board Packet to make it easier to identify items being referenced.

4.3 Board Oral Communication

Chair Martone reported that the Pitch-In Santa Cruz county-wide cleanup is on May 9th and shared a flyer with additional dates. PV Fire is a Co-sponsor and encourages all to participate.

5.0 Consent Agenda

Matters listed under the Consent Agenda will be acted upon by one motion affirming the action recommended. There will be no separate discussion on items unless members of the Board or Staff request the removal of an item for separate action.

5.1 Minutes – Approval of the minutes from the Regular Board meeting on December 18th, 2025.

5.2 Claims Disbursement – Expenditure report, Vendor & Deposit summary, Year to Date Financial Report and American Express Statement

Motion: Motion to approve items in the Consent Agenda as presented by Vice Chair Dellamonica

Second: Director Erbe

All in favor: All

6.0 Presentations

6.1 Pajaro Valley Chief’s Report & Run Report for December

Chief Urbani reported on the following:

- Form 700 due from all Board and Chiefs
- No significant incidents
- Repairs on apparatus completed
- No significant training conducted
- Septic system leak patch repaired. Complete repair will be conducted once the ground is dry.
- Personnel- FE Walters will start Monday; a fourth engineer was recently approved; start date will be in a few weeks.
- Fire Marshals Office reported 100% of state mandated inspections completed for 2025

6.2 Watsonville Run Report for December

No questions

7.0 Committee Reports

Standing Committees are subject to all Brown Act requirements. Ad hoc committees are not subject to the Brown Act noticing and agenda requirements. A written agenda is prepared and posted at least 72 hours prior to standing committee meetings. An opportunity is provided for public input at standing committee meetings.

7.1 Strategic Planning Committee – Disbanded

7.2 Finance Committee – No Report

7.3 Audit Committee – Disbanded

7.4 LAFCO Ad HOC Committee – Chair Martone & Director Dellamonica

Chair Martone asked for a report from staff. Chief Wilson reported that the LAFCO Board is still waiting for the will-serve letter. Chief Wilson will be co-presenting to LAFCO as the Pajaro Valley Fire Chief with Joe Serrano from LAFCO on Feb. 4, 2026. He anticipates having two public community meetings to discuss the impact the reorganization will have with the citizens of the Pajaro Valley Fire District. Once the community meetings are completed, the County will most likely provide the will-serve letter. Mr. Serrano anticipates it will be 10-12 months for the reorganization.

Don Jarvis- Smith Rd. – suggested that the entire Board be informed. He stated that the reorganization needs to be completed by July. If the reorganization is not completed by the end of July, there will be an 18-month delay in funding.

Becky Steinbruner- resident of rural Aptos. Requested more communication to the public and for the Board to ask the community what they would like the Board to do. She also asked that the Board to present the cost for options requested by the community and funding sources available.

Marcy Bustos-Minto Rd. - asked how she can be informed about meetings regarding BESS. Chief Wilson responded that for LAFCO process, impacted parcel owners will receive a mailer regarding the public meetings. This is similar to information that went out two years ago regarding the 218 benefit assessment. The community was asked what they wanted but they didn't back it with their vote.

Vice Chair Dellamonica- made a point of order. He is on the LAFCO committee and stated that he should've had opportunity to present before going to public comments. He asked for clarification on a meeting that was held with staff, the County and a member of the LAFCO committee. Chief Wilson clarified that the County requested to meet with the Director of the Board and not the committee. Vice Chair Dellamonica reviewed the LAFCO timeline and does not see a need for a public meeting without a will-serve letter from the County.

Chief Wilson reviewed the timeline and clarified that the District must conduct educational sessions with the community before the County will issue the will-serve letter. Chief Wilson expressed the need to be transparent and holding the meetings to inform the community is something that should be done. Chair Martone expressed that the LAFCO ad-hoc committee reports back to the Board to keep them informed; the County has also offered their PIO to provide social media and messaging support. Director Erbe asked if the District has all the necessary information to make the presentation. Vice Chair Dellamonica responded the Board does have all the necessary information, but it needs to be turned into a presentation by the working group. Chief Wilson reported that Mr. Serrano will be reaching out to meet with the ad hoc committee to discuss the Feb 4th presentation and the community meetings. Chair Martone reported that LAFCO requested the District's SCI reports with the Board's approval.

Member of the public- asked for an explanation of LAFCO and voting. Chief Wilson gave an overview of LAFCO and the process. Director Sampson also explained 3-0 and 2-0 staffing on apparatus.

Member of the public- asked for clarification on the reorganization into County Fire and its impact. Chief Wilson explained the reorganization and impacts to the residents. Chair Martone clarified that if the District dissolves and becomes part of Santa Cruz County Fire, the District residents will be assessed a fire fee and 218 benefit assessment fee which is currently being paid by CSA-48 residents.

Don Jarvis asked if the information on the reorganization has been presented to the public. Vice Chair Dellamonica reported that the information is being compiled by the working group and providing a summary report to the Board. Mr. Jarvis requested that the Board share the information they have.

7.5 BESS Working Group – Chair Martone & Director Dellamonica

Vice Chair Dellamonica reported on a meeting with Capital PFG, a financial advisory group, to support the District as they work with the BESS facility. He reviewed the costs and groups they met with to gather data to report back to the Board. Vice Chair Dellamonica stated that Pajaro Valler Fire is not putting in the BESS facility. The County is the one approving the ordinance. The Board is looking at how the District can benefit from it and better handle an incident should one occur. Chair Martone reported that the working group is tasked with preparing the District to respond, do the best for the District, while keeping the staff and community safe. Vice Chair Dellamonica stated that Moss Landing incident was from 25-yr old technology; the batteries potentially being installed haven't been designed or built yet as the project is 4-years down the road. The District is submitting their recommendations to the County to move forward with an ordinance to allow the County to have some say within its jurisdiction. Having the ordinance in place will help the County.

Director Erbe- asked for clarification regarding negotiations with the BESS companies. Chair Martone stated that by law they must negotiate with the District.

Miguel Carrera- Minto Rd- expressed water supply concerns. Chair Martone stated that an ordinance was passed requiring any BESS system to have a dedicated water supply and collection of contaminated run-off in the event of an incident.

Nina Audino – Amesti Rd- spoke regarding fear narrative of CDC by developers and cease and desist letter.

Jessica Ayala- read letter from husband Phil Carranco- expressed concerns that it will be 3 story stacked batteries, the dangers and UL requirements.

Morgan Lewis- Amador Rd- Expressed concerns on how the BESS fires will be fought. Expressed concerns about impact of smoke on vegetation and wildlife.

Phoenix Artemesia- Paulsen Rd- Concern regarding lack of information from BESS. Asked for District to attend community meetings to explain fire science and chemistry.

Becky Steinbruner- rural Aptos- spoke regarding Los Angeles County Firefighters Union cease and desist notice; impact of battery fires; and expressed concerns regarding fault zone. Ms. Steinbruner gave documents to the Board for their review.

No comments from the Board

8.0 Continuing Business

8.1 Pajaro Valley FPD / Watsonville FD Contract Update

The Board will receive an update from Chief Wilson about the Pajaro Valley Fire/Watsonville City Fire Department Contract.

Recommended Action: Discuss only, and/or give any directions to staff if needed.

Chief Wilson reported that they are waiting for reports from dispatch on Watsonville Fire's time on calls. BC Urbani is also compiling historical data. Staff will have all information for the February meeting. Director Sampson thanked staff for their work.

Vice Chair Dellamonica asked for clarification to confirm that Watsonville Fire will still respond mutual aid. Chief Wilson stated that responses into the District have not changed. This item will stay on continuing business.

8.2 Pajaro Valley Fire Board Meeting Rules

Board to review, discuss and make any further changes to the updated Pajaro Valley Fire Board Meeting Rules

Recommended Action: Board to receive update from BC Urbani, have discussion, make changes, give directions to staff.

BC Urbani updated the meeting rules as requested and reviewed the changes with the Board. Pledge of Allegiance will be added.

Member of the public- asked that the time limit on item 15 be increased to 3 minutes to allow the public to share information.

Becky Steinbruner- asked regarding late correspondence rule.

Don Jarvis- commented regarding some wording adjustments that are needed.

Item will remain on continuing business. BC Urbani will present it to the attorney for review.

9.0 Correspondence

9.1 Email from Nina Audino 01/09/2026 - Regarding LA County Firefighters Local 1014 Cease and Desist notice from January 2, 2026 regarding BESS facilities adjacent to Fire Station 43 or Residential Occupancies.

9.2 Email from Becky Steinbruner 01/05/2026 – Regarding Late Correspondence to the Board

10.0 Agenda items for the next meeting

Becky Steinbruner- requested a discussion on Ms. Audino's email; 90 Minto Rd. project; discussion on adopting fire code regarding BESS.

Morgan Lewis- requested a discussion on what the community wants with the BESS project and how to advocate for themselves.

Vice Chair Dellamonica questioned if the public determines what is added to the agenda. Chair Martone thanked the members of the public for their comments and suggestions and stated that they will be taken into consideration but will not necessarily be added to the agenda.

11.0 Adjournment

Meeting adjourned at 6:31pm

This is to certify that for foregoing is a true copy of the discussions during the Pajaro Valley Fire Protection District Regular Board of Directors meeting, held on December 18, 2025

Attest:

February 11, 2026

**Mike Urbani
Board Secretary**

**Dave Martone
Board Chair**

January 2026 Expenditures

Transaction Type = Actual; Revenues/Expenditures = R,(E; Chart Fields = GLKey,FundType,Object
 Fiscal Month [07] and Post On [@current-fiscal-year] and Revenues/Expenditures [XP] and GL Key [683100]

Fiscal Year	Fiscal Month	Post On	Revenues/Expenditure:	GL Key	Object	Amount	Description
Fund Type: 76 – INVESTMT TRUST-LOCAL BOARDS IN							
Object: 52010 – OASDI-SOCIAL SECURITY							
2026	07	1/07/2026	Expenditures	683100	52010	-257.04	PAYPERIOD 01PAYDATE 01092026
2026	07	1/13/2026	Expenditures	683100	52010	-100.00	CALPERS ANNUAL SSA 218 - SD28
Total 52010 – OASDI-SOCIAL SECURITY						-357.04	
Object: 61110 – CLOTHING & PERSONAL SUPPLIES							
2026	07	1/06/2026	Expenditures	683100	61110	-864.44	Dry Suits
Total 61110 – CLOTHING & PERSONAL SUPPLIES						-864.44	
Object: 61222 – TELECOM SERVICES							
2026	07	1/06/2026	Expenditures	683100	61222	-281.64	Phone/Tablet()
2026	07	1/09/2026	Expenditures	683100	61222	-100.78	Phone ()
2026	07	1/09/2026	Expenditures	683100	61222	-63.81	Phone ()
Total 61222 – TELECOM SERVICES						-446.23	
Object: 61425 – OTHER HOUSEHOLD EXP-SERVICES							
2026	07	1/06/2026	Expenditures	683100	61425	-164.28	Propane/Misc ()
2026	07	1/06/2026	Expenditures	683100	61425	-135.20	FS Supplies ()
2026	07	1/09/2026	Expenditures	683100	61425	-64.72	FS Supplies ()
2026	07	1/27/2026	Expenditures	683100	61425	-10.96	Car Wash ()
2026	07	1/27/2026	Expenditures	683100	61425	-189.83	Supplies/Misc
Total 61425 – OTHER HOUSEHOLD EXP-SERVICES						-564.99	
Object: 61720 – MAINT-MOBILE EQUIPMENT-SERV							
2026	07	1/06/2026	Expenditures	683100	61720	-410.77	B1716 Oil()
Total 61720 – MAINT-MOBILE EQUIPMENT-SERV						-410.77	
Object: 61730 – MAINT-OTH EQUIP-SERVICES							
2026	07	1/09/2026	Expenditures	683100	61730	-615.00	Auto-X Tool Svc. 1/7/25
Total 61730 – MAINT-OTH EQUIP-SERVICES						-615.00	
Object: 61848 – MAINT-STRUCT/GRDS-OTH-SRV							
2026	07	1/06/2026	Expenditures	683100	61848	-108.00	Pest Cont ()
2026	07	1/09/2026	Expenditures	683100	61848	-955.00	Septic Pump ()
Total 61848 – MAINT-STRUCT/GRDS-OTH-SRV						-1,063.00	

January 2026 Expenditures

Transaction Type = Actual; Revenues/Expenditures = R,(E; Chart Fields = GLKey,FundType,Object
 Fiscal Month [07] and Post On [@current-fiscal-year] and Revenues/Expenditures [XP] and GL Key [683100]

Fiscal Year	Fiscal Month	Post On	Revenues/Expenditure	GL Key	Object	Amount	Description
Fund Type: 76 – INVESTMT TRUST-LOCAL BOARDS IN							
Object: 61920 – MEDICAL, DENTAL & LAB SUPPLIES							
2026	07	1/06/2026	Expenditures	683100	61920	-439.67	EMS Supply ()
Total 61920 – MEDICAL, DENTAL & LAB SUPPLIES						-439.67	
Object: 62219 – PC SOFTWARE PURCHASES							
2026	07	1/06/2026	Expenditures	683100	62219	-33.75	PC Repair ()
Total 62219 – PC SOFTWARE PURCHASES						-33.75	
Object: 62223 – SUPPLIES							
2026	07	1/06/2026	Expenditures	683100	62223	-127.49	Bdgt/Office ()
2026	07	1/09/2026	Expenditures	683100	62223	-852.46	Office Supp ()
Total 62223 – SUPPLIES						-979.95	
Object: 62301 – ACCOUNTING AND AUDITING FEES							
2026	07	1/06/2026	Expenditures	683100	62301	-1,680.00	2025 Audit
Total 62301 – ACCOUNTING AND AUDITING FEES						-1,680.00	
Object: 62327 – DIRECTORS' FEES							
2026	07	1/07/2026	Expenditures	683100	62327	-3,360.00	PAYPERIOD 01PAYDATE 01092026
Total 62327 – DIRECTORS' FEES						-3,360.00	
Object: 62381 – PROF & SPECIAL SERV-OTHER							
2026	07	1/06/2026	Expenditures	683100	62381	-130.03	TV/Web Svc ()
2026	07	1/09/2026	Expenditures	683100	62381	-936.00	Fire Plan Review
Total 62381 – PROF & SPECIAL SERV-OTHER						-1,066.03	
Object: 62420 – LEGAL NOTICES							
2026	07	1/09/2026	Expenditures	683100	62420	-118.60	Legal Notice ()
Total 62420 – LEGAL NOTICES						-118.60	
Object: 62715 – SMALL TOOLS & INSTRUMENTS							
2026	07	1/06/2026	Expenditures	683100	62715	-503.12	Bdgtd Tools ()
Total 62715 – SMALL TOOLS & INSTRUMENTS						-503.12	
Object: 62920 – GAS, OIL, FUEL							
2026	07	1/06/2026	Expenditures	683100	62920	-863.67	Fuel ()
2026	07	1/27/2026	Expenditures	683100	62920	-413.17	Fuel ()
Total 62920 – GAS, OIL, FUEL						-1,276.84	

January 2026 Expenditures

Transaction Type = Actual; Revenues/Expenditures = R,(E); Chart Fields = GLKey,FundType,Object

Fiscal Month [07] and Post On [@current-fiscal-year] and Revenues/Expenditures [XP] and GL Key [683100]

Fiscal Year	Fiscal Month	Post On	Revenues/Expenditure:	GL Key	Object	Amount	Description
Fund Type: 76 – INVESTMT TRUST-LOCAL BOARDS IN							
Object: 63074 – UTILITIES							
2026	07	1/27/2026	Expenditures	683100	63074	-368.37	Trash/Rec. ()
Total 63074 – UTILITIES						-368.37	
Object: 86110 – BUILDINGS AND IMPROVEMENTS							
2026	07	1/27/2026	Expenditures	683100	86110	-2,267.00	Septic/Budgeted ()
Total 86110 – BUILDINGS AND IMPROVEMENTS						-2,267.00	
Object: 86209 – MOBILE EQUIPMENT							
2026	07	1/06/2026	Expenditures	683100	86209	-2,200.00	B1716 Steps ()
Total 86209 – MOBILE EQUIPMENT						-2,200.00	
Total 76 – INVESTMT TRUST-LOCAL BOARDS IN						-18,614.80	
						-18,614.80	

January 2026 Revenue

Transaction Type = Actual; Revenues/Expenditures = R,(E; Chart Fields = GLKey,Object,FundType

Fiscal Month [07] and Post On [@current-fiscal-year] and Revenues/Expenditures [RV] and GL Key [683100] and Object [41322, 42030, 42380, 42381, 42384, 42450]

Fiscal Year	Fiscal Month	Post On	Revenues/Expenditure:	GL Key	Object	Amount	Description	Vendor No	Warrant No
Fund Type: 76 – INVESTMT TRUST-LOCAL BOARDS IN									
Object: 41322 – PLAN CHECKING FEES									
2026	07	1/13/2026	Revenues	683100	41322	827.32	PLN 01/12/2026	C99999	
Total 41322 – PLAN CHECKING FEES						827.32			
Total 76 – INVESTMT TRUST-LOCAL BOARDS IN						827.32			

**Classic Blue Cash® for Business Credit Card**PAJARO VALLEY FIRE
MIKE URBANI
Closing Date 01/28/26 Next Closing Date 02/25/26
Account Ending

p. 1/9

Customer Care: 1-800-521-6121
TTY: Use Relay 711
Website: americanexpress.com

New Balance	\$1,495.21
Minimum Payment Due	\$35.00
Payment Due Date	02/22/26

Reward Dollars As of Dec 2025	286.54
For details, please see your Reward Dollars Summary.	

Late Payment Warning: If we do not receive your Minimum Payment Due by the Payment Due Date of 02/22/26, you may have to pay a late fee of up to \$39.00 and your APRs may be increased to the Penalty APR of 29.99%.

Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance. For example:

If you make no additional charges and each month you pay...	You will pay off the balance shown on this statement in about...	And you will pay an estimated total of...
Only the Minimum Payment Due	6 years	\$2,296
\$53	3 years	\$1,914 (Savings = \$382)

Account Summary	
Previous Balance	\$5,126.11
Payments/Credits	-\$5,141.07
New Charges	+\$1,510.17
Fees	+\$0.00
Interest Charged	+\$0.00
New Balance	\$1,495.21
Minimum Payment Due	\$35.00
Credit Limit	\$15,000.00
Available Credit	\$13,504.79
Cash Advance Limit	\$500.00
Available Cash	\$500.00
Days in Billing Period:	31

If you would like information about credit counseling services, call 1-888-733-4139.

See page 2 for important information about your account.

Please refer to the **IMPORTANT NOTICES** section.

↓ Please fold on the perforation below, detach and return with your payment ↓

Payment Coupon
Do not staple or use paper clips

Pay by Computer
americanexpress.com/
business

Pay by Phone
1-800-472-9297

Account Ending
Enter 15 digit account # on all payments.
Make check payable to American Express.

MIKE URBANI
PAJARO VALLEY FIRE
562 CASSERLY RD
WATSONVILLE CA 95076

Payment Due Date	02/22/26
New Balance	\$1,495.21
Minimum Payment Due	\$35.00

See reverse side for instructions on how to update your address, phone number, or email.

AMERICAN EXPRESS
PO BOX 60189
CITY OF INDUSTRY CA 91716-0189

\$ _____
Amount Enclosed



Classic Blue Cash® for Business Credit Card

PAJARO VALLEY FIRE
MIKE URBANI
Closing Date 01/28/26

Account Ending



Customer Care & Billing Inquiries
International Collect
Cash Advance at ATMs Inquiries
Large Print & Braille Statements

1-800-521-6121
1-623-492-7719
1-800-CASH-NOW
1-800-521-6121

Hearing Impaired
Online chat at americanexpress.com or use **Relay dial 711** and **1-800-521-6121**



Website: americanexpress.com

Customer Care & Billing Inquiries
P.O. BOX 981535
EL PASO, TX
79998-1535

Payments
PO BOX 60189
CITY OF INDUSTRY
CA
91716-0189

Payments and Credits

Summary

	Total
Payments	-\$5,126.11
Credits	
MIKE URBANI	-\$14.96
Total Payments and Credits	-\$5,141.07

Detail *Indicates posting date

Payments			Amount
01/09/26*	MIKE URBANI	PAYMENT RECEIVED - THANK YOU	-\$5,126.11
Credits			Amount
01/17/26	MIKE URBANI	THE HOME DEPOT WATSONVILLE CA 800-654-0688	-\$14.96

New Charges

Summary

	Total
MIKE URBANI	\$86.63
PHILLIP MATTESON	\$1,057.02
JACE SANDSTROM	\$366.52
Total New Charges	\$1,510.17

Detail



MIKE URBANI Card
Ending

	Amount
01/01/26	\$50.40
GOOGLE *WORKSPACE_PAJA DIGITAL GOODS: APPS	
01/08/26	\$15.33
THE HOME DEPOT 800-654-0688	
01/17/26	\$14.96
THE HOME DEPOT 800-654-0688	
01/17/26	\$5.94
THE HOME DEPOT 800-654-0688	

Detail Continued

				Amount
PHILLIP MATTESON Card Ending				
				Amount
01/01/26	GOOGLE *YOUTUBE TV CABLE & PAY TV	G.CO/HELPPAY#	CA	\$82.99
01/10/26	VZWRLSS APOCC VISB BILL PAYMENT	800-922-0204	FL	\$150.40
01/16/26	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	\$26.27
01/19/26	SPECTRUM CABLE SVC	855-707-7328	MO	\$131.24
01/20/26	SP IDENTIFIRE +18003435966	WEST PALM BEACH	FL	\$48.26
01/20/26	D.E. WILLIAMS SHIELDS 928-201-4549	BULLHEAD CITY	AZ	\$28.60
01/20/26	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	\$82.68
01/23/26	HOMEDEPOT.COM 800-430-3376	800-430-3376	GA	\$482.76
01/26/26	IMS ALLIANCE 253-847-4085	LEWISTON	ID	\$23.82

JACE SANDSTROM Card Ending				
				Amount
01/22/26	THE HOME DEPOT 1069 HOME SUPPLY WAREHOUSE	WATSONVILLE	CA	\$366.52

Fees

				Amount
Total Fees for this Period				\$0.00

Interest Charged

				Amount
Total Interest Charged for this Period				\$0.00

About Trailing Interest

You may see interest on your next statement even if you pay the new balance in full and on time and make no new charges. This is called "trailing interest". Trailing interest is the interest charged when, for example, you didn't pay your previous balance in full. When that happens, we charge interest from the first day of the billing period until we receive your payment in full. You can avoid paying interest on purchases by paying your balance in full and on time each month. Please see the "When we charge interest" sub-section in your Card Member Agreement for details.

2026 Fees and Interest Totals Year-to-Date

		Amount
Total Fees in 2026		\$0.00
Total Interest in 2026		\$0.00



Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.
Variable APRs will not exceed 29.99%.

	Annual Percentage Rate	Balance Subject to Interest Rate	Interest Charge
Purchases	16.74% (v)	\$0.00	\$0.00
Cash Advances	28.74% (v)	\$0.00	\$0.00
Total			\$0.00

(v) Variable Rate



Classic Blue Cash® for Business Credit Card

PAJARO VALLEY FIRE
MIKE URBANI
Closing Date 01/28/26

Account Ending

Reward Dollar Summary

Total Reward Dollars as of Dec 2025 Billing Period Charges
\$286.54

Beginning Reward Dollar Balance	+235.29
Reward Dollars Accrued*	+51.25
Total Available Balance	+286.54

*Reward Dollars accrued this period are pending until the minimum due is paid and your account is in good standing. Reward Summary information is one billing cycle behind the charges on this billing statement.

Base Reward Dollars

Dec 2025 Billing Period Charges	Qualified Spend \$	Reward Dollars
Eligible Purchases	5,126.11 @1%	51.25
Total	5,126.11	51.25

Important Messages

Remember to pay at least the Minimum Payment Due by the Payment Due Date, to be eligible for reward dollars and to avoid late fees.

Reward Dollars are calculated on each eligible transaction. The reward dollars shown above have been summarized for informational purposes. For specific details, please visit your online statement.

Get Reward Dollars Everywhere You Use The Card



Pajaro Valley Fire Protection District

562 Casserly Road, Watsonville, CA 95076

Chief's Report

February 5th, 2026

To: Board of Directors

From: Mike Urbani, Battalion Chief

Subject: January Chief's Report

General

- Emails for E-Filing for Form 700 were sent out last week.

Emergency Incident Response:

- We had two structure fires on Saturday, January 31st. One was on Taylor Rd that was contained to two sheds and another at a home on HWY 129 that was contained to the attic.

Apparatus:

- No issues with Apparatus

Training:

- No significant training happened.

Facilities:

- No new issues with facility.

Personnel:

- Fourth FAE position has been filled with FAE Juan Bravo and will be starting at Pajaro Valley on February 16th.

Fire Prevention/Community Outreach

- Attended Ben Even's Memorial at the Corralitos Padres Hall and placed E4510 and pictures from the station on display.

Incident
#

Date

Dispatch
Time

On
Scene

Elapse
Time

Unit

Location

Incident Type

RA



Pajaro Valley Fire Response Times

Pajaro Valley Fire

Protection District

January 01, 2026 to January 31, 2026

February 05, 2026

Only First On-Scene Unit Shown. Cancelled Calls or UTL Not Shown.

<u>Incident #</u>	<u>Date</u>	<u>Dispatch Time</u>	<u>On Scene</u>	<u>Elapse Time</u>	<u>Unit</u>	<u>Location</u>	<u>Incident Type</u>	<u>RA</u>
1	1/1/26	00:23:53	00:31:56	8:03	E4511	PINTO LAKE MOBILE ESTATES @ GREEN	MEDICAL	PV4
37	1/1/26	12:45:09	12:54:42	9:33	E4511	162 AGATE DR ,PAJARO_VALLEY_WTS	PA, PERSON	PV5
38	1/1/26	13:10:09	13:15:25	5:16	E4511	HATHAWAY AV ,PAJARO_VALLEY	MEDICAL	PV4
65	1/1/26	16:51:21	16:54:14	2:53	E4511	CASSERLY RD ,PAJARO_VALLEY	MEDICAL	K10A
68	1/1/26	17:58:22	18:03:28	5:06	E4511	TRINITY AV ,PAJARO_VALLEY	MED, VIOLENCE STAGE	PV4
78	1/1/26	23:07:53	23:17:13	9:20	E4511	SCURICH RD ,PAJARO_VALLEY	MEDICAL	PV1A
85	1/2/26	10:01:16	10:07:03	5:47	E4511	PINTO LAKE MOBILE ESTATES @ 789 GREEN	FIRE, RESIDENTIAL	PV4
92	1/2/26	14:31:24	14:36:50	5:26	E4111	MANFRE RD ,PAJARO_VALLEY_WTS	MEDICAL	PV7
101	1/2/26	20:02:23	20:06:49	4:26	E4411	2 LAKEVIEW RD / 216 RIVERSIDE RD	FIRE, VEH PASSENGER	PV2A
108	1/3/26	09:11:43	09:19:29	7:46	E4511	PINTO LAKE MOBILE ESTATES @ 789 GREEN	FIRE, RESIDENTIAL	PV4
113	1/3/26	11:06:38	11:15:26	8:48	E4111	MEMORIAL AV ,PAJARO_VALLEY_WTS	MEDICAL	PV7
128	1/3/26	21:25:38	21:33:44	8:06	E4411	BEVERLY DR ,PAJARO_VALLEY_WTS	MEDICAL	PV2A
138	1/4/26	06:08:40	06:15:50	7:10	E4511	CASSERLY RD ,PAJARO_VALLEY	MEDICAL	PV4
170	1/5/26	04:08:12	04:19:13	11:01	E4511	ELEVATE ADDICTION SERVICES @	MEDICAL	K10A
172	1/5/26	09:27:11	09:28:31	1:20	B39	1285 HECKER PASS RD ,MOUNT_MADONNA	MED, TRAFFIC	K12B
173	1/5/26	09:27:56	09:38:04	10:08	E4111	MEADOWRIDGE RD ,PAJARO_VALLEY	PA, LIFT ASSIST	K10
174	1/5/26	10:12:15	10:16:54	4:39	E4511	HWY 152 / POLE LINE RD	MED, ASSIST T/C	K12B
185	1/5/26	17:47:59	17:56:31	8:32	E4511	1500 GREEN VALLEY RD ,PAJARO_VALLEY	MED, TRAFFIC	K10
199	1/6/26	08:51:41	08:57:10	5:29	E4511	CLIFTON DR ,PAJARO_VALLEY	MEDICAL	PV3
220	1/7/26	11:17:24	11:25:36	8:12	E4111	BOWKER RD ,PAJARO_VALLEY_WTS	MEDICAL	PV7
222	1/7/26	11:49:26	11:58:13	8:47	E4511	WHEELOCK RD ,PAJARO_VALLEY	MEDICAL	PV4
226	1/7/26	17:34:51	17:43:18	8:27	E4511	60 AIRPORT BL / 130 PAJARO LN	FIRE, DEBRIS ILLEGAL	PV7A
228	1/7/26	18:39:12	18:46:46	7:34	E3931	BOWKER RD ,PAJARO_VALLEY_WTS	MED, CODE 2	PV7
234	1/8/26	07:27:44	07:46:51	19:07	E4412	FREEDOM BL ,PAJARO_VALLEY_WTS	MEDICAL	PV7

<u>Incident #</u>	<u>Date</u>	<u>Dispatch Time</u>	<u>On Scene</u>	<u>Elapse Time</u>	<u>Unit</u>	<u>Location</u>	<u>Incident Type</u>	<u>RA</u>
238	1/8/26	11:02:47	11:05:01	2:14	E4511	PONDEROSA AV ,PAJARO_VALLEY	MEDICAL	PV4
239	1/8/26	11:26:27	11:32:13	5:46	E4511	CASSERLY RD ,PAJARO_VALLEY	MEDICAL	PV3
241	1/8/26	11:40:59	11:52:35	11:36	E3931	HAZEL DELL HT ,PAJARO_VALLEY	MEDICAL	K6A
242	1/8/26	13:25:17	13:30:19	5:02	E3931	AMESTI RD ,PAJARO_VALLEY	MEDICAL	PV4A
243	1/8/26	13:32:55	13:37:13	4:18	E3931	AMESTI RD ,PAJARO_VALLEY_WTS	MEDICAL	PV7A
270	1/9/26	16:10:51	16:16:42	5:51	E4411	COTTAGE DR ,PAJARO_VALLEY_WTS	MEDICAL	PV2A
276	1/9/26	18:28:08	18:40:15	12:07	E4511	RIVERSIDE RD ,PAJARO_VALLEY	MEDICAL	PV1A
280	1/10/26	02:09:27	02:19:32	10:05	E4511	SEQUOIA SCHOOLS @ 229 GREEN VALLEY	FIRE, COMMERCIAL	PV7A
293	1/10/26	18:25:49	18:32:47	6:58	E4511	342 JOLON DR ,PAJARO_VALLEY	FIRE, DEBRIS ILLEGAL	PV4
294	1/10/26	20:37:02	20:49:22	12:20	E4511	144 CUTTER DR ,PAJARO_VALLEY_WTS	PA, LIFT ASSIST	PV2A
316	1/11/26	18:17:25	18:24:56	7:31	E4511	PINTO LAKE MOBILE ESTATES @ GREEN	MEDICAL	PV4
318	1/11/26	21:44:31	21:55:31	11:00	ATCE70	MURPHY'S CROSSING ,PAJARO_VALLEY	MED, TRAFFIC	PV1
322	1/12/26	06:20:43	06:26:01	5:18	B1714	226 AMESTI RD / 100 BENCICH LN	MED, TRAFFIC	PV7A
328	1/12/26	12:11:36	12:21:18	9:42	R3961	LOS ROBLES CT ,PAJARO_VALLEY_WTS	MED, CODE 2	PV7A
329	1/12/26	16:34:14	16:40:24	6:10	E4511	FLETCHER CT ,PAJARO_VALLEY	MEDICAL	PV4
335	1/13/26	01:27:49	01:36:57	9:08	E4511	606 GREEN VALLEY RD ,PAJARO_VALLEY	FIRE, RESIDENTIAL	PV4
343	1/13/26	10:29:04	10:34:14	5:10	E4412	GREEN VALLEY RD	MEDICAL	PV5
348	1/13/26	13:30:23	13:35:11	4:48	B1714	48 RIVERSIDE RD ,PAJARO_VALLEY_WTS	MED, TRAFFIC	PV2A
351	1/13/26	14:32:59	14:41:48	8:49	E4111	MEADOWRIDGE RD ,PAJARO_VALLEY	MEDICAL	K10
358	1/13/26	16:18:33	16:22:46	4:13	E4511	LOS ROBLES CT ,PAJARO_VALLEY_WTS	MEDICAL	PV7A
374	1/14/26	11:33:23	11:39:34	6:11	E4511	E LAKE AV ,PAJARO_VALLEY	MEDICAL	PV3
376	1/14/26	15:17:17	15:29:14	11:57	E4111	1371 MEADOWRIDGE RD ,PAJARO_VALLEY	PA, LIFT ASSIST	K10
392	1/15/26	10:03:48	10:17:19	13:31	E4111	1371 MEADOWRIDGE RD ,PAJARO_VALLEY	PA, LIFT ASSIST	K10
403	1/15/26	23:46:57	23:50:20	3:23	E4414	50 BUENA VISTA DR ,PAJARO_VALLEY_WTS	MED, TRAFFIC	PV7
410	1/16/26	11:20:18	11:27:36	7:18	E4111	AMESTI RD ,PAJARO_VALLEY_WTS	MEDICAL	PV7A
413	1/16/26	12:47:02	12:51:49	4:47	E4414	BUENA VISTA DR ,PAJARO_VALLEY_WTS	MEDICAL	PV7
415	1/16/26	12:59:10	13:07:41	8:31	E4413	DREW LAKE RD ,PAJARO_VALLEY_WTS	MEDICAL	PV2A
440	1/17/26	12:46:06	12:52:15	6:09	E4414	MANFRE RD ,PAJARO_VALLEY_WTS	MEDICAL	PV7
452	1/17/26	19:03:50	19:13:23	9:33	E3931	1370 MEADOWRIDGE RD ,PAJARO_VALLEY	PA, LIFT ASSIST	K10
460	1/18/26	10:06:48	10:13:42	6:54	E3931	1371 MEADOWRIDGE RD ,PAJARO_VALLEY	PA, LIFT ASSIST	K10
461	1/18/26	10:27:35	10:35:00	7:25	E3931	1371 MEADOWRIDGE RD ,PAJARO_VALLEY	PA, LIFT ASSIST	K10
465	1/18/26	13:26:41	13:33:39	6:58	E4511	E LAKE AV ,PAJARO_VALLEY	MEDICAL	PV3
468	1/18/26	14:58:00	15:05:06	7:06	E3931	BOLLINGER PL ,PAJARO_VALLEY	MEDICAL	PV4A

<u>Incident #</u>	<u>Date</u>	<u>Dispatch Time</u>	<u>On Scene</u>	<u>Elapse Time</u>	<u>Unit</u>	<u>Location</u>	<u>Incident Type</u>	<u>RA</u>
470	1/18/26	15:57:48	16:02:36	4:48	E4511	WEBB RD ,PAJARO_VALLEY	MEDICAL	K10A
476	1/19/26	03:05:37	03:14:41	9:04	E4511	LITTLEWAY LN ,PAJARO_VALLEY	MEDICAL	PV4
479	1/19/26	08:10:13	08:16:24	6:11	E4511	2202 E LAKE AV ,PAJARO_VALLEY_WTS	FIRE, DEBRIS	PV2A
480	1/19/26	08:31:42	08:36:18	4:36	E4511	GREEN VALLEY RD ,PAJARO_VALLEY	MEDICAL	PV4
482	1/19/26	09:37:41	09:46:26	8:45	E3931	1371 MEADOWRIDGE RD ,PAJARO_VALLEY	PA, LIFT ASSIST	K10
486	1/19/26	12:12:39	12:22:11	9:32	E4511	PINTO LAKE MOBILE ESTATES @ 789 GREEN	FIRE, DEBRIS ILLEGAL	PV4
494	1/19/26	15:07:00	15:14:05	7:05	E3931	CYPRESS LN ,PAJARO_VALLEY	MEDICAL	PV4A
497	1/19/26	15:32:20	15:36:57	4:37	E3931	FREEDOM BL #3 ,PAJARO_VALLEY	MEDICAL	PV7BZ
501	1/19/26	16:26:14	16:30:15	4:01	E4511	33 STEWART AV ,PAJARO_VALLEY_WTS	HAZ, CARBON MONO	PV7A
505	1/19/26	18:10:40	18:17:49	7:09	E4511	DETOX CABIN @ GAFFEY RD	MEDICAL	K10A
510	1/20/26	01:39:13	01:48:28	9:15	E4511	GILCHRIST RD ,PAJARO_VALLEY	MEDICAL	PV4
511	1/20/26	06:37:20	06:39:56	2:36	E4414	470 GREEN VALLEY RD	FIRE, RESIDENTIAL	PV5
512	1/20/26	08:31:09	08:41:09	10:00	E3931	1371 MEADOWRIDGE RD ,PAJARO_VALLEY	PA, LIFT ASSIST	K10
541	1/21/26	19:28:15	19:32:55	4:40	E4111	100 MILLER PL ,PAJARO_VALLEY_WTS	HAZ, GAS	PV7
555	1/22/26	12:46:07	12:54:07	8:00	E4111	1371 MEADOWRIDGE RD ,PAJARO_VALLEY	PA, LIFT ASSIST	K10
561	1/22/26	17:54:21	18:04:40	10:19	E4511	ELEVATE ADDICTION SERVICES @	MEDICAL	K10A
566	1/23/26	00:32:57	00:47:41	14:44	E4511	219 VISTA DEL LAGO CIR	PA, FLOODING	PV7A
570	1/23/26	09:08:38	09:20:57	12:19	E4511	HECKER PASS RD ,MOUNT_MADONNA	MED, TRAFFIC	K12B
583	1/23/26	20:43:13	20:50:13	7:00	E4511	2202 E LAKE AV ,PAJARO_VALLEY_WTS	FIRE, DEBRIS ILLEGAL	PV2A
595	1/24/26	14:21:58	14:33:07	11:09	E4511	RAPTOR RD ,PAJARO_VALLEY	MEDICAL	K6A
598	1/24/26	16:01:11	16:10:14	9:03	E4111	MEADOWRIDGE RD ,PAJARO_VALLEY	PA, LIFT ASSIST	K10
601	1/24/26	21:57:21	22:04:14	6:53	E4111	AMESTI RD ,PAJARO_VALLEY	MEDICAL	PV4A
602	1/25/26	01:35:31	01:42:11	6:40	E4414	GREEN VALLEY RD	MEDICAL	PV5
611	1/25/26	17:18:25	17:27:12	8:47	E4511	HECKER PASS RD / 100 RED HAWK PL	MED, TRAFFIC	K12
619	1/26/26	06:16:40	06:25:02	8:22	E4511	SMITH RD ,PAJARO_VALLEY	MEDICAL	K10
633	1/26/26	12:16:14	12:16:22	0:08	E4411	HI GRADE LN ,PAJARO_VALLEY_WTS	MEDICAL	PV7A
640	1/26/26	16:26:40	16:40:19	13:39	E4511	60 AIRPORT BL / 130 PAJARO LN	FIRE, SMOKE CHECK	PV7A
662	1/27/26	20:02:20	20:10:10	7:50	B1714	2215 E LAKE AV ,PAJARO_VALLEY_WTS	FIRE, WILDLAND	PV5
672	1/28/26	11:02:33	11:10:02	7:29	E4111	BOWKER RD ,PAJARO_VALLEY_WTS	MEDICAL	PV7
717	1/30/26	14:46:04	14:50:38	4:34	E4111	BOLLINGER PL ,PAJARO_VALLEY	MEDICAL	PV4A
727	1/31/26	04:27:44	04:37:24	9:40	E4511	E LAKE AV ,PAJARO_VALLEY_WTS (QUIK	MED, CODE 2	PV5
730	1/31/26	06:35:05	06:37:58	2:53	E4411	4 TAYLOR RD ,PAJARO_VALLEY_WTS	FIRE, DEBRIS	PV2A
733	1/31/26	11:39:26	11:45:30	6:04	E4511	GILCHRIST RD ,PAJARO_VALLEY	MEDICAL	PV4

<u>Incident #</u>	<u>Date</u>	<u>Dispatch Time</u>	<u>On Scene</u>	<u>Elapse Time</u>	<u>Unit</u>	<u>Location</u>	<u>Incident Type</u>	<u>RA</u>
735	1/31/26	13:29:16	13:36:07	6:51	E4511	GREEN VALLEY RD	MED, CODE 2	PV5
737	1/31/26	15:12:17	15:13:49	1:32	B1716	42 RIVERSIDE RD ,PAJARO_VALLEY_WTS	FIRE, RESIDENTIAL	PV2A
740	1/31/26	16:01:27	16:05:27	4:00	E1793	FREEDOM BL #3 ,PAJARO_VALLEY	MEDICAL	PV7BZ

Average Elapsed Minutes:

7:25

Median Elapsed Minutes **7.50**

<u>Incident #</u>	<u>Date</u>	<u>Dispatch Time</u>	<u>On Scene</u>	<u>Elapse Time</u>	<u>Unit</u>	<u>Location</u>	<u>Incident Type</u>	<u>RA</u>
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Pajaro Valley Fire Response Times

Pajaro Valley Fire
Protection District

January 01, 2026 to January 31, 2026

February 05, 2026

Only First On-Scene Unit Shown. Cancelled Calls or UTL Not Shown.

234	1/8/26	07:27:44	07:46:51	19:07	E4412	FREEDOM BL, PAJARO_VALLEY_WTS	MEDICAL	PV7
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This call should be excluded. WTS E4412 never went at scene, the above time referenced is the incident termination and returning to quarters time.

NEW Average Elapsed Minutes:

7:22

Median Elapsed Minutes **7.48**

Watsonville Fire Dept.

Watsonville, CA

This report was generated on 2/2/2026 8:08:20 AM



Incident Response Detail EXPANDED for Date Range (Landscape)

Zone(s): CA1 - PV Contract Area- Station 1, CA2 - PV Contract Area- Station 2 | Start Date: 01/01/2026 | End Date: 01/31/2026

INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	ALARM TIME	DISPATCH TIME	BACK IN SERVICE
ZONE: PV Contract Area- Station 1						
01/02/2026	2026-00036	LAKEVIEW RD	131 - Passenger vehicle fire	1/2/2026 19:58:53	1/2/2026 19:59:59	1/2/2026 20:40:47
01/03/2026	2026-00049	BEVERLY DR	321 - EMS call, excluding vehicle accident with injury	1/3/2026 21:23:57	1/3/2026 21:24:33	1/3/2026 21:50:00
01/09/2026	2026-00139	COTTAGE DR	321 - EMS call, excluding vehicle accident with injury	1/9/2026 16:09:20	1/9/2026 16:10:09	1/9/2026 16:28:36
01/13/2026	2026-00201	48 RIVERSIDE RD	322 - Motor vehicle accident with injuries	1/13/2026 13:26:12	1/13/2026 13:27:32	1/13/2026 14:16:16

ZONE: PV Contract Area- Station 2						
01/01/2026	2026-00018	714 CASSERLY RD	611 - Dispatched & cancelled en route	1/1/2026 16:49:21	1/1/2026 16:52:22	1/1/2026 16:56:26
01/09/2026	2026-00137	1515 BREWINGTON AVE	733 - Smoke detector activation due to malfunction	1/9/2026 15:52:16	1/9/2026 15:53:28	1/9/2026 16:12:37
01/11/2026	2026-00168	PAJARO LN	611 - Dispatched & cancelled en route	1/11/2026 08:46:54	1/11/2026 08:48:57	1/11/2026 08:51:21
01/12/2026	2026-00181	202 AMESTI RD	551 - Assist police or other governmental agency	1/12/2026 06:18:10	1/12/2026 06:19:38	1/12/2026 06:50:11
01/13/2026	2026-00193	606 GREEN VALLEY RD	551 - Assist police or other governmental agency	1/13/2026 01:23:58	1/13/2026 01:28:57	1/13/2026 01:42:42
01/13/2026	2026-00197	GREEN VALLEY RD	321 - EMS call, excluding vehicle accident with injury	1/13/2026 10:23:09	1/13/2026 10:28:18	1/13/2026 11:02:38
01/13/2026	2026-00205	161 LOS ROBLES CT	611 - Dispatched & cancelled en route	1/13/2026 16:14:54	1/13/2026 16:17:36	1/13/2026 16:18:49
01/15/2026	2026-00239	50 BUENA VISTA DR	322 - Motor vehicle accident with injuries	1/15/2026 23:43:00	1/15/2026 23:44:05	1/16/2026 00:03:38

WATSONVILLE FIRE DEPT



Incident Reports 1/16/2026 to 1/31/2026

Dispatch Call Create Date Time	Dispatch Alarm Date Time	Dispatch Unit In Service Date Time	Incident #	Address	Incident Type
1/16/2026 10:59	1/16/2026 10:59	1/16/2026 11:05	PAJ2600000054	416 AMESTI Road PAJARO VALLEY, CA 95076	NOEMERG CANCELLED
1/16/2026 12:45	1/16/2026 12:46	1/16/2026 12:58	PAJ2600000057	394 BUENA VISTA Drive PAJARO VALLEY, CA 95076	NOEMERG GOOD_INTENT NO_INCIDENT_FOUND_LOCATION_ERROR
1/16/2026 12:58	1/16/2026 12:58	1/16/2026 13:21	PAJ2600000058	DREW LAKE Road PAJARO VALLEY, CA 95076	MEDICAL ILLNESS STROKE_CVA
1/17/2026 12:44	1/17/2026 12:44	1/17/2026 13:03	PAJ2600000060	MANFRE Road PAJARO VALLEY, CA 95076	MEDICAL ILLNESS BREATHING_PROBLEMS
1/19/2026 8:08	1/19/2026 8:08	1/19/2026 8:13	PAJ2600000065	2202 East LAKE Avenue PAJARO VALLEY, CA 95076	NOEMERG CANCELLED
1/20/2026 6:33	1/20/2026 6:33	1/20/2026 7:03	PAJ2600000074	470 GREEN VALLEY Road PAJARO VALLEY, CA 95076	FIRE STRUCTURE_FIRE CHIMNEY_FIRE
1/21/2026 19:25	1/21/2026 19:26	1/21/2026 19:47	PAJ2600000075	100 MILLER Place PAJARO VALLEY, CA 95019	HAZSIT HAZARDOUS_MATERIALS GAS_LEAK_ODOR
1/23/2026 7:04	1/23/2026 7:04	1/23/2026 7:13	PAJ2600000079	8 MEMORIAL Avenue PAJARO VALLEY, CA 95019	NOEMERG CANCELLED
1/23/2026 17:10	1/23/2026 17:11	1/23/2026 17:13	PAJ2600000081	2536 FREEDOM Boulevard PAJARO VALLEY, CA 95076	NOEMERG CANCELLED
1/25/2026 1:34	1/25/2026 1:34	1/25/2026 1:55	PAJ2600000087	GREEN VALLEY Road PAJARO VALLEY, CA 95076	MEDICAL ILLNESS UNKNOWN_PROBLEM
1/26/2026 12:14	1/26/2026 12:15	1/26/2026 12:48	PAJ2600000090	HI GRADE Lane PAJARO VALLEY, CA 95019	MEDICAL INJURY FALL
1/26/2026 16:24	1/26/2026 16:25	1/26/2026 16:26	PAJ2600000091	AIRPORT BL / PAJARO Lane PAJARO VALLEY, CA 95019	NOEMERG CANCELLED
1/27/2026 20:00	1/27/2026 20:00	1/27/2026 20:33	PAJ2600000093	1611 East LAKE Avenue PAJARO VALLEY, CA 95076	FIRE OUTSIDE_FIRE OTHER_OUTSIDE_FIRE
1/28/2026 19:01	1/28/2026 19:01	1/28/2026 19:06	PAJ2600000095	183 MANFRE Road PAJARO VALLEY, CA 95076	NOEMERG CANCELLED
1/31/2026 6:27	1/31/2026 6:27	1/31/2026 8:06	PAJ2600000098	35 TAYLOR Road PAJARO VALLEY, CA 95076	FIRE OUTSIDE_FIRE OTHER_OUTSIDE_FIRE
1/31/2026 15:10	1/31/2026 15:10	1/31/2026 17:09	PAJ2600000101	42 RIVERSIDE Road PAJARO VALLEY, CA 95076	FIRE STRUCTURE_FIRE ROOM_AND_CONTENTS_FIRE



Pajaro Valley Fire Protection District

562 Casserly Road, Watsonville, CA 95076

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PAJARO VALLEY FIRE PROTECTION DISTRICT

STAFF REPORT

TO: Board of Directors

FROM: Battalion Chief / District Representative

DATE: February 2026

SUBJECT: Historical Summary and Fiscal Evolution of the Fire Services Agreement (FSA) with the City of Watsonville

I. PURPOSE

This report provides the Board with a consolidated historical overview of the Fire Services Agreement (FSA) between the Pajaro Valley Fire Protection District (District) and the City of Watsonville (City). It summarizes key contractual milestones, fiscal methodologies, cost-calculation changes, and comparative elements across the 1996, 2000, 2010, and 2019–2020 agreements.

II. BACKGROUND

Formation of the District and Initial Contract (1997)

- Pajaro Valley Fire Protection District was formally established in 1997.
- A transitional Fire Services Agreement was executed with the City of Watsonville, establishing the original “contract area.”
- Cost Structure (1996–1998):
 - FY 1996–97: \$20,400/month
 - FY 1997–98: \$22,500/month
 - Annual adjustments tied to the San Francisco–Oakland CPI.
- The agreement used a fixed monthly rate, not call-based billing.

III. 2000 FIRE SERVICES AGREEMENT (10-Year Term)

Scope of Services

Watsonville Fire Department (WFD) provided:

- Fire suppression services as dispatched by Santa Cruz County Communications (NETCOM).
- Basic Life Support (BLS) emergency medical response.
- Public safety services related to immediate life-safety threats.
- Station 2 identified as the primary responding resource.

Three-Phase Fiscal Model

1. Phase 1 (Jan 2000 – June 30, 2001):
 - District paid one-twelfth of its “fair share” of the Fire Department’s operational budget.



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- "Fair share" based on the percentage of Station 2 calls originating in the contract area.
- 2. Phase 2 (July 1, 2001 – June 30, 2002):
 - District paid \$630 per call for eligible dispatched incidents.
 - Annual increases tied to SF–Oakland–San Jose CPI.
- 3. Phase 3 (Post-2002):
 - Continued CPI-adjusted per-call billing.
 - Labor-arbitration passthroughs added.

Concerns and Adjustments (2001–2006)

- Rising costs prompted District concern and evaluation of alternatives.
- On May 18, 2006, the Watsonville City Manager proposed contract adjustments

IV. 2010 FIRE SERVICES AGREEMENT UPDATE

Cost-Per-Unit Formula

Section 14 established a detailed calculation based on:

- Hourly personnel costs (Captain, Engineer, Paramedic Firefighter).
- Hourly apparatus rate.
- Regional 911 dispatch charges.
- ALS capability charges.
- Multiplied by the District's five-year average call volume of 140 calls.
- 10% administrative fee added.

Resulting FY 2010 Annual Cost: \$54,886.45

Annual adjustments tied to SF–Oakland All Urban CPI.

Additional Changes

- Updated language reflecting **ALS** service expectations.

V. 2019–2020 FIRE SERVICES AGREEMENT UPDATE

Updated Fiscal Terms

- Five-year average call volume increased to **160 calls**.
- Administrative fee reduced from **10% to 5%**.
- Formula retained personnel, apparatus, dispatch, and ALS components.

Resulting FY 2019 Annual Cost: \$59,826.48

Annual adjustments continued under **SF–Oakland All Urban CPI**.



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VI. AGREEMENT COMPARISON SUMMARY

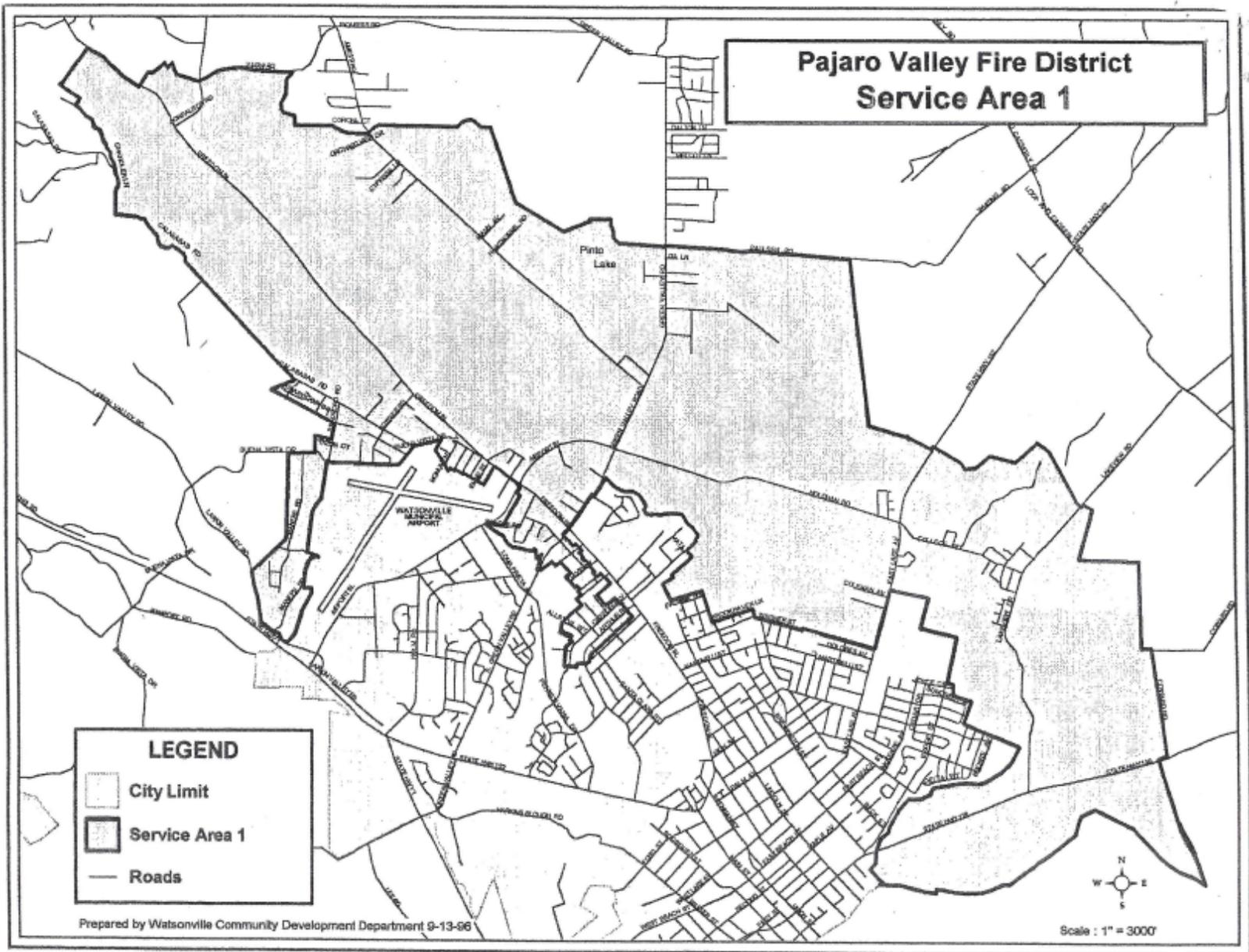
Category	1996 Contract	2000 Contract	2010 Contract	2019–2020 Contract
Cost Basis	Fixed monthly rate; CPI floor	3-phase model: proportional share → per-call → CPI-adjusted per-call	Cost-per-unit × 140 calls + 10% admin	Cost-per-unit × 160 calls + 5% admin
Call Basis	None	% of Station 2 calls → per-call	5-yr avg: 140	5-yr avg: 160
Admin Fee	None	Embedded	10%	5%
Annual Cost	\$20,400–\$22,500/mo	\$139,443–\$141,924; \$630/call	\$54,886.45	\$59,826.48
Payment Timing	Monthly, in advance	Monthly, 45 days post-report	Not specified	Initial 30 days; quarterly
Annual Adjustment	Tax allocation + CPI floor	CPI + labor arbitration	CPI	CPI
Formula Structure	Fixed rate	Budget share → per-call	Personnel + Apparatus + Dispatch + ALS × 140	Personnel + Apparatus + Dispatch + ALS × 160

VII. ADDITIONAL DATA & RESOURCES

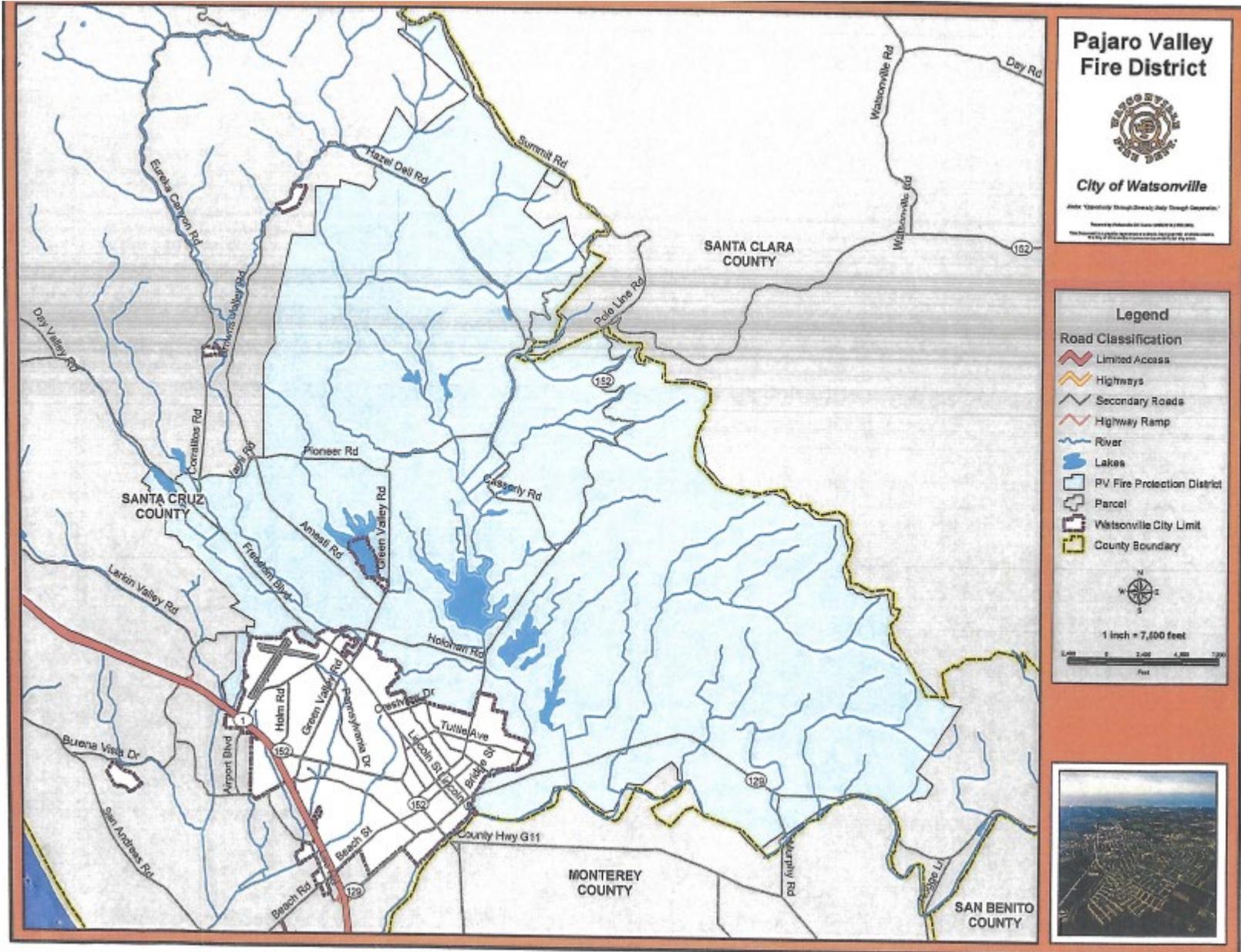
- Call numbers and trends
- Cost-per-call analysis
- Time-on-task data
- Map references (2000, 2010, 2023)

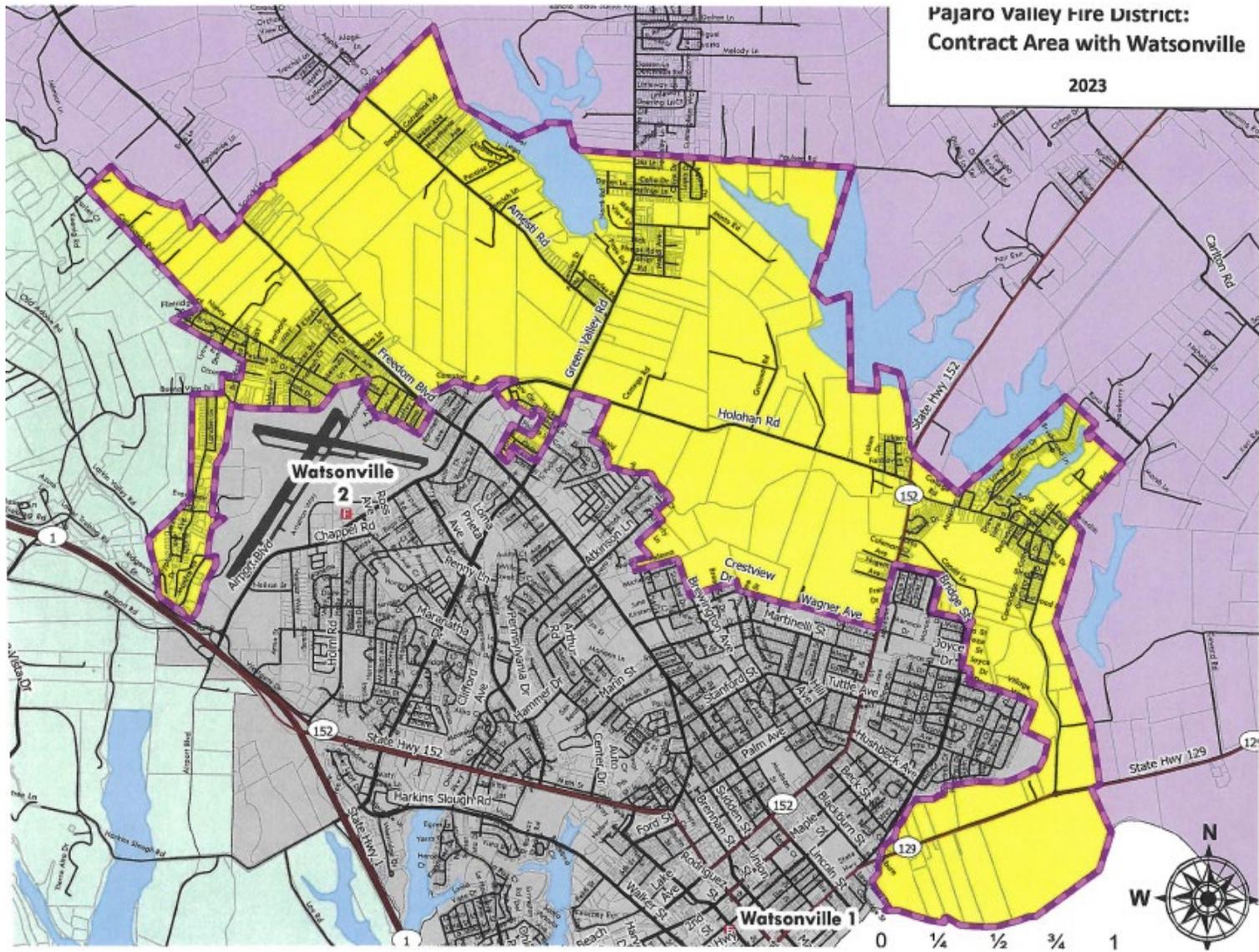
VIII. NEXT STEPS

Staff recommends that board directs staff to establish a meeting date with Watsonville City and include pre-established Ad hoc group members as participants.



2010 Map (doesn't show contact area)







Pajaro Valley Fire Protection District Staff Report – Board Meeting Rules

February 7th, 2025

To: Pajaro Valley Fire District Board of Directors

From: BC Mike Urbani

There is a difference between Robert's Rules and the Sturgis (or, the Standard Code of Parliamentary Procedure).

Robert's Rules is considered a bit more formal, uses more traditional language, but is incredibly thorough, whereas Sturgis is a bit more modern and streamlined. Sturgis is designed to be simpler.

The Board can switch which parliamentary procedure it would like to use. Of the two the lawyer believes Sturgis is a better choice for the PV Fire Board.

The lawyer also mentioned that there are other parliamentary procedure authorities. Some agencies use Rosenberg's Rules, which is short, and designed to work alongside the Brown Act. Here's a link: <https://www.cacities.org/UploadedFiles/LeagueInternet/77/77d4ee2b-c0bc-4ec2-881b-42ccdbbe73c9.pdf>. The lawyer uses this with Pajaro Valley Water Management Agency and other special districts.

The Rules draft we sent to the lawyers notes that Sturgis applies. If this is not the current Board policy, but they instead follow Robert's Rules, the Board changing the type of meeting procedures used would require a public discussion during a Board meeting, public comment, and likely a resolution noting that the Board is passing the attached Board's Rules, that include the particular parliamentary procedure chosen.

Below are the major changes that the District's lawyer suggested.

5 – Agenda

Lawyer noted it should say draft agenda be presented in case there were changes needed prior to the agenda having to be posted 72 hours prior to the meeting.

6- Closed session language updates and which topics are closed sessions.

7- Election of Chairperson - Terms of Chair and Vice Chair

NOTE 1: Sturgis Rules of Order provide that an organization's bylaw should include the term of office and the time when new officers take office. (Page 150)



Pajaro Valley Fire Protection District Staff Report – Board Meeting Rules

NOTE 2: It may be helpful to confirm that according to District policy, Chairperson and Vice-Chairperson are not prohibited from serving consecutive terms? If so, it is recommended that this restriction be included here.

14- Public Records

This would be to added language to the agenda on where items on the agenda can be reviewed

15 – Precedence of Motions

We recommend spelling these out, as it is more likely the Board will look to these Rules and not pull out a copy of Sturgis Rules of Order. That being said, if the Board prefers, this can be limited to just note that "Sturgis Rules of Order shall be followed by the Board for all motions to the fullest extent possible.

23 – Summary of Adjournment

Based on Sturgis Rules of Order, I do not believe the presiding officer can summarily without a second adjourn a board meeting. Sturgis Rules of Order page 79 provides that "the decision to adjourn is made by the assembly, not the presiding officer. The chair cannot arbitrarily declare adjournment except when there is no quorum present." Page 121 also provides that "the Chair cannot, without a formal vote, declare the meeting adjourned if any member wishes to bring up additional business . The decision on whether to adjourn is made by the members, not by the presiding officer."



Pajaro Valley Fire Protection District Board Meeting Rules

Updated February 7, 2026

1. TIME AND PLACE OF MEETINGS

The Pajaro Valley Fire Board (hereinafter "Board") shall hold regular meetings on the second Wednesday of every month at 5:00 p.m. in the Board room, at Pajaro Valley Fire Station, at 562 Casserly Rd, Watsonville, California.

The Board shall, at its first regular meeting in December of each year, approve the next year's Board meeting dates.

2. REGULAR MEETINGS

At least seventy-two (72) hours prior to a regular meeting, an agenda, which specifies the time and location of the meeting and contains a general description of each item of business to be transacted or discussed at the meeting, shall be posted for public viewing at the Pajaro Valley Fire Station and on the Pajaro Valley Fire Protection District's (hereinafter "District") website. If requested, the agenda shall be made available in alternative formats to persons with disabilities in accordance with the Americans with Disabilities Act and federal rules and regulations adopted in implementation thereof.

3. SPECIAL MEETINGS

A special meeting is a meeting that occurs outside of the Board's regularly scheduled meeting dates and times. At least twenty-four (24) hours prior to a special meeting, a notice, which specifies the time and location of the special meeting and each item of business to be transacted or discussed at the meeting shall be provided to each member of the Board and to each local newspaper of general circulation and radio or television station requesting notice. The notice must also be posted 24 hours prior to the meeting for public viewing at the Pajaro Valley Fire Station and on the District's website. A special meeting may be called at any time by the presiding officer or by a majority of the Board. The Board may only discuss agenda items at the special meeting.

4. EMERGENCY MEETINGS

An emergency meeting may be called upon determination by a majority of the Board that a work stoppage, crippling activity, or other activity that severely impairs public health, safety, or both has occurred. In the case of an emergency meeting, the presiding officer shall notify each local newspaper of general circulation and radio or television station that has requested notice of special meetings one hour prior to the emergency meeting, or, in the case of a dire emergency, at or near the time that the presiding officer notifies the members of the Board of the emergency meeting.

5. AGENDA

The draft agenda shall be available to Board members by the Saturday evening, five days preceding the meeting.



Pajaro Valley Fire Protection District Board Meeting Rules

Updated February 7, 2026

The Chairperson or his/her designee shall arrange the order of the agenda or may delegate the same to the staff.

All reports, communications, resolutions, or other matters to be submitted to the Board shall be submitted to the Chairperson no later than 5:00 p.m. on the Saturday, five days preceding a regular Board meeting.

Items not on the agenda should not be considered at the scheduled meeting, but should be set for the next meeting, unless the Board grants its consent for urgent matters consistent with the Ralph M. Brown Act (Government Code Section 54950.5 et seq.)

The agenda shall be organized in the following manner:

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Agenda Amendments
5. Oral Communications – Public, Staff, Board
6. Consent Agenda – Minutes and Claim Disbursements
7. Presentations
8. Committee Reports
9. Continuing Business
10. New Business
11. Correspondences
12. Agenda items for next meeting
13. Adjournment

6. CLOSED SESSION

Closed session is a part of a meeting where no member of the public may be present. Not all meetings include a closed session. Closed session is authorized for the following topics:

1. License/Permit Determinations for Persons with a Criminal Record (Gov. Code § 54956.7);
2. Response to Final Draft Audit Report from Bureau of State Audits (Gov. Code § 54956.75);
3. Real Property Negotiations (Gov. Code § 54956.8);
4. Pending or Anticipated Litigation (Gov. Code § 54956.9);
5. Liability Claims (Gov. Code § 54956.95);
6. Public Security (Gov. Code § 54957);
7. Personnel Matters - Employee Appointment, Employment, Performance Evaluation, Discipline/Dismissal/Release (Gov. Code § 54957);
8. Labor Negotiations (Gov. Code § 54957.6);
9. Trade Secrets (Gov. Code § 54962);
10. Charge or Complaint Involving Information Protected by Federal Law (Gov. Code § 54956.86);
11. Conference Involving a Joint Powers Agency (Gov. Code § 54956.96).



Pajaro Valley Fire Protection District Board Meeting Rules

Updated February 7, 2026

If a closed session involves pending litigation, counsel must be present.

If a meeting will include a closed session, the agenda must specify the topic of discussion, the Government Code section applicable, and a brief description of the matter to be discussed. For example, it could state "Closed Session. Personnel Matters (Gov't Code Section 54957): Performance Evaluation of the Fire Chief."

7. ELECTION OF CHAIRPERSON

The Board shall, at its first regular meeting in January of each year, elect one of its members to serve as Chairperson and one of its members to serve as Vice-Chairperson. The Chairperson and Vice-Chairperson shall be elected for a one-year term. The terms for Chairperson and Vice-Chairperson shall commence on the 1st day of January and end on the 31st day of December.

Should the office of Chairperson or Vice-Chairperson become vacant during the calendar year, the Board shall, at the next scheduled meeting, choose a successor to fill the vacancy for the balance of that calendar year, or until the election of a successor.

8. STANDING COMMITTEES

The Board may create standing committees at any time for any lawful purpose of the Board that have continued subject matter jurisdiction over a particular topic as well as a fixed meeting schedule. The Board Chairperson, at the first regular meeting in January of each year, shall appoint two members of the Board to each standing committee established by the Board. For each standing committee meeting, an agenda shall be noticed and posted in the same manner as regular Board meetings.

9. AD HOC COMMITTEES

The Board may create ad hoc committees at any time for any lawful purpose of the Board that meet for a limited, project-specific purpose and are temporary in nature. Ad hoc committees appointed by the Board shall meet as necessary in accordance with their specific mission and purpose. Ad hoc committees exist as long as necessary to accomplish their goal after which they are disbanded by the Board Chairperson. Unless otherwise directed by the Board, all ad hoc committee members shall be appointed by the Chairperson. Each ad hoc committee shall have two Board members, and its actions are subject to review and approval of the Board.

10. CHAIRPERSON TO PRESIDE

The Chairperson shall preside at the meetings of the Board. If the Chairperson is absent or unable to act, the Vice-Chairperson shall serve until the Chairperson returns or is able to act. The Vice-Chairperson has all the powers and duties of the Chairperson while acting as Chairperson.

11. QUORUM

A quorum is the minimum number of members necessary to conduct business of the Board. Three members of the five-member Board must be physically present within



Pajaro Valley Fire Protection District Board Meeting Rules

Updated February 7, 2026

the District to conduct business. When there is no quorum, the Chairperson or Vice-Chairperson shall adjourn the meeting.

12. MAJORITY VOTE

An affirmative vote of at least three members of the Board shall be considered a quorum determination. Any motion which fails to obtain the required votes shall be automatically continued to the next meeting.

13. BOARD MEETING MINUTES

Unless a Board member requests a reading of the minutes the Board may approve minutes without reading, if the Board Secretary has previously furnished each member with a draft of the minutes. However, the presiding officer must call for corrections before the minutes may be approved.

The minutes of Board meetings shall contain:

1. Date, place, time, and type of each meeting;
2. Time meeting is called to order;
2. Board members absent and present by name;
3. Name of presiding officer;
4. Approval or amended approval of the Minutes from the previous Board meetings;
5. All motions or resolutions with the name of the proposer and the way in which the Board disposed of each motion or resolution;
6. Adjournment time of the meeting.

The following items shall also be included in the Minutes where relevant:

1. The arrival time of tardy Board members, by name;
2. Any pre-adjournment departure time of Board members, by name, or if an absence takes place when any agenda items are acted upon.

14. PUBLIC RECORDS

The District recognizes the right of any member of the public to inspect non-exempt public records related to an agenda item for an open session regular meeting that was distributed to the Board in accordance with guidelines established by California State Law. The meeting agenda shall designate the address where such records may be inspected by the public.

15. PRECEDENCE OF MOTIONS

When a motion is being considered, any motion of higher precedence may be proposed, but no motion of lower precedence may be proposed. Motions are



Pajaro Valley Fire Protection District Board Meeting Rules

Updated February 7, 2026

considered and voted on in reverse order to their proposal. This means that the motion last proposed is considered and disposed of first.

Motions shall have precedence in the following order:

1. Adjourn
2. Recess
3. Question of privilege
4. Postpone temporarily or table
5. Close Debate
6. Limit or extend debate
7. Postpone to a certain time
8. Refer to committee
9. Amend
10. Main motions and restorative main motions

Incidental motions have no order of precedence. Incidental motions include:

1. Appeal a decision
2. Suspend the rules
3. Point of Order
4. Parliamentary Inquiry
5. Withdrawal of a motion
6. Division of a question
7. Division of the assembly

17. RULES GOVERNING MOTIONS

Sturgis Rules of Order shall be followed by the Board for all motions to the fullest extent possible.

16. RULES OF DEBATE

A. Sturgis Rules of Order shall be followed by the Board to the fullest extent possible. In addition, the Chairperson may second motions and enter into debate regarding all Board items.

B. Every member desiring to speak shall address the Chairperson, and, upon recognition by the Chairperson, shall speak to the question under debate, avoiding all personal attacks and indecorous language.

17. MANNER OF ADDRESSING THE BOARD BY THE PUBLIC

All persons addressing the Board shall be asked to state their name, geographical area of residence, and interest in the area under consideration in an audible tone for the records, and unless further time is granted by the Board, shall limit their address to three minutes. The speaker may, however, choose to remain anonymous or not provide their area of residence. The Chairperson, subject to a motion and direction from the Board, may set a different time limit due to time constraints or the pertinence of the topic. No person, other than the Chairperson and the person having the floor, shall be permitted to enter into any discussion, either directly or



Pajaro Valley Fire Protection District Board Meeting Rules

Updated February 7, 2026

through a member of the Board, without permission of the Chairperson. No question shall be asked of a Board member except through the Chairperson.

18. METHOD OF VOTING

The Board shall vote by voice vote, unless one Board member requests a roll call vote.

Roll call voting shall be random with the Chairperson voting last.

Unless a member of the Board states that they are not voting, silence shall be recorded as an affirmative vote.

19. ABSTAINING FROM VOTING

No Board member shall abstain from voting without first securing the permission of the Chairperson to abstain from the vote. The Board member wishing permission to abstain from the vote shall state the reason for abstaining, and the Chairperson shall grant permission to abstain from a vote when the stated reason is conflict of interest. The Chairperson shall not grant permission to abstain from the vote unless there is a compelling reason for such abstention.

20. DISQUALIFICATION FROM VOTING

Whenever any Board member is disqualified from voting, that Board member shall leave the room for the duration of the debate and vote on the item. The Board member may then participate to the extent permitted by the Conflict of Interest Code.

21. ORAL COMMUNICATIONS

During each regular meeting, the Board will hear presentations not to exceed three minutes on subjects within the Board's jurisdiction and not on the agenda that day. No action will be taken by the Board on any matter presented at that time. The Chairperson, subject to a motion and direction from the Board, may set a different time limit due to time constraints or the pertinence of the topic. All persons should address the Board on items on the agenda during the Board's consideration of the item.

22. CORRESPONDENCE

Correspondence such as emails or letters that are directed to the Board shall be handled in the following manner:

If correspondence is received prior to the agenda being posted 72 hours before the meeting date and time the correspondence will be placed on the Board agenda and placed into the Board meeting packet.

If correspondence is received after the agenda and Board packet have been posted, Board members shall be provided with a copy of the correspondence, when practical, at the meeting. When practical, the correspondence will be added to the agenda and placed in the Board packet for that meeting.



Pajaro Valley Fire Protection District Board Meeting Rules

Updated February 7, 2026

If correspondence is received at a Board meeting during an item on the agenda. A note will be made on the minutes that a correspondence was received, who it was received from and a brief description of the correspondence. The correspondence shall be passed on to each Board member or copies shall be made for each Board member. The correspondence shall be placed in the Board meeting packet when practical.

23. SUMMARY ADJOURNMENT

The decision to adjourn is made by the assembly, not the presiding officer. The chair cannot arbitrarily declare adjournment except when there is no quorum present. The Chair cannot, without a formal vote, declare the meeting adjourned if any member wishes to bring up additional business. The decision on whether to adjourn is made by the members.

24. DISSENTS, PROTESTS AND COMMENTS

Any Board member shall have the right to express dissent from, protest to, or comment upon any action of the Board and have the reasons for dissent, protest, or comment entered in the minutes.

25. OFFICIAL BULLETIN BOARD

Posting of official notices of the Board, notices of public hearings, and any other official papers of the Board where posting is required by law, shall be posted on the Official Bulletin Board of the District at the Pajaro Valley Fire Station, in Watsonville, California and on the District's website.

Should the Board hold a public hearing at any other location than its regular place of meeting, then, in addition to the posting of notice on the Official Bulletin Board above listed, posting shall be made upon or near the door to the stated place of meeting.

26. ATTENDANCE AT MEETINGS

Board members shall attend all regular and special meetings of the Board unless there is good cause for absence. Should any Board member be absent for two consecutive regular meetings, without valid excuse.

The Chairperson or staff shall contact the County Election Office regarding the unexcused absences and request a new Board member be appointed.

The following guidelines shall be used when a Board member is unable to attend a meeting:

- A. Early communication with staff or the Chairperson in advance of the meeting shall be made and as soon as the information becomes available that prevents attendance.
- A. The Chairperson shall notify the Board of such absentees during the Roll Call.
- B. Post meeting communication is acceptable with a reasonable explanation.



Pajaro Valley Fire Protection District **Board Meeting Rules**

Updated February 7, 2026

Approved by the Board of Directors on (Date)

Attest:

Chair of the Board of Directors
(Name)

Secretary of the Board of Directors
(Name)

DRAFT

ORDINANCE NO. 2022-01

AN ORDINANCE OF THE PAJARO VALLEY FIRE PROTECTION DISTRICT SETTING
COMPENSATION FOR BOARD MEMBERS OF THE PAJARO VALLEY FIRE
PROTECTION DISTRICT GOVERNING BOARD, BY INCREASING THE
COMPENSATION FOR THE GOVERNING BOARD.

WHEREAS, Health and Safety Code section 13857 authorizes the Board of Directors to adopt an ordinance pursuant to Water Code sections 20200 increasing the compensation paid to each Board member; and

WHEREAS, the duties and responsibilities of the Board and each of its Directors requires and will continue to require an increase in the amount of time to be spent by each Director in carrying out the business of the District; and

WHEREAS, the Board of Directors of this District has, by adoption of this ordinance, elected to fix the compensation of its Directors pursuant to Sections 20200 through 20207 of the Water Code of the State of California; and

WHEREAS, Notice of a public Hearing as part of the District's regular meeting held on May 19, 2022, was published pursuant to Government Code section 6066 and Water Code section 20203; and

WHEREAS, Proof of Publication of said Notice in the Pajaronian news paper on May 6, 2022, and May 13, 2022, has been filled with the records of the regular meeting held on May 19, 2022; and

WHEREAS, the public hearing on the adoption of this Ordinance was held on May 19, 2022, prior to the adoption of this ordinance as required by Water Code section 20203.

WHEREAS, the Board of Directors of the Pajaro Valley Fire Protection District does hereby ordain as follows:

1. Effective 60 days from adopting this ordinance, the compensation of each of the Directors of the Governing Board shall be the sum of \$60 per meeting for each special, regular and committee meetings.
2. The compensation fixed by this ordinance shall be for no more than a total of three (3) meetings per calendar month.
3. This ordinance shall be published one time within ten days following its adoption.

PASSED AND ADOPTED by the Board of Directors of the Pajaro Valley Fire Protection District this 19th day of May, 2022 by the following vote.

AYES: White, Erbe, Moules, Murphy, Martone

NOES: None

ABSENT: None

ABSTAIN: None

DocuSigned by:

136E22772CE848F...

Chairperson of the Board

ATTEST:

DocuSigned by:

1F656F00559D4BA...

Board Clerk

Pajaro Valley Fire Protection District

562 Casserly Road, Watsonville, CA 95076

Telephone: (831) 722-6188 Fax: (831) 722-3722



STAFF REPORT

DATE: January 28th, 2026

TO: Honorable Board of Directors

FROM: Jed Wilson, Unit Chief

SUBJECT: RESOLUTION ACKNOWLEDGING RECIEPT OF A COMPLIANCE REPORT MADE BY THE FIRE CHIEF OF THE PAJARO VALLEY FIRE PROTECTION DISTRICT REGARDING STATE MANDATED FIRE INSPECIONS PURSUANT TO SECTIONS 13146.2 AND 13146.3 OF THE CALIFORNIA HEALTH AND SAFETY CODE

RECOMMENDATION:

Approve the resolution motion.

BACKGROUND:

Existing state law requires California fire departments to enforce the fire code as adopted. Additionally, fire departments are required to perform annual inspections of every building used as a public or private school, as well as all apartment houses, hotels, motels, and lodging houses for compliance with the adopted codes. The percentage of inspections completed are based on the fire department records for the types of businesses that are required by state law to be inspected every year.

FINDINGS:

In calendar year 2025 the Pajaro Valley Fire Protection District conducted:

EDUCATIONAL GROUP E OCCUPANCIES:

Educational Group E occupancies are generally those public and private schools, used by more than six persons at any one time for educational purposes through the 12th grade. Within the Pajaro Valley Fire Protection District service area, per our records, there are 9 Group E occupancies, buildings, structures and/or facilities. During calendar year 2025, the Pajaro Valley Fire Protection District completed the annual inspection of 9 Group E occupancies, buildings, structures and/or facilities. This is a compliance rate of 100% for this reporting period.

RESIDENTIAL GROUP R OCCUPANCIES:

Residential Group R occupancies, for the purposes of this resolution, are generally those occupancies containing sleeping units and include hotels, motels, apartments (three units or

more), etc. as well as other residential occupancies (including a several residential care facilities). These residential care facilities have a several different sub- classifications, and they may contain residents or clients that have a range of needs, including those related to custodial care, mobility impairments, cognitive disabilities, etc. The residents may also be non-ambulatory or bedridden. Within the Pajaro Valley Fire Protection District service area, per our records, there are 13 Group R (and their associated sub-categories) occupancies. During calendar year 2025, the Pajaro Valley Fire Protection District completed the annual inspection of 13 Group R occupancies, buildings, structures and/or facilities. This is a compliance rate of 100% for this reporting period.

DISCUSSION:

After the devastating Ghost Ship Fire in Oakland, the California Senate put forth Senate Bill 1205. This Bill was approved by the Governor on September 27, 2018, and added to §13146.4 of the California Health and Safety Code. Existing law requires the Fire Chief of any city or county fire department or district providing fire protection services and his or her authorized representatives to inspect every building used as a public or private school within his or her jurisdiction, for the purpose of enforcing specified building standards, not less than once each year, as provided. Existing law requires every city or county fire department or district providing fire protection services that is required to enforce specified building standards to annually inspect certain structures, including hotels, motels, lodging houses, and apartment houses, for compliance with building standards, as provided. Senate Bill 1205 requires every city or county fire department or district required to perform the above-described inspections to report annually to its administering authority, as defined, on the department's or district's compliance with the above-described inspection requirements, as provided. The bill would require the administering authority to acknowledge receipt of the report in a resolution or a similar formal document.

RESOLUTION NO. 2026-01

RESOLUTION OF THE PAJARO VALLEY FIRE PROTECTION DISTRICT BOARD OF DIRECTORS ACKNOWLEDGING RECEIPT OF THE FIRE CHIEF'S REPORT REGARDING THE INSPECTION OF CERTAIN OCCUPANCIES REQUIRED TO BE INSPECTED ANNUALLY PURSUANT TO SECTIONS 13146.2 AND 13146.3 OF THE CALIFORNIA HEALTH AND SAFETY CODE

WHEREAS, California Health & Safety Code Section 13146.4 was added in 2018, and became effective on September 27, 2018; and,

WHEREAS, California Health & Safety Code Sections 13146.2 and 13146.3 requires all fire departments that provide fire protection services, including the Pajaro Valley Fire Protection District, to perform annual inspections in every building used as a public or private school, hotel, motel, lodging house, apartment house, and certain residential care facilities for compliance with building standards, as provided; and,

WHEREAS, California Health & Safety Code Section 13146.2 requires all fire Departments that provide fire protection services, including the Pajaro Valley Fire Protection District, to report annually to its administering authority on its compliance with Sections 13146.2 and 13146.3; and,

WHEREAS, this Resolution acknowledges that the District has fulfilled the inspection and reporting requirements of California Health & Safety Code Sections 13146.2 and 13146.3.

NOW, THEREFORE, BE IT RESOLVED by the Pajaro Valley Fire Protection District Board of Directors that the Board expressly acknowledges that for 2025 the District has complied with California Health and Safety Code Sections 13146.2 and 13146.3 by completing the following inspections:

A. EDUCATIONAL GROUP E OCCUPANCIES:

Educational Group E occupancies are generally those public and private schools, used by more than six persons at any one time for educational purposes through the 12th grade. Within the Pajaro Valley Fire District service area, per our records, there lie 9 Group E occupancies, buildings, structures and/or facilities.

During calendar year 2025, the Pajaro Valley Fire District completed the annual inspection of 9 Group E occupancies, buildings, structures and/or facilities. This is a compliance rate of 100% for this reporting period.

B. RESIDENTIAL GROUP R OCCUPANCIES:

Residential Group R occupancies, for the purposes of this resolution, are generally those occupancies containing sleeping units and include hotels, motels, apartments (three units or more), etc. as well as other residential occupancies (including a several residential care facilities). These residential care facilities have a several different sub-classifications,

and they may contain residents or clients that have a range of needs, including those related to custodial care, mobility impairments, cognitive disabilities, etc. The residents may also be non-ambulatory or bedridden. Within the Pajaro Valley Fire District service area, per our records, lie 13 Group R (and their associated sub-categories) occupancies of this nature.

During calendar year 2025, the Pajaro Valley Fire District completed the annual inspection of 13 Group R occupancies, buildings, structures and/or facilities. This is a compliance rate of 100% for this reporting period.

I HEREBY CERTIFY that the foregoing resolution was introduced and passed at a regular meeting of the Board of Pajaro Valley Fire Protection District, held on the 11th day of February 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Mike Urbani
Board Clerk

Dave Martone
Board Chair

RESOLUTION NO. 2026-02

RESOLUTION ESTABLISHING PAJARO VALLEY FIRE PROTECTION DISTRICT APPROPRIATION LIMIT FOR FISCAL YEAR 2025-2026 UNDER ARTICLE XIII-B OF THE CALIFORNIA CONSTITUTION, AND ESTABLISHING PERIOD FOR CONTESTING SUCH LIMIT

WHEREAS, Article XIII-B of the California Constitution provides that the state and each local government shall be subject to an annual appropriation limit as defined in that Article; and

WHEREAS, Article XIII-B Section 8(e)(2) requires the Governing Body to select the change in Cost of Living methodology each year by recorded vote; and

WHEREAS, the change in the California per capita personal income provides the greatest result rather than using the local assessment roll from the preceding year; and

WHEREAS, the Auditor-Controller has computed the appropriations limit applicable to the District for fiscal year 2025-2026 and transmitted the same to the District in a letter dated September 18, 2025 and,

NOW, THEREFORE, BE IT RESOLVED, that the PAJARO VALLEY FIRE PROTECTION DISTRICT selects the change in the California per capita personal income and the percent change within the Unincorporated jurisdiction of the County in which the special district is located methodology for use in calculating its appropriation limit for fiscal year 2025-2026; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the appropriation limit for the PAJARO VALLEY FIRE PROTECTION DISTRICT for fiscal year 2025-2026 is hereby established as \$8,901,306 and that such appropriations limit may be adjusted at a later date in accordance with Sections 3 and 11 of Article XIII-B of the California Constitution; and,

No action or proceeding shall be brought, the purpose of which is directly or indirectly to attach, review, set aside, void or annul the appropriations limit established by this resolution unless such action or proceeding shall have been filed and served on the district within forty-five (45) days from the date this resolution is adopted in accordance with Division 9 of the Government Code.

This resolution supersedes Resolution 2025-11

PASSED AND ADOPTED by the Board of Directors of the PAJARO VALLEY FIRE PROTECTION DISTRICT at a regular meeting held on the 11th day of February, 2026, by the following called vote:

AYES:

NOES:

ABSENT:

ATTEST:

APPROVED:

BY

Mike Urbani
Secretary of the Board

Dave Martone
Chairperson of the Board

683100, 683120
PAJARO VALLEY FIRE PROTECTION DISTRICT
OFFICE OF AUDITOR-CONTROLLER
CALCULATION OF APPROPRIATIONS SUBJECT TO LIMITATION
2025-2026

Total Appropriations	\$	2,591,157
Adjustments		
Expenditure Appropriations:		
1. Qualified Capital Outlay Project		0
2. FLSA		0
		0
Adjusted Appropriations	\$	2,591,157

Revenue Appropriations:		
1. Non-proceeds of taxes		(35,693)
2. User fees in excess of cost		0
3. Debt Service		0
		0
Appropriations Subject to Limit	\$	2,555,464

Calculation of 2025-2026 Limit:

2024-2025 Appropriations Limit	\$	8,354,112
Change in Cost of Living		106.44%
Change in Population		100.10%
		100.10%
Total Change Factor		106.55%

2025-2026 Appropriations limitation	\$	8,901,306
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Amount Under Appropriations limitation	\$	(6,345,842)
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Excess Appropriations subject to limitation	\$	0
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COUNTY OF SANTA CRUZ

LAURA BOWERS
AUDITOR-CONTROLLER-TREASURER-TAX COLLECTOR
701 OCEAN STREET, SUITE 100, SANTA CRUZ, CA 95060-4073
(831) 454-2500 FAX (831) 454-2660

September 18, 2025

Pajaro Valley Fire Protection District
562 Casserly Road
Watsonville, CA 95076

SUBJECT: FISCAL YEAR 2025-2026 APPROPRIATION LIMITATION

Dear Special District Board of Directors:

In accordance with Section 7900 et seq. of the Government Code of the State of California, you must adopt an appropriation limit by resolution each fiscal year.

We have made the required calculations and prepared a sample resolution for use by the District, both of which are attached hereto. The limit presented was prepared per Government Code 7901(b). Each special district shall select its change in population and change in non-residential growth or change in per capita income annually by a recorded vote of the governing body of the special district as outlined in the attached resolution.

Adjustments for the Fair Labor Standards Act (FLSA) and qualified capital outlay projects may be exempt from the appropriation limit.

After adopting the Districts' appropriation limit, please provide a copy of the resolution for our files.

Very truly yours,

LAURA BOWERS

Auditor-Controller-Treasurer-Tax Collector

by Tracy Laine, Accountant I

Attachments:

Calculation of Appropriations Subject to Limitation,
Calculation of Adjustments to the Appropriations Limitation,
Resolution Establishing Appropriation Limit for Fiscal Year 2025-2026