



PAJARO VALLEY FIRE PROTECTION DISTRICT
562 CASSERLY RD, WATSONVILLE, CA (831)722-6188

AGENDA & PUBLIC NOTICE

REGULAR MEETING OF THE BOARD OF DIRECTORS
of the
PAJARO VALLEY FIRE PROTECTION DISTRICT
on
Wednesday, March 11, 2025
Meeting to be held at the Pajaro Valley Fire Station
562 Casserly Rd, Watsonville, CA 95076 commencing at 5:00 p.m.

Any member of the public may inspect non-exempt public records related to an agenda item for an open session regular meeting at the Pajaro Valley Fire Protection District Fire Station at 562 Casserly Rd, Watsonville, CA 95076 or visit the District's website www.pajarovalleyfire.com

1.0 Call to Order

1.1 Pledge of Allegiance

1.2 Call Meeting to Order - Roll Call

Director Erbe, Director Dellamonica, Director Moules, Director Sampson, Director Martone

2.0 Agenda Amendments

Per Government Code §54954.2, the legislative body may take action on items of business not appearing on the posted agenda under any of the three conditions stated below. Prior to discussing any item pursuant to this subdivision, the legislative body shall publicly identify the item.

(1) Upon a determination by a majority vote of the legislative body that an emergency situation exists, as defined in §54956.5.

(2) Upon a determination by a two-thirds vote of the Board members present at the meeting (i.e. 4 if 5 are present) , or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District after the agenda was posted as specified in subdivision (a) of §54956.5. 1

(3) The item was agendaized at a prior meeting of the Board not more than five calendar days before the date action is taken on the item, and at the prior Board meeting the item was continued to the Board meeting at which action is being taken.

2.1 Additions to Agenda

3.0 Oral Communications

Public Comment on matters not on the agenda: Public Comment should ordinarily be limited to 3 minutes per person. There can be no deliberation or action on items not on the agenda. The Board may refer a matter to staff or schedule discussion for a future meeting. The public should address the Board on items on the agenda during the Boards consideration of the item.

3.1 Public Oral Communication

3.2 Staff Oral Communication

3.3 Board Oral Communication



PAJARO VALLEY FIRE PROTECTION DISTRICT
562 CASSERLY RD, WATSONVILLE, CA (831)722-6188

4.0 Consent Agenda

Matters listed under the Consent Agenda will be acted upon by one motion affirming the action recommended. There will be no separate discussion on items unless members of the Board or Staff request the removal of an item for separate action.

1) Board/Staff Member Explanation; 2) Board of Directors Questions; 3) Public Comment; 4) Board Member Deliberation; 5) Decision

4.1 Minutes – Approval of the minutes from the Regular Board meeting on February 11, 2026.

4.2 Claims Disbursement – Expenditure report, Vendor & Deposit summary, Year to Date Financial Report and American Express Statement for February 2026

Motion: Motion to approve all items on the Consent Agenda

Second:

All in favor:

5.0 Presentations

1) Board/Staff Member Explanation; 2) Board of Directors Questions; 3) Public Comment; 4) Board Member Deliberation; 5) Decision

5.1 Pajaro Valley Chief's Report & Run Report for February 2026

5.2 Watsonville Run Report for February 2026

6.0 Committee Reports

Standing Committees are subject to all Brown Act requirements. Ad hoc committees are not subject to the Brown Act noticing and agenda requirements. A written agenda is prepared and posted at least 72 hours prior to standing committee meetings. An opportunity is provided for public input at standing committee meetings. 1) Board/Staff Member Explanation; 2) Board of Directors Questions; 3) Public Comment; 4) Board Member Deliberation

6.1 Finance Committee – None

6.2 LAFCO Ad Hoc Committee – Chair Martone & Director Dellamonica

6.3 BESS Working Group – None

6.4 Watsonville Fire/Pajaro Valley Fire Contract Ad Hoc Committee – Chair Martone & Director Dellamonica.

7.0 Continuing Business

All items listed in Continuing Business are intended to provide an opportunity for public discussion and board deliberation of each item listed. The following procedure pertains to each Continuing Business Item: 1) Board/Staff Member Explanation; 2) Board of Directors Questions; 3) Public Comment; 4) Board Member Deliberation; 5) Decision.

7.1 Pajaro Valley Fire Board Meeting Rules

Board to receive an update from BC Urbani, review, discuss and make any further changes to the updated Pajaro Valley Fire Board Meeting Rules.

Recommended Action: Discuss, make changes, give directions to staff, make a motion

Motion: To approve the Pajaro Valley Fire Board Meeting Rules as presented.

Second:

Vote:



PAJARO VALLEY FIRE PROTECTION DISTRICT
562 CASSERLY RD, WATSONVILLE, CA (831)722-6188

7.2 Review Ordinance 2026-01 Compensation for Board Members of the Pajaro Valley Fire Protection District
Board to receive Staff Report from BC Urbani and discuss any further needed changes to Ordinance 2026-01 Compensation for Board Members of the Pajaro Valley Fire Protection District.

Recommended Action: Discuss, make changes, give direction to staff.

7.3 Discuss Request for Proposal (RFP) for Fire Protection Services
Board will receive a staff report from Chief Wilson. Board to discuss the staff report and have any further needed discussion.

Recommended Action: Board to have discussion, give directions to staff, make motion.

Motion: Choice to (not move forward or move forward) with RFP for Fire Protection Services and reach out to potential consultants to assist with RFP.

Second:

Vote:

8.0 New Business

All items listed in New Business are intended to provide an opportunity for public discussion and board deliberation of each item listed. The following procedure pertains to each New Business Item: 1) Board/Staff Member Explanation; 2) Board of Directors Questions; 3) Public Comment; 4) Board Member Deliberation; 5) Decision.

8.1 Discuss Having the District's Legal Counsel Present at the Board's Regular Board Meetings
Board to discuss possibility of having legal counsel present at the Board's Regular Board Meetings.

Recommended Action: Board to have discussion, give directions to staff, make a motion.

Motion: Choice to (not move forward or move forward) with having legal counsel present at future regular board meetings.

Second:

Vote:

9.0 Correspondence

9.1 Email from Sally-Christine Rodgers on 2/28/26 about the Third Annual Pitch in All County Clean Up

9.2 Email from Don Jarvis on 3/6/26 Observation of the PVFPD Reorganization Process

10.0 Adjournment

Motion:

Second:

All in favor:

Time:

Note: The Board Chair requests that if you have any questions or wish clarification or additional information about any item on the agenda or contained in the attached materials, please call the Fire Chief at (831) 722-6188 before the meeting. Information regarding items on the agenda may be reviewed at that Pajaro Valley Fire Station located at 562 Casserly Rd, Watsonville, CA 95076, or you may view the agenda on our website www.pajarovalleyfire.com

Members of the Pajaro Valley Fire District Board of Directors shall attend meetings in person unless remote participation is permitted by law. In the event that any member of the Board participates in a meeting by teleconference or video conference, pursuant to the Ralph M. Brown Act, Government Code Section 54953, all votes shall be by roll call. Members of the public that wish to attend and/or participate in a meeting may do so in person.



PAJARO VALLEY FIRE PROTECTION DISTRICT
562 CASSERLY RD, WATSONVILLE, CA (831)722-6188

Americans with Disability Act

The Pajaro Valley Fire station is an accessible facility. If you wish to attend a meeting and you will require assistance in order to attend and /or participate, please call the district at (831) 722-6188 in advance of the meeting and every effort will be made to accommodate your attendance and participation.



PAJARO VALLEY FIRE PROTECTION DISTRICT
562 CASSERLY ROAD, WATSONVILLE, CA (831) 722-6188

MINUTES OF THE REGULAR MEETING FOR THE BOARD OF DIRECTORS OF THE
 PAJARO VALLEY FIRE PROTECTION DISTRICT

Wednesday, February 11, 2026

1.0 Call to Order

1.1 Pledge of Allegiance

Correction to agenda - None

1.2 Call Meeting to Order -5:07 PM Roll Call

Members Present: Director Erbe, Director Dellamonica, Director Moules, Director Martone

Members Excused: Director Sampson due to illness

2.0 Agenda Amendments

2.1 Additions to Agenda- NONE

3.0 Oral Communications

3.1 Public Oral Communication

Beck Steinbruner, Santa Cruz mountains resident- reported on her attendance at LAFCO meeting.

3.2 Staff Oral Communication

None

3.3 Board Oral Communication

None

4.0 Consent Agenda

4.1 Minutes – Approval of the minutes the Regular Board meeting on January 14, 2026.

4.2 Claims Disbursement – Expenditure report, Vendor & Deposit summary, Year to Date Financial Report and American Express Statement for January 2026

Motion: Motion to approve all items on the Consent Agenda by Director Erbe

Second: Director Moules

All in favor: All

5.0 Presentations

5.1 Pajaro Valley Chief's Report & Run Report for January 2026

BC Urbani reported on the following:

- Form 700 needs to be completed. Due April 1
- 2 structure fires on Taylor and on Hwy 129 – no injuries.
- No issues with apparatus
- No training
- No facility issues
- 4th FAE filled by Engineer Juan Bravo
- Attended Ben Evans Memorial. Apparatus, equipment and photos on display. Many in attendance. BC Urbani noted that there was an Instagram post on the fires on the CalFire CZU social media.

5.2 Watsonville Run Report for January 2026

No questions from the Board. BC Urbani reported that the report was split due to Watsonville Fire's switch to a new system. Chief Wilson stated that all agencies had to switch to a new NERIS system.

6.0 **Committee Reports**

6.1 Finance Committee – None

6.2 LAFCO Ad Hoc Committee – Chair Martone & Director Dellamonica

Chief Wilson reported that he and Mr. Serrano co-presented on the PV Fire District history; LAFCO also discussed the Master Service Review and agency reorganizations. The Board discussed the town hall meetings, announcements to the public, and dates for the working group meetings. The town hall meetings will be held at Casserly Hall. The first town hall meeting will be held at 6pm on March 31st. The April date is to be determined. A member of the public asked if information will be available on the website. BC Urbani stated that all information available will be shared with the public. Chair Martone stated that all information on parcels was available on LAFCO website already.

Don Jarvis-lives in District: expressed concerns about the LAFCO report's statement on the District reorganization.

6.3 BESS Working Group – Chair Martone & Director Dellamonica

Director Dellamonica reported that they met with representatives from North Monterey County and discussed the fire code, ordinances, response and impact to their agency. Director Dellamonica stated that there is a potential to turn on one of the Moss Landing batteries in July.

Sina Kuhzarani- Member of the public- shared his experience during the Moss Landing battery fire and asked the District to not approve the project. He expressed his concern about the impacts.

Diane Benton-Watsonville resident- expressed concern that the full dangers are not being expressed and asked the Board to consider the worst-case scenario.

Director Dellamonica stated that District did not ask for a BESS facility. The District is dealing with it and doing what is possible to prepare for it.

Chair Martone stated that the District does not decide the outcome. The Board is working to be as prepared as possible.

Sara Wringler- member of the community- shared experience during Moss Landing Battery Fire, expressed concerns and asked the Board to place requirements on the facility.

Nina Audino- Varni & Pioneer- expressed concern that ordinance was changed. Read NFPA document regarding testing. Asked the Board to help bring back the language in the ordinance.

Becky Steinbruner- mountains of Aptos: spoke on items that District should ask for when writing their ordinance.

Director Dellamonica and Chair Martone discussed the consultants being considered for support with fees and the ordinance. The working group will discuss and determine who to move forward with.

6.4 Watsonville Fire/Pajaro Valley Fire Contract Ad Hoc Committee – Chair Martone & Director Dellamonica.

***Members will give a report during Item 7.1 Pajaro Valley FPD / Watsonville Fire Service Agreement Update**

7.0 **Continuing Business**

7.1 **Pajaro Valley FPD / Watsonville FD Fire Service Agreement Update**

The Board will receive an update and staff report from Chief Wilson about the Pajaro Valley Fire/Watsonville City Fire Department Fire Service Agreement.

Recommended Action: Discuss and/or give any directions to staff if needed.

Chief Wilson reviewed the background history of the PV/Watsonville contract and the costs from its inception to current. With a new chief, Staff recommends a meeting with Watsonville Fire to discuss an agreement.

Becky Steinbruner- resident: asked if BESS response is being considered as part of the contract. Chief Wilson stated that it is not part of the contract and falls under mutual aid.

Director Dellamonica directed Chief Wilson to schedule a meeting with Chief Schaefer and include the AdHoc Committee.

Motion: No motion

Second:

Vote:

7.2 **Pajaro Valley Fire Board Meeting Rules**

Board to receive an update from BC Urbani, review, discuss and make any further changes to the updated Pajaro Valley Fire Board meeting Rules.

Recommended Action: Discuss, make changes, give directions to staff or make a motion.

BC Urbani reviewed the meeting rules, changes and discussions with the attorneys on changes being presented.

The Board discussed the changes and decided to move to Sturgis rules of order.

Member of the public asked when the Ad-Hoc committee information is available to the public. Director

Dellamonica explained that the meeting is not a standing meeting and gives monthly reports at the Board meeting.

Becky Steinbruner- asked when something becomes a part of public record.

The members of the public discussed public records and presentations from the Ad Hoc committees.

The Board discussed the term of the chair and vice chair with directors serving a two-year term. The Board agreed to nominate and vote on chair and vice chair who will serve for one year consecutively.

Motion: No motion. BC Urbani will finalize the meeting rules and present it for Board approval

Second:

Vote:

8.0 **New Business**

8.1 **Review Ordinance 2022-01 Compensation for Board Members of the Pajaro Valley Fire Protection District**

Board to review and discuss possible changes to Ordinance 2022-01 Compensation for Board Members of the Pajaro Valley Fire Protection District.

Recommended Action: Discuss, make changes, give directions to staff.

Director Dellamonica discussed the possibility of increasing the \$60 stipend due to the increase in meetings. The Board discussed the meetings and need for compensation due to the increase in meetings and impact to personal time while considering the impact to the budget. The Board requested staff to present a financial impact report with maximum of 6 meetings with no increase to the amount of the stipend.

Becky Steinbruner- asked the Board to consider the optics.

8.2 **Resolution 2026-01 2025 Annual Mandatory Inspections**

Board review Annual Inspections Staff Report from Deputy Fire Marshal Joe Paquin and Resolution 2026-01 2025 Annual Mandatory Inspections.

Recommended Action: Board makes a motion to approve Resolution 2026-01 2025 Annual Mandatory Inspections. BC Urbani presented the yearly report from the Fire Marshal on the mandated inspections. 100% of educational (9) and residential facilities (13) have been inspected.

Becky Steinbruner- Asked how to obtain a copy of the report and was directed to submit a public records request.

Motion: Director Dellamonica- Motion to approve Resolution 2026-01 2025 Annual Mandatory Inspections

Second- Director Erbe

Vote:all

8.3 Resolution 2026-02 Fiscal Year 2025/2026 Appropriation Limitation

Board review calculations and letter from Santa Cruz County Auditor and Resolution 2026-02 that shows corrected amount for FY 2025/2026 Appropriation Limitation. This resolution corrects and replaces the amount on Resolution 2025-11.

Recommended Action: Board makes a motion approving Resolution 2026-02 correcting the amount allocated. BC Urbani reviewed the appropriation limitations and noticed that the amount in resolution 2025-11 was incorrect. This resolution will correct the amount.

Motion: Director Erbe- Motion to approve Resolution 2026-02 Fiscal Year 2025/2026 Appropriation Limitation.

Second: Director Moules

Vote: All

8.4 Discuss Request for Proposal for Fire Protection Services

Board discussion to direct staff to submit a Request for Proposal to Watsonville Fire Department and Central Fire Protection District of Santa Cruz County for fire protection services.

Recommended Action: Board to have discussion and give directions to staff.

Director Dellamonica discussed the status and options for fire protection services. Staff will be directed to send an RFP to Central Fire and Watsonville Fire to determine the cost of contracted services.

Becky Steinbruner- asked if the information will be available by March 31

Don Jarvis -asked if the request is for reorganization and contracted services. Chief Wilson stated it will only be for contracted services.

9.0 Correspondence

None

10.0 Agenda items for the next meeting

Becky Steinbruner-asked the Board for a more stringent fire code as it relates to BESS

Don Jarvis-requested that the reorganization be placed on the agenda

11.0 Adjournment

Motion: Director Erbe

Second: Director Dellamonica

All in favor: All

Time: 6:29

This is to certify that for foregoing is a true copy of the discussions during the Pajaro Valley Fire Protection District Regular Board of Directors meeting, held on February 11, 2025

Attest:

March 11, 2026

Mike Urbani
Board Secretary

Dave Martone
Board Chair

Feb 2026 Expenditure

Transaction Type = Actual; Revenues/Expenditures = R,(E); Chart Fields = GLKey,FundType,Object
 Fiscal Month [08] and Post On [@current-fiscal-year] and Revenues/Expenditures [XP] and GL Key [683100]
 Run: 2026-03-02 11:33 AM

Fiscal Year	Fiscal Month	Post On	Revenues/Expenditures	GL Key	Object	Amount	Description
Fund Type: 76 – INVESTMT TRUST-LOCAL BOARDS IN							
Object: 61110 – CLOTHING & PERSONAL SUPPLIES							
2026	08	2/09/2026	XP	683100	61110	-100.68	PPE/Par Tag ()
Total 61110 – CLOTHING & PERSONAL SUPPLIES						-100.68	
Object: 61222 – TELECOM SERVICES							
2026	08	2/09/2026	XP	683100	61222	-281.64	Tablet/Phone()
2026	08	2/12/2026	XP	683100	61222	-101.15	Phone ()
2026	08	2/12/2026	XP	683100	61222	-62.21	Phone ()
Total 61222 – TELECOM SERVICES						-445.00	
Object: 61425 – OTHER HOUSEHOLD EXP-SERVICES							
2026	08	2/04/2026	XP	683100	61425	-43.88	FS Supplies ()
2026	08	2/04/2026	XP	683100	61425	-14.02	Car Wash ()
2026	08	2/09/2026	XP	683100	61425	-88.62	Sta.Supplies()
Total 61425 – OTHER HOUSEHOLD EXP-SERVICES						-146.52	
Object: 61720 – MAINT-MOBILE EQUIPMENT-SERV							
2026	08	2/12/2026	XP	683100	61720	-1,775.81	WT4551 Crank Seal ()
Total 61720 – MAINT-MOBILE EQUIPMENT-SERV						-1,775.81	
Object: 61848 – MAINT-STRUCT/GRDS-OTH-SRV							
2026	08	2/09/2026	XP	683100	61848	-81.17	Budgeted-Fix Water Valve
2026	08	2/09/2026	XP	683100	61848	-849.28	Bgtd. Blinds()
Total 61848 – MAINT-STRUCT/GRDS-OTH-SRV						-930.45	
Object: 62219 – PC SOFTWARE PURCHASES							
2026	08	2/09/2026	XP	683100	62219	-50.40	Google WS()
Total 62219 – PC SOFTWARE PURCHASES						-50.40	
Object: 62223 – SUPPLIES							
2026	08	2/09/2026	XP	683100	62223	-82.73	Business Cards ()
Total 62223 – SUPPLIES						-82.73	
Object: 62301 – ACCOUNTING AND AUDITING FEES							
2026	08	2/09/2026	XP	683100	62301	-700.00	2025 Audit
Total 62301 – ACCOUNTING AND AUDITING FEES						-700.00	
Object: 62381 – PROF & SPECIAL SERV-OTHER							
2026	08	2/09/2026	XP	683100	62381	-82.99	TV ()
2026	08	2/18/2026	XP	683100	62381	-501,642.51	CF Contract 2nd QTR
2026	08	2/18/2026	XP	683100	62381	-18,029.56	WTS Contract 2nd QTR ()
Total 62381 – PROF & SPECIAL SERV-OTHER						-519,755.06	
Object: 62888 – SPEC DIST EXP-SERVICES							
2026	08	2/18/2026	XP	683100	62888	-810.68	Rope Gear-Budgeted
Total 62888 – SPEC DIST EXP-SERVICES						-810.68	
Object: 63074 – UTILITIES							
2026	08	2/04/2026	XP	683100	63074	-1,393.04	Gas/Elect ()
2026	08	2/12/2026	XP	683100	63074	-368.37	Trash/Rec ()
Total 63074 – UTILITIES						-1,761.41	
Object: 86110 – BUILDINGS AND IMPROVEMENTS							
2026	08	2/09/2026	XP	683100	86110	-41.60	Sta. Repair ()
2026	08	2/12/2026	XP	683100	86110	-38.39	Plumbing Repair ()
2026	08	2/18/2026	XP	683100	86110	-19.71	Plumbing Repair ()
Total 86110 – BUILDINGS AND IMPROVEMENTS						-99.70	
Object: 86209 – MOBILE EQUIPMENT							
2026	08	2/12/2026	XP	683100	86209	-35.08	U4591-Budgetted ()
Total 86209 – MOBILE EQUIPMENT						-35.08	
Total 76 – INVESTMT TRUST-LOCAL BOARDS IN						-526,693.52	
						-526,693.52	

**Classic Blue Cash® for Business Credit Card**PAJARO VALLEY FIRE
MIKE URBANI
Closing Date 02/25/26 Next Closing Date 03/27/26
Account Ending

p. 1/9

Customer Care: 1-800-521-6121
TTY: Use Relay 711
Website: americanexpress.com

New Balance	\$4,178.21
Minimum Payment Due	\$42.00
Payment Due Date	03/22/26

Reward Dollars As of Jan 2026	301.57
For details, please see your Reward Dollars Summary.	

Late Payment Warning: If we do not receive your Minimum Payment Due by the Payment Due Date of 03/22/26, you may have to pay a late fee of up to \$39.00 and your APRs may be increased to the Penalty APR of 29.99%.

Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance. For example:

If you make no additional charges and each month you pay...	You will pay off the balance shown on this statement in about...	And you will pay an estimated total of...
Only the Minimum Payment Due	14 years	\$8,828
\$149	3 years	\$5,350 (Savings = \$3,478)

Account Summary	
Previous Balance	\$1,495.21
Payments/Credits	-\$1,517.10
New Charges	+\$4,200.10
Fees	+\$0.00
Interest Charged	+\$0.00
New Balance \$4,178.21	
Minimum Payment Due \$42.00	
Credit Limit	\$15,000.00
Available Credit	\$10,821.79
Cash Advance Limit	\$500.00
Available Cash	\$500.00
Days in Billing Period: 28	

If you would like information about credit counseling services, call 1-888-733-4139.

See page 2 for important information about your account.

Please refer to the **IMPORTANT NOTICES** section.

↓ Please fold on the perforation below, detach and return with your payment ↓

Payment Coupon
Do not staple or use paper clips

Pay by Computer
americanexpress.com/
business

Pay by Phone
1-800-472-9297

Account Ending
Enter 15 digit account # on all payments.
Make check payable to American Express.

MIKE URBANI
PAJARO VALLEY FIRE
562 CASSERLY RD
WATSONVILLE CA 95076

Payment Due Date 03/22/26
New Balance \$4,178.21
Minimum Payment Due \$42.00

See reverse side for instructions on how to update your address, phone number, or email.

AMERICAN EXPRESS
PO BOX 60189
CITY OF INDUSTRY CA 91716-0189

\$ _____
Amount Enclosed



Classic Blue Cash® for Business Credit Card

PAJARO VALLEY FIRE
MIKE URBANI
Closing Date 02/25/26



Customer Care & Billing Inquiries
International Collect
Cash Advance at ATMs Inquiries
Large Print & Braille Statements

1-800-521-6121
1-623-492-7719
1-800-CASH-NOW
1-800-521-6121

Hearing Impaired
Online chat at americanexpress.com or use **Relay dial 711** and **1-800-521-6121**



Website: americanexpress.com

Customer Care & Billing Inquiries
P.O. BOX 981535
EL PASO, TX
79998-1535

Payments
PO BOX 60189
CITY OF INDUSTRY
CA
91716-0189

Payments and Credits

Summary

	Total
Payments	-\$1,495.21
Credits	
MIKE URBANI	\$0.00
PHILLIP MATTESON	-\$21.89
Total Payments and Credits	-\$1,517.10

Detail *Indicates posting date

Payments			Amount
02/13/26*	MIKE URBANI	PAYMENT RECEIVED - THANK YOU	-\$1,495.21
Credits			Amount
01/31/26	PHILLIP MATTESON	AMAZON MARKETPLACE NA PA AMZN.COM/BILL WA MERCHANDISE	-\$21.89

New Charges

Summary

	Total
MIKE URBANI	\$50.40
PHILLIP MATTESON	\$3,725.55
STEPHONE PARSON	\$424.15
Total New Charges	\$4,200.10

Detail



MIKE URBANICard
Ending

	Amount
02/01/26	\$50.40
GOOGLE*WORKSPACE PAJAROVALLEYFIRE.COM DIGITAL GOODS: APPS	CC GOOGLE.COM



PHILLIP MATTESON
Card Ending 2-81109

	Amount
01/29/26	\$32.82
AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL WA
01/29/26	\$15.59
AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL WA
01/29/26	\$136.81
AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL WA

Detail Continued

				Amount
02/01/26	GOOGLE *YOUTUBE TV DIGITAL GOODS: MEDIA	G.CO/HELPPAY#	CA	\$82.99
02/05/26	AMAZON.COM MERCHANDISE	AMZN.COM/BILL	WA	\$48.98
02/05/26	HOMEDEPOT.COM 800-430-3376	800-430-3376	GA	\$499.76
02/05/26	HOMEDEPOT.COM 800-430-3376	800-430-3376	GA	\$172.77
02/10/26	VZWRLSS APOCC VISB BILL PAYMENT	800-922-0204	FL	\$150.40
02/19/26	SPECTRUM 0110072020126 95076	855-707-7328	MO	\$131.24
02/23/26	BT*THE DON CHAPIN COMPANY, INC. SEPTIC REPAIR	SALINAS	CA	\$2,389.60
02/24/26	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	\$64.59



**STEPHONE
PARSON**Card
Ending

				Amount
02/03/26	HOMEDEPOT.COM 800-430-3376	800-430-3376	GA	\$281.42
02/21/26	THE HOME DEPOT 800-654-0688	WATSONVILLE	CA	\$142.73

Fees

				Amount
Total Fees for this Period				\$0.00

Interest Charged

				Amount
Total Interest Charged for this Period				\$0.00

About Trailing Interest

You may see interest on your next statement even if you pay the new balance in full and on time and make no new charges. This is called "trailing interest". Trailing interest is the interest charged when, for example, you didn't pay your previous balance in full. When that happens, we charge interest from the first day of the billing period until we receive your payment in full. You can avoid paying interest on purchases by paying your balance in full and on time each month. Please see the "When we charge interest" sub-section in your Card Member Agreement for details.

2026 Fees and Interest Totals Year-to-Date

		Amount
Total Fees in 2026		\$0.00
Total Interest in 2026		\$0.00



Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.
Variable APRs will not exceed 29.99%.

	Annual Percentage Rate	Balance Subject to Interest Rate	Interest Charge
Purchases	16.74% (v)	\$0.00	\$0.00
Cash Advances	28.74% (v)	\$0.00	\$0.00
Total			\$0.00

(v) Variable Rate



Classic Blue Cash® for Business Credit Card

PAJARO VALLEY FIRE
MIKE URBANI
Closing Date 02/25/26

Account Ending

Reward Dollar Summary

**Total Reward Dollars as of Jan 2026 Billing Period Charges
\$301.57**

Beginning Reward Dollar Balance	+286.54
Reward Dollars Accrued*	+15.03
Total Available Balance	+301.57

*Reward Dollars accrued this period are pending until the minimum due is paid and your account is in good standing. Reward Summary information is one billing cycle behind the charges on this billing statement.

Base Reward Dollars

Jan 2026 Billing Period Charges	Qualified Spend \$	Reward Dollars
Eligible Purchases	-14.96 @0.5%	-0.07
Eligible Purchases	1,510.17 @1%	15.10
Total	1,495.21	15.03

Important Messages

Remember to pay at least the Minimum Payment Due by the Payment Due Date, to be eligible for reward dollars and to avoid late fees.

Reward Dollars are calculated on each eligible transaction. The reward dollars shown above have been summarized for informational purposes. For specific details, please visit your online statement.

Get Reward Dollars Everywhere You Use The Card



Pajaro Valley Fire Protection District

562 Casserly Road, Watsonville, CA 95076

Chief's Report

March 2nd, 2026

To: Board of Directors
From: Mike Urbani, Battalion Chief
Subject: February Chief's Report

General

- Nothing significant to report.

Emergency Incident Response:

- We had a water rescue in the Pajaro River off HWY 129 x of Lakeview Rd. Assisted by Watsonville Fire and State Parks Recue Swimmers. The State Parks rescue swimmers were able to enter the water and rescue the stranded person and her 5 dogs.

Apparatus:

- No issues with apparatus.

Training:

- No significant training happened.

Facilities:

- All new Board Room and Office furniture was delivered and installed.

Personnel:

- No personnel updates.

Fire Prevention/Community Outreach

- Pajaro Valley Board members participated in the Trash Talkers clean up on Green Valley Rd.

<u>Incident #</u>	<u>Date</u>	<u>Dispatch Time</u>	<u>On Scene</u>	<u>Elapse Time</u>	<u>Unit</u>	<u>Location</u>	<u>Incident Type</u>	<u>RA</u>
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Pajaro Valley Fire Response Times

Pajaro Valley Fire
Protection District

February 01, 2026 to February 28, 2026

March 03, 2026

Only First On-Scene Unit Shown. Cancelled Calls or UTL Not Shown.

757	2/1/26	12:59:49	13:05:52	6:03	E4511	QUINTA, PAJARO_VALLEY	MEDICAL	PV4
759	2/1/26	14:25:14	14:29:10	3:56	E4511	CUTTER DR, PAJARO_VALLEY_WTS	MEDICAL	PV2A
771	2/2/26	12:02:04	12:13:28	11:24	E4511	SANS RD, PAJARO_VALLEY	MEDICAL	K10
804	2/3/26	21:35:03	21:42:14	7:11	E4511	TREMBLEY LN, PAJARO_VALLEY	MEDICAL	PV4
806	2/4/26	02:11:36	02:22:45	11:09	E4413	LOS ROBLES CT, PAJARO_VALLEY_WTS	MEDICAL	PV7A
834	2/4/26	21:39:20	21:43:17	3:57	E4511	WHEELOCK RD, PAJARO_VALLEY	MED, TRAFFIC	PV4
837	2/5/26	07:23:01	07:35:00	11:59	E4111	MANFRE RD, PAJARO_VALLEY_WTS	MEDICAL	PV7
843	2/5/26	13:00:49	13:08:08	7:19	E4413	CALABASAS ELEMENTARY	MEDICAL	PV7
853	2/5/26	18:52:48	19:05:07	12:19	E4511	CUTTER DR, PAJARO_VALLEY_WTS	PA, LIFT ASSIST	PV2A
875	2/7/26	04:21:13	04:28:05	6:52	E4511	HUGHES RD, PAJARO_VALLEY	MEDICAL	PV3
909	2/8/26	19:47:31	19:52:40	5:09	E4511	PONDEROSA AV, PAJARO_VALLEY	MEDICAL	PV4
915	2/9/26	06:05:00	06:24:32	19:32	E4111	MANFRE RD, PAJARO_VALLEY_WTS	PA, LIFT ASSIST	PV7
937	2/10/26	08:11:16	08:14:45	3:29	E4413	MILLER AV, PAJARO_VALLEY_WTS	MEDICAL	PV7
942	2/10/26	15:45:04	15:47:55	2:51	E4511	155 WHEELOCK RD, PAJARO_VALLEY	FIRE, WILDLAND	PV4
951	2/11/26	05:29:59	05:39:29	9:30	E4511	2350 E LAKE AV, PAJARO_VALLEY (LAKEVIEW	FIRE, COMMERCIAL	PV3
952	2/11/26	05:56:47	06:05:25	8:38	E4511	2350 E LAKE AV, PAJARO_VALLEY (LAKEVIEW	FIRE, COMMERCIAL	PV3
954	2/11/26	08:59:44	09:03:34	3:50	E4413	BOWKER RD, PAJARO_VALLEY_WTS	MEDICAL	PV7
964	2/11/26	14:42:01	14:52:26	10:25	E4511	RIVERSIDE RD / MURPHYS CROSSING	MED, TRAFFIC	PV1
967	2/11/26	15:24:37	15:33:45	9:08	E4511	PINTO LAKE MOBILE	MEDICAL	PV4
975	2/11/26	21:51:59	21:59:50	7:51	E4511	PINTO LAKE MOBILE	MEDICAL	PV4
978	2/12/26	07:50:32	08:00:59	10:27	E4511	FALLOWFIELD LN, MOUNT_MADONNA	MEDICAL	K12
996	2/12/26	19:30:42	19:37:09	6:27	E4413	PAULINE DR, PAJARO_VALLEY_WTS	MEDICAL	PV7
997	2/12/26	22:16:57	22:25:15	8:18	E4511	DUTCHMAN RD, PAJARO_VALLEY	MEDICAL	PV4
1002	2/13/26	08:34:27	08:42:40	8:13	E4413	110 HASTINGS LN, PAJARO_VALLEY_WTS	HAZ, CARBON MONO	PV5

<u>Incident #</u>	<u>Date</u>	<u>Dispatch Time</u>	<u>On Scene</u>	<u>Elapse Time</u>	<u>Unit</u>	<u>Location</u>	<u>Incident Type</u>	<u>RA</u>
1017	2/13/26	16:06:50	16:18:35	11:45	E4511	GREEN VALLEY RD, PAJARO_VALLEY	MED, CODE 2	K10
1021	2/13/26	22:09:47	22:15:56	6:09	E4511	PANNELL CT, PAJARO_VALLEY	MEDICAL	PV4
1032	2/14/26	09:20:56	09:27:27	6:31	E4413	HASTINGS LN, PAJARO_VALLEY_WTS	MEDICAL	PV5
1033	2/14/26	09:33:37	09:38:45	5:08	E4511	PINTO LAKE MOBILE ESTATES	MEDICAL	PV4
1041	2/14/26	11:09:02	11:12:01	2:59	E4111	40 LINDEN RD, PAJARO_VALLEY	FIRE, RESIDENTIAL	PV4A
1055	2/14/26	17:17:34	17:21:05	3:31	E4413	HI GRADE LN, PAJARO_VALLEY_WTS	MED, TRAFFIC	PV7A
1082	2/15/26	15:46:59	15:55:00	8:01	E4111	MANFRE RD, PAJARO_VALLEY_WTS	PA, LIFT ASSIST	PV7
1087	2/15/26	22:16:26	22:26:18	9:52	E4511	GREEN VALLEY RD / 100 MESA VERDE DR	MED, TRAFFIC	PV4
1088	2/15/26	23:44:54	23:46:44	1:50	E4411	E LAKE AV, PAJARO_VALLEY_WTS	MED, VIOLENCE STAGE	PV5
1095	2/16/26	08:07:54	08:17:23	9:29	E4511	CRESTWOOD DR, PAJARO_VALLEY_WTS	MEDICAL	PV2A
1097	2/16/26	09:47:28	09:51:43	4:15	E4413	COWLES RD, PAJARO_VALLEY_WTS	MEDICAL	PV7A
1106	2/16/26	16:54:57	17:00:00	5:03	E4511	FALLOWFIELD LN, MOUNT_MADONNA	MEDICAL	K12
1115	2/17/26	03:10:41	03:19:09	8:28	E4413	MANFRE RD, PAJARO_VALLEY_WTS	MEDICAL	PV7
1123	2/17/26	10:23:49	10:30:01	6:12	E4413	BUENA VISTA DR, PAJARO_VALLEY_WTS	MEDICAL	PV7
1124	2/17/26	11:24:31	11:32:18	7:47	E4511	340 WHEELLOCK RD, PAJARO_VALLEY	FIRE, OTHER	PV4
1134	2/17/26	13:53:26	13:53:30	0:04	B1716	CASSERLY RD / MOUNT MADONNA RD	MED, TRAFFIC	K10A
1150	2/18/26	07:15:38	07:27:16	11:38	E4511	60 AIRPORT BL / 130 PAJARO LN	FIRE, SMOKE CHECK	PV7A
1157	2/18/26	09:58:06	10:05:57	7:51	E4511	GREEN VALLEY RD	MEDICAL	PV5
1164	2/18/26	13:30:30	13:42:31	12:01	E4511	COTTAGE DR, PAJARO_VALLEY_WTS	MEDICAL	PV2A
1167	2/18/26	17:01:08	17:07:00	5:52	E4411	2 LAKEVIEW RD / 216 RIVERSIDE RD	MED, RESCUE SWIFT	PV2A
1208	2/19/26	10:32:13	10:37:37	5:24	E4413	BEHLER RD, PAJARO_VALLEY_WTS	MEDICAL	PV5
1215	2/19/26	14:44:59	14:49:15	4:16	E4511	2 WEBB RD / 190 CASSERLY RD	HAZ, ELECTRICAL	PV3
1222	2/19/26	18:11:45	18:20:44	8:59	E4511	112 ANDERSON DR, PAJARO_VALLEY_WTS	HAZ, ELECTRICAL	PV2A
1236	2/20/26	12:39:48	12:52:31	12:43	E4511	76 MURPHY'S CROSSING, PAJARO_VALLEY	FIRE, COMMERCIAL	PV1
1257	2/21/26	12:21:50	12:26:34	4:44	E4511	WEBB RD, PAJARO_VALLEY	MEDICAL	K10A
1278	2/22/26	11:21:43	11:28:31	6:48	E4511	E LAKE AV, PAJARO_VALLEY	MEDICAL	PV3
1300	2/23/26	10:31:57	10:41:59	10:02	E4511	SANS RD, PAJARO_VALLEY	MED, VIOLENCE STAGE	K10
1305	2/23/26	15:03:55	15:17:37	13:42	E4511	GREEN VALLEY RD, PAJARO_VALLEY	MEDICAL	PV4
1320	2/24/26	09:12:24	09:16:27	4:03	E4414	CARLENE CT, PAJARO_VALLEY_WTS	MEDICAL	PV7
1333	2/24/26	18:06:17	18:10:15	3:58	E4414	CALABASAS RD, PAJARO_VALLEY_WTS	MEDICAL	PV7
1334	2/24/26	18:06:59	18:09:25	2:26	E4411	RIVERSIDE RD #C, PAJARO_VALLEY_WTS	MEDICAL	PV2A
1340	2/25/26	08:19:48	08:30:50	11:02	E4111	BUENA VISTA DR, PAJARO_VALLEY_WTS	MEDICAL	PV7
1342	2/25/26	09:25:30	09:34:57	9:27	E4511	136 MARSH LN, PAJARO_VALLEY	HAZ, GAS	PV2

<u>Incident #</u>	<u>Date</u>	<u>Dispatch Time</u>	<u>On Scene</u>	<u>Elapse Time</u>	<u>Unit</u>	<u>Location</u>	<u>Incident Type</u>	<u>RA</u>
1349	2/25/26	14:45:09	14:45:09	0:00	E4414	BUENA VISTA DR / 2 COFFEY LN	MED, TRAFFIC	PV7
1425	2/28/26	09:22:33	09:34:20	11:47	E4511	2 WEBB RD / 190 CASSERLY RD	FIRE, DEBRIS	PV3
1443	2/28/26	23:34:33	23:42:06	7:33	E49	CALABASAS RD, PAJARO_VALLEY_WTS	MEDICAL	PV7
1444	2/28/26	23:46:01	23:53:24	7:23	E4511	747 AMESTI RD, PAJARO_VALLEY	MED, TRAFFIC	PV4A

Average Elapsed Minutes:

7:27

Median Elapsed Minutes:

7.60

<u>Incident #</u>	<u>Date</u>	<u>Dispatch Time</u>	<u>On Scene</u>	<u>Elapse Time</u>	<u>Unit</u>	<u>Location</u>	<u>Incident Type</u>	<u>RA</u>
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Pajaro Valley Fire Response Times

February 01, 2026 to February 28, 2026

Only First On-Scene Unit Shown. Cancelled Calls or UTL Not Shown.

Pajaro Valley Fire
Protection District

March 03, 2026

915	2/9/26	06:05:00	06:24:32	19:32	E4111	MANFRE RD, PAJARO_VALLEY_WTS	PA, LIFT ASSIST	PV7
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This call should be adjusted. E4111 on scene time was not captured via radio, actual on scene time was approximately 06:12hrs.

NEW Average Elapsed Minutes: **7:14:53** Median Elapsed Minutes: **7.61**



Watsonville Fire Dept.
February 2026 PV Fire Incidents

Dispatch Alarm Date Time	Incident Number	Type of Call	Incident Location Address	In Service
2/4/2026 2:10	PAJ2600000113	CONVULSIONS_SEIZURES	LOS ROBLES Court PAJARO VALLEY, CA 95076	2/4/2026 2:51
2/10/2026 8:05	PAJ2600000128	SICK_CASE	MILLER Avenue PAJARO VALLEY, CA 95019	2/10/2026 8:29
2/11/2026 8:55	PAJ2600000131	FALL	BOWKER Road PAJARO VALLEY, CA 95076	2/11/2026 9:34
2/12/2026 9:13	PAJ2600000136	CANCELLED	209 RIVERSIDE Road PAJARO VALLEY, CA 95076	2/12/2026 9:16
2/12/2026 19:30	PAJ2600000137	STROKE_CVA	PAULINE Drive PAJARO VALLEY, CA 95076	2/12/2026 20:05
2/13/2026 8:30	PAJ2600000139	MALFUNCTIONING_ALARM	110 HASTINGS Lane PAJARO VALLEY, CA 95076	2/13/2026 8:49
2/13/2026 14:13	PAJ2600000140	CANCELLED	APPROX LOC:10 RIVERSIDE Road PAJARO VALLEY, CA 95076	2/13/2026 14:16
2/14/2026 9:19	PAJ2600000143	ACCIDENTAL_ALARM	121 HASTINGS Lane PAJARO VALLEY, CA 95076	2/14/2026 9:31
2/14/2026 17:15	PAJ2600000146	OTHER_TRAUMATIC_INJURY	HI GRADE Lane PAJARO VALLEY, CA 95019	2/14/2026 17:42
2/16/2026 9:44	PAJ2600000152	FALL	COWLES Road PAJARO VALLEY, CA 95076	2/16/2026 10:04
2/17/2026 3:09	PAJ2600000154	CANCELLED	285 MANFRE Road PAJARO VALLEY, CA 95076	2/17/2026 3:20
2/18/2026 16:58	PAJ2600000161	PERSON_IN_WATER_SWIFTWATER	LAKEVIEW RD / RIVERSIDE Road PAJARO VALLEY, CA 95076	2/18/2026 18:19
2/18/2026 7:14	PAJ2600000158	CANCELLED	AIRPORT BL / PAJARO Lane PAJARO VALLEY, CA 95019	2/18/2026 7:16
2/19/2026 10:29	PAJ2600000162	FALL	BEHLER Road PAJARO VALLEY, CA 95076	2/19/2026 10:52
2/21/2026 16:39	PAJ2600000167	CANCELLED	LARKIN VALLEY RD / MANFRE Road PAJARO VALLEY, CA 95076	2/21/2026 16:42
2/24/2026 18:03	PAJ2600000176	UNKNOWN_PROBLEM	65 RIVERSIDE Road PAJARO VALLEY, CA 95076	2/24/2026 19:07
2/25/2026 9:27	PAJ2600000178	GAS_LEAK_ODOR	136 MARSH Lane PAJARO VALLEY, CA 95076	2/25/2026 10:02
2/25/2026 14:40	PAJ2600000179	MOTOR_VEHICLE_COLLISION	BUENA VISTA DR / COFFEY Lane PAJARO VALLEY, CA 95019	2/25/2026 14:54
2/28/2026 23:44	PAJ2600000187	MOTOR_VEHICLE_COLLISION	747 AMESTI Road PAJARO VALLEY, CA 95076	



Pajaro Valley Fire Protection District Board Meeting Rules

Updated March 2, 2026

1. TIME AND PLACE OF MEETINGS

The Pajaro Valley Fire Board (hereinafter "Board") shall hold regular meetings on the second Wednesday of every month at 5:00 p.m. in the Board room, at Pajaro Valley Fire Station, at 562 Casserly Rd, Watsonville, California.

The Board shall, at its first regular meeting in December of each year, approve the next year's Board meeting dates.

2. REGULAR MEETINGS

At least seventy-two (72) hours prior to a regular meeting, an agenda, which specifies the time and location of the meeting and contains a general description of each item of business to be transacted or discussed at the meeting. shall be posted for public viewing at the Pajaro Valley Fire Station and on the Pajaro Valley Fire Protection District's (hereinafter "District") website. If requested, the agenda shall be made available in alternative formats to persons with disabilities in accordance with the Americans with Disabilities Act and federal rules and regulations adopted in implementation thereof.

3. SPECIAL MEETINGS

A special meeting is a meeting that occurs outside of the Board's regularly scheduled meeting dates and times. At least twenty-four (24) hours prior to a special meeting, a notice, which specifies the time and location of the special meeting and each item of business to be transacted or discussed at the meeting shall be provided to each member of the Board and to each local newspaper of general circulation and radio or television station requesting notice. The notice must also be posted 24 hours prior to the meeting for public viewing at the Pajaro Valley Fire Station and on the District's website. A special meeting may be called at any time by the presiding officer or by a majority of the Board. The Board may only discuss agenda items at the special meeting.

4. EMERGENCY MEETINGS

An emergency meeting may be called upon determination by a majority of the Board that a work stoppage, crippling activity, or other activity that severely impairs public health, safety, or both has occurred. In the case of an emergency meeting, the presiding officer shall notify each local newspaper of general circulation and radio or television station that has requested notice of special meetings one hour prior to the emergency meeting, or, in the case of a dire emergency, at or near the time that the presiding officer notifies the members of the Board of the emergency meeting.

5. AGENDA

The draft agenda shall be available to Board members by Saturday evening, five days preceding the meeting.

The Chairperson or his/her designee shall arrange the order of the agenda or may delegate the same to the staff.



Pajaro Valley Fire Protection District Board Meeting Rules

Updated March 2, 2026

All reports, communications, resolutions, or other matters to be submitted to the Board shall be submitted to the Chairperson no later than 5:00 p.m. on Saturday, five days preceding a regular Board meeting.

Items not on the agenda should not be considered at the scheduled meeting, but should be set for the next meeting, unless the Board grants its consent for urgent matters consistent with the Ralph M. Brown Act (Government Code Section 54950.5 et seq.)

The agenda shall be organized in the following manner:

1. Call to Order
 2. Pledge of Allegiance
 3. Roll Call
 4. Agenda Amendments
 5. Oral Communications – Public, Staff, Board
 6. Consent Agenda – Minutes and Claim Disbursements
 7. Presentations
 8. Committee Reports
 9. Continuing Business
 10. New Business
 11. Correspondence
 12. Adjournment
6. CLOSED SESSION
- Closed session is a part of a meeting where no member of the public may be present. Not all meetings include a closed session. Closed session is authorized for the following topics:
1. License/Permit Determinations for Persons with a Criminal Record (Gov. Code § 54956.7);
 2. Response to Final Draft Audit Report from Bureau of State Audits (Gov. Code § 54956.75);
 3. Real Property Negotiations (Gov. Code § 54956.8);
 4. Pending or Anticipated Litigation (Gov. Code § 54956.9);
 5. Liability Claims (Gov. Code § 54956.95);
 6. Public Security (Gov. Code § 54957);
 7. Personnel Matters - Employee Appointment, Employment, Performance Evaluation, Discipline/Dismissal/Release (Gov. Code § 54957);
 8. Labor Negotiations (Gov. Code § 54957.6);
 9. Trade Secrets (Gov. Code § 54962);
 10. Charge or Complaint Involving Information Protected by Federal Law (Gov. Code § 54956.86);
 11. Conference Involving a Joint Powers Agency (Gov. Code § 54956.96).

If a closed session involves pending litigation, counsel must be present.



Pajaro Valley Fire Protection District Board Meeting Rules

Updated March 2, 2026

If a meeting will include a closed session, the agenda must specify the topic of discussion, the Government Code section applicable, and a brief description of the matter to be discussed. For example, it could state "Closed Session. Personnel Matters (Gov't Code Section 54957): Performance Evaluation of the Fire Chief."

7. **ELECTION OF CHAIRPERSON**

The Board shall, at its regular meeting in December of each year, elect one of its members to serve as Chairperson and one of its members to serve as Vice-Chairperson. The Chairperson and Vice-Chairperson shall be elected for a one-year term. The Chairperson shall not serve consecutive terms as the Chairperson. The Vice Chairperson does not have a limit on consecutive years they can serve. The terms for Chairperson and Vice-Chairperson shall commence on the 1st day of January and end on the 31st day of December.

Should the office of Chairperson or-Vice-Chairperson become vacant during the calendar year, the Board shall, at the next scheduled meeting, choose a successor to fill the vacancy for the balance of that calendar year, or until the election of a successor.

8. **STANDING COMMITTEES**

The Board may create standing committees at any time for any lawful purpose of the Board that have continued subject matter jurisdiction over a particular topic as well as a fixed meeting schedule. The Board Chairperson, at the first regular meeting in January of each year, shall appoint two members of the Board to each standing committee established by the Board. For each standing committee meeting, an agenda shall be noticed and posted in the same manner as regular Board meetings.

9. **AD HOC COMMITTEES**

The Board may create ad hoc committees at any time for any lawful purpose of the Board that meets for a limited, project-specific purpose and is temporary in nature. Ad hoc committees appointed by the Board shall meet as necessary in accordance with their specific mission and purpose. Ad hoc committees exist as long as necessary to accomplish their goal after which they are disbanded by the Board Chairperson. Unless otherwise directed by the Board, all ad hoc committee members shall be appointed by the Chairperson. Each ad hoc committee shall have two Board members, and its actions are subject to review and approval of the Board.

10. **CHAIRPERSON TO PRESIDE**

The Chairperson shall preside at the meetings of the Board. If the Chairperson is absent or unable to act, the Vice-Chairperson shall serve until the Chairperson returns or is able to act. The Vice-Chairperson has all the powers and duties of the Chairperson while acting as Chairperson.

11. **QUORUM**

A quorum is the minimum number of members necessary to conduct business by the Board. Three members of the five-member Board must be physically present



Pajaro Valley Fire Protection District Board Meeting Rules

Updated March 2, 2026

within the District to conduct business. When there is no quorum, the Chairperson or Vice-Chairperson shall adjourn the meeting.

12. MAJORITY VOTE

An affirmative vote of at least three members of the Board shall be considered a quorum determination. Any motion which fails to obtain the required votes shall be automatically continued to the next meeting.

13. BOARD MEETING MINUTES

Unless a Board member requests a reading of the minutes the Board may approve minutes without reading, if the Board Secretary has previously furnished each member with a draft of the minutes. However, the presiding officer must call for corrections before the minutes may be approved.

The minutes of Board meetings shall contain:

1. Date, place, time, and type of each meeting;
2. Time meeting is called to order;
2. Board members absent and present by name;
3. Name of presiding officer;
4. Approval or amended approval of the Minutes from the previous Board meetings;
5. All motions or resolutions with the name of the proposer and the way in which the Board disposed of each motion or resolution;
6. Adjournment time of the meeting.

The following items shall also be included in the Minutes where relevant:

1. The arrival time of tardy Board members, by name;
2. Any pre-adjournment departure time of Board members, by name, or if an absence takes place when any agenda items are acted upon.

14. PUBLIC RECORDS

The District recognizes the right of any member of the public to inspect non-exempt public records related to an agenda item for an open session regular meeting that was distributed to the Board in accordance with guidelines established by California State Law. The meeting agenda shall designate the address where such records may be inspected by the public.

15. PRECEDENCE OF MOTIONS

When a motion is being considered, any motion of higher precedence may be proposed, but no motion of lower precedence may be proposed. Motions are considered and voted on in reverse order to their proposal. This means that the motion last proposed is considered and disposed of first.



Pajaro Valley Fire Protection District Board Meeting Rules

Updated March 2, 2026

Motions shall have precedence in the following order:

1. Adjourn
2. Recess
3. Question of privilege
4. Postpone temporarily or table
5. Close Debate
6. Limit or extend debate
7. Postpone to a certain time
8. Refer to committee
9. Amend
10. Main motions and restorative main motions

Incidental motions have no order of precedence. Incidental motions include:

1. Appeal a decision
2. Suspend the rules
3. Point of Order
4. Parliamentary Inquiry
5. Withdrawal of a motion
6. Division of a question
7. Division of the assembly

17. RULES GOVERNING MOTIONS

Sturgis Rules of Order shall be followed by the Board for all motions to the fullest extent possible.

16. RULES OF DEBATE

A. Sturgis Rules of Order shall be followed by the Board to the fullest extent possible. In addition, the Chairperson may second motions and enter into debate regarding all Board items.

B. Every member desiring to speak shall address the Chairperson, and, upon recognition by the Chairperson, shall speak to the question under debate, avoiding all personal attacks and indecorous language.

17. MANNER OF ADDRESSING THE BOARD BY THE PUBLIC

All persons addressing the Board shall be asked to state their name, geographical area of residence, and interest in the area under consideration in an audible tone for the records, and unless further time is granted by the Board, shall limit their address to three minutes. The speaker may, however, choose to remain anonymous or not provide their area of residence. The Chairperson, subject to a motion and direction from the Board, may set a different time limit due to time constraints or the pertinence of the topic. No person, other than the Chairperson and the person having the floor, shall be permitted to enter into any discussion, either directly or through a member of the Board, without permission of the Chairperson. No question shall be asked of a Board member except through the Chairperson.



Pajaro Valley Fire Protection District Board Meeting Rules

Updated March 2, 2026

18. **METHOD OF VOTING**

The Board shall vote by voice vote, unless one Board member requests a roll call vote.

Roll call voting shall be random with the Chairperson voting last.

Unless a member of the Board states that they are not voting, silence shall be recorded as an affirmative vote.

19. **ABSTAINING FROM VOTING**

No Board member shall abstain from voting without first securing the permission of the Chairperson to abstain from the vote. The Board member wishing permission to abstain from the vote shall state the reason for abstaining, and the Chairperson shall grant permission to abstain from a vote when the stated reason is conflict of interest. The Chairperson shall not grant permission to abstain from the vote unless there is a compelling reason for such abstention.

20. **DISQUALIFICATION FROM VOTING**

Whenever any Board member is disqualified from voting, that Board member shall leave the room for the duration of the debate and vote on the item. The Board member may participate to the extent permitted by the California Code of Regulations, Title 2, Section 187000 Conflict of Interest Code.

21. **ORAL COMMUNICATIONS**

During each regular meeting, the Board will hear presentations not to exceed three minutes on subjects within the Board's jurisdiction and not on the agenda that day. No action will be taken by the Board on any matter presented at that time. The Chairperson, subject to a motion and direction from the Board, may set a different time limit due to time constraints or the pertinence of the topic. All persons should address the Board on items on the agenda during the Board's consideration of the item.

22. **CORRESPONDENCE**

Correspondence such as emails or letters that are directed to the Board shall be handled in the following manner:

If correspondence is received prior to the agenda being posted 72 hours before the meeting date and time the correspondence will be placed on the Board agenda and placed into the Board meeting packet.

If correspondence is received after the agenda and Board packet have been posted, Board members shall be provided with a copy of the correspondence, when practical, at the meeting. When practical, the correspondence will be added to the agenda and placed in the Board packet for that meeting.

If correspondence is received at a Board meeting during an item on the agenda. A note will be made on the minutes that a correspondence was received, who it was received from and a brief description of the correspondence. The correspondence shall be passed on to each Board member or copies shall be made for each Board



Pajaro Valley Fire Protection District Board Meeting Rules

Updated March 2, 2026

- member. The correspondence shall be placed in the Board meeting packet when practical.
23. **SUMMARY ADJOURNMENT**
The decision to adjourn is made by the assembly, not the presiding officer. The chair cannot arbitrarily declare adjournment except when there is no quorum present. The Chair cannot, without a formal vote, declare the meeting adjourned if any member wishes to bring up additional business. The decision on whether to adjourn is made by the members.
24. **DISSENTS, PROTESTS AND COMMENTS**
Any Board member shall have the right to express dissent from, protest to, or comment upon any action of the Board and have the reasons for dissent, protest, or comment entered in the minutes.
25. **OFFICIAL BULLETIN BOARD**
Posting of official notices of the Board, notices of public hearings, and any other official papers of the Board where posting is required by law, shall be posted on the Official Bulletin Board of the District at the Pajaro Valley Fire Station, in Watsonville, California and on the District's website.
- Should the Board hold a public hearing at any other location than its regular place of meeting, then, in addition to the posting of notice on the Official Bulletin Board above listed, posting shall be made upon or near the door to the stated place of meeting.
26. **ATTENDANCE AT MEETINGS**
Board members shall attend all regular and special meetings of the Board unless there is good cause for absence. Should any Board member be absent for two consecutive regular meetings, without valid excuse.
- The Chairperson or staff shall contact the County Election Office regarding the unexcused absences and request a new Board member be appointed.
- The following guidelines shall be used when a Board member is unable to attend a meeting:
- A. Early communication with staff or the Chairperson in advance of the meeting shall be made and as soon as the information becomes available that prevents attendance.
 - B. The Chairperson shall notify the Board of such absentees during the Roll Call.
 - C. Post meeting communication is acceptable with a reasonable explanation.



Pajaro Valley Fire Protection District **Board Meeting Rules**

Updated March 2, 2026

Approved by the Board of Directors on (Date)

Ayes:

Noes:

Absent:

Abstain:

Attest:

Chair of the Board of Directors
Dave Martone

Secretary of the Board of Directors
BC Mike Urbani



Pajaro Valley Fire Protection District Financial Impact Board Compensation

March 2th, 2025

To: Board of Directors

From: BC Mike Urbani

For Fiscal Year 2025/2026 we budgeted **\$6,000.00** for Director Pay. For the calendar year of 2025 there were **82** meetings that Directors attended and compensated for. The total for all meetings in 2025 was **\$4,920.00**.

From 2020 through 2024 the Director's highest year was 2024 \$3,360.00 and the lowest year was \$1,120.00 in 2021.

Director Meeting Pay Summary

Regular Board Meetings

- 12 meetings × 5 Directors = 60 paid attendances
- Annual cost: \$3,600

Finance Committee

- 4 meetings × 2 Directors = 8 paid attendances
- Annual cost: \$480

Combined Regular + Finance

- Total: 68 paid attendances
- Cost: \$4,080

Special Board Meetings

- Varies by year
- In 2025: 1 meeting × 5 Directors = 5 paid attendances
- Cost: \$300

Ad Hoc Committee Meetings

- Varies by year; capped at 3 paid meetings per Director per month
- In 2025: Directors were paid for 16 Ad Hoc meetings
- Cost: 16 × \$60 × 2 Directors = \$1,920

Budget Capacity

- FY 2025–26 Directors Pay Budget: \$6,000
- Payment rate: \$60 per meeting, per director
- Budget supports: 100 meetings per year

Remaining Capacity

- 2025 activity: 82 meetings
- Budget allows: 100 meetings
- 18 Meetings remaining if needed



Pajaro Valley Fire Protection District **Financial Impact Board Compensation**

Recommendation:

In 2025 it is safe to say that Directors of the Board have attended more meetings than any previous year. I believe that the current amount of \$6,000.00 budgeted annual can support the needs of the board and the Board could increase the total allowed meetings to be compensated for to six meetings monthly.



Pajaro Valley Fire Protection District Potential Request for Proposals

March 3th, 2026

Staff Report – Discussion on Potential Request for Proposals (RFP) for Personnel Services

Subject

Discussion and direction regarding the potential development of a Request for Proposals (RFP) for fire personnel services.

Background

At recent meetings, the Board requested a comparative review of personnel costs among neighboring fire agencies that are geographically adjacent to the Pajaro Valley Fire Protection District. The intent of this review was to understand the relative cost of staffing models should the District consider alternative service delivery options in the future.

To support this request, staff prepared a comparison chart using two primary sources:

- The recently published compensation report from the Central Fire Protection District of Santa Cruz County.
- Publicly available information posted on the forward-facing websites of the agencies included in the comparison.

The comparison focused on a consistent staffing package across agencies; one Battalion Chief, three Fire Captains, and six Fire Engineers, to provide a baseline view of personnel-only costs. This analysis incorporates salary, incentives, benefit rates, administrative fees, and unfunded actuarial liabilities (UAL), resulting in total estimated annual costs for the modeled staffing package.

Agency	Total Estimate
Pajaro Valley FPD (CAL FIRE)	\$2,772,891.00
Watsonville FD	\$3,414,630.61
Central FPD	\$3,807,127.84



Pajaro Valley Fire Protection District Potential Request for Proposals

Limitations of the Comparison

The figures presented are **estimates** and should be interpreted as directional rather than definitive. Variations in benefit structures, step placement, specialty pays, and agency-specific labor agreements mean that exact equivalency is not possible without a formal proposal process. The comparison is intended solely to inform the Board's discussion on whether to proceed with an RFP.

Discussion

If the Board elects to pursue an RFP for personnel services, several procedural and legal considerations apply:

- **Staff must be removed from the RFP development and evaluation process.** Pajaro Valley Fire personnel are currently contracted through CAL FIRE, and CAL FIRE would be an eligible proposer in any competitive process. To maintain fairness, transparency, and legal compliance, staff cannot participate in drafting the RFP, evaluating proposals, or making recommendations.
- **An RFP does not commit the District to changing service providers.** Issuing an RFP is a fact-finding and due-diligence step. The Board retains full discretion to continue with the current service model, select an alternative provider, or take no action after reviewing proposals.
- **Scope and evaluation criteria must be clearly defined.** Should the Board direct staff (or an independent third party) to proceed, the RFP will need to outline required staffing levels, response expectations, training standards, administrative support, cost structure, and transition considerations.

Fiscal Impact

There is no immediate fiscal impact associated with today's discussion. If the Board directs the District to issue an RFP, costs may be incurred for third-party facilitation, legal review, or technical assistance to ensure staff recusal and process integrity.

Recommendation

Staff recommends that the Board:

1. Receive the personnel cost comparison report.



Pajaro Valley Fire Protection District **Potential Request for Proposals**

2. Discuss whether the Board wishes to explore alternative personnel service models through a formal RFP.
3. If the Board elects to proceed, provide direction on engaging an independent party to develop and manage the RFP process to ensure legal compliance and impartiality.



Fwd: Third Annual Pitch In All County Cleanup Day Flyers

From Dave Martone <dave.martone@pajarovalleyfire.com>

Date Thu 3/5/2026 7:20 AM

To Urbani, Mike@CALFIRE <Mike.Urbani@fire.ca.gov>

This Message Is From an External Sender

This message came from outside your organization.

Report Suspicious

----- Forwarded message -----

From: **PitchIn Santa Cruz** <pitchinssc@gmail.com>

Date: Sat, Feb 28, 2026, 10:08 PM

Subject: Third Annual Pitch In All County Cleanup Day Flyers

To: PitchIn Santa Cruz <pitchinssc@gmail.com>

Please join the **Third Annual Pitch In All County Cleanup Day on May 9th.**

We are excited to have your support and participation. Attached please find the Pitch In 2026 Flyers in English and Spanish.

Please post in your newsletters, share with your networks and encourage your friends, family members and co-workers to get out for a couple of hours and help clean up Santa Cruz County! This is about community engagement, keeping trash out of our watersheds and ocean, and it benefits everyone, our environment, wild life, human health and our psyche!

Thank you for helping to *Make Santa Cruz the Cleanest County in the State!*

Please share the Pitch In flyers far and wide!

 Pitch In Poster 2026 English.pdf

 Pitch In Poster 2026 Spanish.pdf

Sally-Christine Rodgers
Trash Talkers Organizer

Eliminate Litter and Illegal Dumping



pitchinsantacruz.org

3RD ANNUAL
PITCH IN
SANTA CRUZ COUNTY



CLEANUP DAY

SATURDAY, MAY 9, 2026



END LITTER AND ILLEGAL DUMPING
MAKE SANTA CRUZ THE CLEANEST COUNTY IN THE STATE
PITCHINSANTACRUZ.ORG





Board correspondence

From Don Jarvis <donjarvis9@gmail.com>

Date Fri 3/6/2026 9:02 AM

To Urbani, Mike@CALFIRE <Mike.Urbani@fire.ca.gov>

 1 attachment (332 KB)

PV Board Correspondence 3.11.26.pdf;

This Message Is From an External Sender

This message came from outside your organization.

[Report Suspicious](#)

Chief Urbani,

Please include the attached document with the agenda materials for the March 11 meeting as correspondence to the Board.

Thank you,

Don

OBSERVATIONS ON THE PVFPD REORGANIZATION PROCESS

FOLLOWING THE RELEASE OF THE LAFCO FINANCIAL PROJECTIONS

Don Jarvis

Fire Reorganization Consulting LLC

INTRODUCTION

Santa Cruz LAFCO recently released a 5-year Financial Projections Analysis for the proposed Pajaro Valley Fire District (PVFPD) reorganization. The reorganization would dissolve the PVFPD and concurrently annex the territory into County Service Area 48. LAFCO's analysis notes that CSA 48 receives funding through a share of the ad-valorem property tax and two voter-approved Benefit Assessments. Likewise, funding for the PVFPD includes a share of the property tax along with a special Fire Tax collected on parcels within the PVFPD boundaries.

The LAFCO projections include the following information:

1. No resultant impacts to revenue and expenditures are identified within the existing areas of CSA 48.
2. Revenues within the reorganization area (former PVFD territory) would be comprised of four sources:
 - a. Continuation of existing property tax share at current levels
 - b. Continuation of existing Special Tax at current levels
 - c. Application of both CSA 48 Benefit Assessments
 - d. Small sums of "other" revenue
3. The two CSA 48 Benefit Assessments would be set at the maximum allowable levels, as is currently the case in most¹ areas within CSA 48.
4. Proposed revenue is estimated at \$4.55 million in FY26-27.
5. Revenues within the reorganization area will grow at approximately 4% annually.
6. Expenditures within the reorganization area are forecast at just under \$3.8 million in FY26-27. Expenditures include the CAL FIRE contract for fire suppression staffing, services and supplies, PERS debt service, and an annual contribution to a Capital Replacement fund.
7. The difference between the projected revenue and the projected expenditures results in an excess of revenue over expenditures of nearly \$735,000 in FY26-27. This excess is projected to increase by 4% each year, resulting in nearly \$4 million in undesignated fund balance after 5 years.

¹ Assessments in Paradise Park are lower than other areas within CSA 48. CSA 48 Fire Protection and Emergency Response Services Assessment, SCI Consulting Group, pp 24-25.

IMPLICATIONS- Proposition 218

California voters approved Proposition 218 in November 1996. The application of the two CSA 48 assessments to the reorganization area must comply with the applicable provisions of Prop 218. The most substantive provision relative to this proposal is known as the Proportionality Requirement.

Prop 218 requires that for each parcel within an assessment district, the “special benefit” of the specific service provided must be identified and quantified. In this case, the special benefit of having an appropriately staffed and equipped fire station available is assumed to be adequately identified and quantified by the direct cost associated with operation of the station, shown as “Expenditures” in the LAFCO document.

Under Proposition 218 only special benefits are assessable.

Further, the proportionate special benefit of each parcel subject to assessment must be quantified in relationship the entirety of the cost of the services being provided. No assessment may be imposed that exceeds the reasonable cost of the proportional special benefit that is conferred on a parcel.² Additionally, the California Supreme Court found that “[A]n assessment calculation that works backward by starting with an amount taxpayers are likely to pay, and then determines an annual budget based thereon, does not comply with the law governing assessments, either before or after Proposition 218.”³ The “Total Proposed Revenue” of \$4,531,596 shown in Table A in the LAFCO report does exactly that; it starts with the maximum possible revenue and then works backwards to determine Expenditures; finally ending with the Fund Balance Excess of \$734,882.

Stated directly, the application of the CSA 48 benefit assessments to the reorganization area is appropriate only to the extent that the assessments fund the proportional cost of the special benefit afforded to each parcel within the proposed reorganization area. Assessments that result in the generation of excess revenue are contrary to the provisions of Proposition 218.

It should be noted that the LAFCO 5-Year Financial Projections Analysis was developed using figures provided by the County and/or CAL FIRE, and that the methodology proposed for applying the CSA 48 Benefit Assessments has not been reviewed by LAFCO as to legality. In addition, the information contained in the LAFCO report has not been approved or adopted by the Board of Supervisors, the LAFCO Commission, or the Pajaro Valley Fire District Board of Directors.

² California Constitution article XIII D §4(a)

³ Silicon Valley Taxpayers’ Ass’n, 44 Cal. 4th 431

PROPOSED SOLUTION

To avoid running afoul of Prop 218, the assessments applied to the reorganization area must be limited to, along with other identified revenue sources, a total of not more than ≈\$3.8 million.⁴

Rates for the two CSA 48 assessments are adopted by the Board of Supervisors during each budget cycle. Typically, rates are set at the highest allowable level, however, the Board has the discretion to set the rates at any level up to the maximum. Thus, the Board can set the assessment rates within the reorganization area at precisely a level that generates the appropriate amount of revenue to provide the identified services, satisfying the Prop 218 Proportionality Requirement. If additional needs are identified in the future, the expenditures can be approved by the Board through the normal budgeting process, and the rates increased (up to the maximum) accordingly.

This methodology can be facilitated by the creation of a Zone of Benefit (ZOB) within CSA 48 (GC §25217) comprised of the territory within the reorganization area. Revenue generated within the ZOB would be sufficient to cover the cost of providing service in each fiscal year. Thus, the property owners within the PV ZOB would cover the full cost of services now and in the future. The County and the constituents of CSA 48 are in no way placed in jeopardy since all necessary revenue to fund projected expenditures is generated within the reorganization area.

Principle factors for the PV ZOB:

The County BOS will create a ZOB within CSA 48 comprising the former PVFD territory as a condition of LAFCO approval of the reorganization.

County BOS will set assessment rates in the ZOB such that 100% of costs are recovered; no planned excess revenue will be collected.

PV ZOB will completely cover all current and future expenses related to service provision in the former PVFD territory.

Any future unanticipated costs within the ZOB that exceed the projected 4% annual growth will be approved through the County budget process and the rates adjusted upward by the BOS to recover costs (up to the maximum allowable).

⁴ The cost of providing service (Expenditures) from LAFCO Table A

Observations on the PVFPD Reorganization Process

The following table compares the ZOB concept with the LAFCO funding strategy.

	LAFCO 5-year projections		PV Zone of Benefit	
Strategy	Maximum revenue generation without restraint		Assessment rates set at level necessary to provide service in alignment with projected expenditures	
Analysis	Violates foundational principles of Prop 218		Compliant with Prop 218	
Methodology	Annex PVFPD territory into CSA 48 without limitation; all assessment rates set to maximum		Create Zone of Benefit (ZOB) to segregate funding sources; assessment rates set to generate sufficient revenue to operate	
Analysis	Overcharges PVFPD; potentially allocates excess funds to other areas of CSA 48. Not compliant to Prop 218		No jeopardy to either PVFPD or the County. All expenses are met. Future needs in PVFD can be met with increased assessments as needed (up to the maximum)	
FUNDING SOURCES (FY 26-27)				
Property Tax	\$2,458,776	100% existing	\$2,458,776	100% existing
PV Fire Tax	\$142,006	Continues	\$142,006	Continues
CSA 48 Assessments	\$1,855,720	Set to maximum	\$1,120,838	Set to balance revenue and expenditures <\$734,882>
Other Revenue	\$75,094	Continues existing	\$75,094	Continues existing
Total Revenue	\$4,531,596	Maximum potential revenue	\$3,796,714	Difference of \$734,882
Expenditures	\$3,796,714	From LAFCO Table A	\$3,796,714	From LAFCO Table A
Excess Revenue over Expenditures	\$734,882	Not allowed by Prop 218	-0-	Compliant to Prop 218

CONCLUSION/RECOMMENDATIONS

The LAFCO analysis finds that “the reorganization of PVFPD and CSA 48 is financially feasible under the proposed assumptions, with sufficient capacity to maintain operational

Observations on the PVFPD Reorganization Process

stability and address potential future needs.” In addition, LAFCO states that the County and PVFPD must negotiate terms and conditions as part of the proposed reorganization. To date, there is no evidence that the PVFPD Board has engaged in such negotiations.

The assumptions used as a basis for the LAFCO report and the calculations presented therein seem to follow an erroneous theory that the provisions of Proposition 218 do not apply. This is particularly troubling since the methodology of extending special taxes and/or assessments through annexation has never been attempted with fire districts in Santa Cruz County. While there are examples throughout the State of special taxes being applied through annexation, very few fire agencies have applied existing Benefit Assessments through annexation. Given the complexity of the Benefit Assessment requirements, it seems that an abundance of caution is warranted.

The LAFCO financial projections are very favorable to the County position, to the detriment of the PVFPD ratepayers. Nothing in the LAFCO report indicates that any consideration was given to the impact on the PVFPD ratepayers under the proposed scenario. Officials have attempted to justify the methodology by claiming “everyone in CSA 48 should pay the same rate” even though parcels in Paradise Park currently pay a lower rate than other areas within CSA 48. As stated earlier, the financial information in the LAFCO report was provided by the County/CALFIRE and was not subjected to a legal review. Since the financial information upon which the LAFCO report was based came from the County, it is reasonable to conclude that the LAFCO report illuminates the County’s negotiating position.

The PVFPD Board of Directors owes a fiduciary duty to the residents and property owners within the district. The Board must advocate for the interest of their constituents above any other party- ahead of the County; ahead of CAL FIRE; and ahead of any personal bias a board member may have.

A review of PVFPD Board meeting minutes demonstrates that an Ad-Hoc committee of two board members has been handling all facets of the reorganization process following the adoption of the Resolution to dissolve the district. The Ad-Hoc committee has provided monthly verbal updates to the Board, but there has been no written documentation provided and there have been no agenda items for the Board to act upon. The result of this communication style is that the Board as a whole has not been engaged and has been provided no documentation relating to the reorganization. Since the Ad-Hoc verbal updates are general in nature and presented as informational only, there has effectively been no opportunity for the Board nor the public to have any awareness of or input into the reorganization process.

Observations on the PVFPD Reorganization Process

The fatal flaw in the LAFCO financial projection, and by extension the County's position, is that it deprives the residents and property owners in the PVFPD of their protections under Article XIII (D) of the California Constitution (aka Proposition 218). Regardless of the reasons the County and LAFCO have taken this approach, it is incumbent upon the PVFPD Board of Directors, as part of their fiduciary duty, to ensure that the reorganization (particularly the application of new assessments) proceeds in accordance with the law.

Before advancing any further in this process, the PVFPD Board of Directors should:

1. Engage the entire Board in robust discussions on the specifics of the proposed reorganization including financial provisions in open session, which will naturally include the opportunity for public participation. These discussions should include the development of specific terms and conditions that will inform the district's negotiating position.
2. Engage professional services to ensure the PVFPD is adequately represented in the reorganization process. At the very least, the Board should engage a legal review of the proposed funding methodology to ensure compliance to Proposition 218 and obtain the services of a consultant who has experience in fire service reorganizations to effectively navigate the district's position.
3. Establish a Community Advisory Group consisting of residents, property owners, and representatives of agricultural and business interests, to provide the Board of Directors with input on the reorganization and the impact of any proposed new assessments.

SUMMARY

The proposed reorganization of the PVFPD and CSA 48 is assumed to be the most appropriate path to providing sustainable fire services and has been shown to be financially feasible. That said, the scenario displayed in the LAFCO financial analysis proposes to overcharge the PV property owners \$734,882 beginning in the first year and continuing forward, in violation of Proposition 218. The PVFPD Board of Directors has not been actively engaged in the process; public input has been stifled; and the Ad-Hoc committee has not yet been afforded an opportunity to negotiate on behalf of PVFPD. To protect the interests of the PVFPD ratepayers, the PVFPD Board of Directors should engage the community and obtain the services of professionals to support them in negotiating a fair funding model that is compliant to the requirements of Proposition 218, and which should at a minimum include a Zone of Benefit encompassing the former PVFPD territory.

PAJARO VALLEY FIRE PROTECTION
DISTRICT REORGANIZATION
5-YEAR FINANCIAL PROJECTIONS ANALYSIS

October 30, 2025



PAJARO VALLEY FIRE PROTECTION DISTRICT REORGANIZATION FINANCIAL ANALYSIS

INTRODUCTION

County Service Area 48 (CSA 48) is a dependent special district in Santa Cruz County that contracts with CAL FIRE to provide fire protection to unincorporated areas outside independent fire districts. CSA 48 currently operates with two separate benefit assessments that fund fire services within its boundaries. Following the Pajaro Valley Fire Protection District's (PVFPD) application to dissolve and concurrently annex into CSA 48, this report examines CSA 48's revenue streams and summarizes the projected financial performance should the reorganization come to fruition.

CSA 48 REVENUE STREAM

CSA 48 funds fire protection services through two distinct benefit assessments. The first, known as the "Fire Flow Unit Assessment", was originally approved by property owners in 1997 to provide stable funding for fire protection in rural, unincorporated Santa Cruz County. This assessment is calculated based on "fire flow units," which reflect parcel characteristics such as use, size, and building type. In other words, this assessment links the charge to the fire protection demand a property is likely to generate. It is LAFCO's understanding that small annual increases tied to the Consumer Price Index (CPI) were authorized to ensure the assessment kept pace with costs. For example, in 2006 the County Board of Supervisors reaffirmed the assessment structure and applied CPI-based adjustments, resulting in incremental changes to the per-unit charge. Over the years, these gradual increases have allowed CSA 48 to maintain consistent service levels without imposing sudden rate hikes.

The second assessment was introduced much later in response to growing service demands and staffing needs. In January 2020, CSA 48 property owners approved by weighted mailed-in ballots, a supplemental assessment often referred to as the "2020 Fire Protection and Emergency Response Services Assessment". Passing with approximately 56% support, this measure provided additional funding specifically to enhance staffing levels, including increasing CAL FIRE engine staffing from two to three firefighters per engine, and to improve emergency medical response capabilities. This new assessment is calculated on an Equivalent Single-Family Unit (ESFE) basis – in other words, a typical single-family residence is assigned one unit, while other parcel types are adjusted proportionally.

Together, these two benefit assessments form the backbone of CSA 48's revenue stream. The 1997 Fire Flow Unit Assessment supplies foundational funding tied directly to property risk profiles, while the 2020 supplemental assessment provides the expanded financial capacity needed to maintain modern service levels and respond effectively to emergencies. Incremental CPI adjustments to the original assessment and the addition of the second assessment have significantly strengthened CSA 48's fiscal position, ensuring the district can fund its CAL FIRE contract, equipment replacement, and other operational needs without jeopardizing service quality. This dual-assessment structure demonstrates CSA 48 constituents' willingness to invest in reliable, professional fire protection as community needs have evolved.

PVFPD Reorganization – Revenue Assumptions

CSA 48's funding after reorganization (if approved) would be supported by four primary revenue sources, creating a diversified and stable financial base. The largest component is CSA 48 Fire Flow and Assessment Revenue, a parcel-based benefit assessment that grows by approximately four percent each year. This predictable, incremental growth ensures a stable stream of funding to cover ongoing fire protection operations and contractual costs with CAL FIRE.

Another major revenue stream would be the Pajaro Valley Fire Protection District (PVFPD) Property Tax Revenue, representing PVFPD's share of ad-valorem property taxes. Upon reorganization, this tax allocation would transfer to CSA 48 and, like the CSA 48 assessment, is expected to grow at roughly four percent annually.

In addition, the Pajaro Valley FPD Fire Protection Tax (a dedicated, voter-approved tax) would continue to be collected and administered by CSA 48 for the exclusive purpose of funding fire protection services within the annexed area. This ensures that local taxpayers' prior commitment to fire services remains in place and is directed to the intended purpose.

Finally, Other Proposed Revenue sources, such as small, fixed amounts from fees, grants, or interest earnings, would provide a modest but consistent contribution to CSA 48's overall budget. Together, these funding sources (benefit assessments, transferred property taxes, a dedicated fire protection tax, and miscellaneous revenues) form a balanced and reliable revenue structure. This diversified approach strengthens CSA 48's fiscal stability and positions the district to meet both current and future fire protection needs.

Projected Revenues and Expenditures (2026–2031)

CSA 48's financial projections indicate steady revenue growth over the five-year forecast period, as shown in **Table A** on page 3. Annual revenues are expected to rise from \$4.53 million in FY 2026–27 to \$5.26 million in FY 2030–31, largely driven by the projected four-percent annual increases in both CSA 48's benefit assessments and the transferred Pajaro PVFPD tax revenues. This predictable growth demonstrates a stable funding environment to support ongoing fire protection services.

At the same time, CSA 48 is projected to experience moderate expenditure growth, with total costs increasing from \$3.80 million to \$4.51 million over the same period. Most of this increase is attributed to incremental rises in the CAL FIRE service contract and a modest two-percent annual growth rate in services and supplies. This controlled cost escalation suggests careful fiscal management and cost containment.

It is important to note that CSA 48 is forecasted to maintain a steady surplus each year. Fund balance excesses are projected to remain between \$735,000 and \$759,000 annually, equivalent to roughly 15-17 percent of yearly expenditures. These healthy reserves (while projections) provide CSA 48 with financial flexibility to absorb unforeseen expenses, respond to emergencies, or invest in capital improvements without compromising service levels.

Finally, capital and pension costs are expected to remain stable. Fixed allocations for capital outlay and asset replacement, combined with steady CALPERS liability contributions, indicate that no significant unexpected cost spikes are anticipated. This stability further enhances CSA 48's ability to manage its financial resources prudently while planning for the long-term sustainability of fire protection services.

Table A: Five-Year Financial Projections

	2026-27	2027-28	2028-29	2029-30	2030-31
Revenue					
CSA 48 Fire Flow/Assessment Revenue ⁽¹⁾	\$1,855,720.00	\$1,929,949.00	\$2,007,146.00	\$2,087,432.00	\$2,170,930.00
Pajaro Valley FPD Tax Revenue ⁽²⁾	\$2,458,776.00	\$2,557,127.00	\$2,659,412.00	\$2,765,788.00	\$2,876,420.00
Other Revenue Proposed	\$ 75,094.00	\$ 75,094.00	\$ 75,094.00	\$ 75,094.00	\$ 75,094.00
Pajaro Valley FPD Fire Protection Tax	\$ 142,006.00	\$ 142,006.00	\$ 142,006.00	\$ 142,006.00	\$ 142,006.00
Total Proposed Revenue	\$4,531,596.00	4,704,176.00	\$4,883,658.00	\$5,070,320.00	\$5,264,450.00
Expenditures					
CAL FIRE Contract	\$3,145,700.00	\$3,302,985.00	\$3,468,134.00	\$3,641,541.00	\$3,823,618.00
Services and Supplies ⁽³⁾	\$ 374,646.00	\$ 382,138.00	\$ 389,781.00	\$ 397,577.00	\$ 405,528.00
Capital Outlay/Asset Replacement (Fixed Amount)	\$ 225,400.00	\$ 225,400.00	\$ 225,400.00	\$ 225,400.00	\$ 225,400.00
CALPERS Liability	\$ 50,968.00	\$ 51,000.00	\$ 51,000.00	\$ 51,000.00	\$ 51,000.00
Total Proposed Expenditures	\$3,796,714.00	\$3,961,523.00	\$4,134,315.00	\$4,315,518.00	\$4,505,546.00
Fund Balance Excess (Deficiency)	\$ 734,882.00	\$ 742,653.00	\$ 749,343.00	\$ 754,802.00	\$ 758,904.00

Footnotes: (1) 4% increase each year applied to projections, (2) 4% increase each year applied to projections, and (3) 2% increase each year applied to projections.

CONCLUSION

The projections shown in this report demonstrate that CSA 48's expanded revenue base comprising of the identified assumptions (two existing benefit assessments, PVFPD's transferred property taxes, and dedicated fire protection taxes) would adequately cover estimated expenditures should a reorganization between the two fire agencies occur. Consistent annual surpluses suggest the reorganization of PVFPD is financially feasible under the proposed assumptions, with sufficient capacity to maintain operational stability and address potential future needs. That said, the County and PVFPD must discuss and negotiate terms and conditions as part of the proposed reorganization to ensure that all existing assets and liabilities as well as all current and future revenues and expenditures are properly identified prior to the completion of the proposed reorganization. In addition, if surpluses are projected to occur, the affected agencies must determine how those funds will be utilized. In conclusion, this analysis was meant to evaluate the financial impact to CSA 48 as the successor agency and provide more context to the affected agencies, LAFCO, and the general public. It is important to note that these projections may be subject to change throughout the reorganization process but provides a better understanding of the estimated fiscal impact to CSA 48 as it considers assuming additional fire protection and emergency service demands.