



PAJARO VALLEY FIRE PROTECTION DISTRICT
562 CASSERLY RD, WATSONVILLE, CA (831)722-6188

AGENDA & PUBLIC NOTICE

REGULAR MEETING OF THE BOARD OF DIRECTORS
of the

PAJARO VALLEY FIRE PROTECTION DISTRICT

on

September 25, 2025

Meeting to be held at the Pajaro Valley Fire Station
562 Casserly Rd, Watsonville, CA 95076 commencing at 5:00 p.m.

1.0 Call to Order

1.1 Call Meeting to Order - Roll Call

2.0 Agenda Amendments

Per Government Code §54954.2, the legislative body may take action on items of business not appearing on the posted agenda under any of the three conditions stated below. Prior to discussing any item pursuant to this subdivision, the legislative body shall publicly identify the item.

(1) Upon a determination by a majority vote of the legislative body that an emergency situation exists, as defined in §54956.5.

(2) Upon a determination by a two-thirds vote of the Board members present at the meeting (i.e. 4 if 5 are present) , or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District after the agenda was posted as specified in subdivision (a) of §54956.5. 1

(3) The item was agendized at a prior meeting of the Board not more than five calendar days before the date action is taken on the item, and at the prior Board meeting the item was continued to the Board meeting at which action is being taken.

2.1 Additions to Agenda

2.0 Public Comments

Public Comment on matters not on the agenda: Public Comment should ordinarily be limited to 3 minutes per person. There can be no deliberation or action on items not on the agenda. The Board may refer a matter to staff or schedule discussion for future meeting. The public should address the Board on items on the agenda during the Board's consideration of the item.

3.0 Consent Agenda

Matters listed under the Consent Agenda will be acted upon by one motion affirming the action recommended. There will be no separate discussion on items unless members of the Board or Staff request the removal of an item for separate action.

3.1 **Minutes** – Approval of the minutes from the Regular Board meeting on August 20, 2025

3.2 **Claims Disbursement** – Expenditure report, Vendor & Deposit summary, Year to Date Financial Report and American Express Statement

Motion:

Second:

All in favor:



PAJARO VALLEY FIRE PROTECTION DISTRICT
562 CASSERLY RD, WATSONVILLE, CA (831)722-6188

4.0 Presentations

- 4.1 Pajaro Valley Chief's Report & Run Report for August
- 4.2 Watsonville Run Report

5.0 Committee Reports

Standing Committees are subject to all Brown Act requirements. Ad hoc committees are not subject to the Brown Act noticing and agenda requirements. A written agenda is prepared and posted at least 72 hours prior to standing committee meetings. An opportunity is provided for public input at standing committee meetings.

- 5.1 Strategic Planning Committee – None
- 5.2 Finance Committee – None
- 5.3 Audit Committee – None
- 5.4 LAFCO Ad HOC Committee – Chair Martone & Director Dellamonica

6.0 Continuing Business

6.1 Pajaro Valley FPD & Watsonville City FD Contract Update

The Board receives an update from staff on the status of the Pajaro Valley FPD and Watsonville City FD Contract.

Recommended Action: Discuss and give any directions to staff if needed.

7.0 New Business

All items listed in New Business are intended to provide an opportunity for public discussion and board deliberation of each item listed. The following procedure pertains to each New Business Item: 1) Board/Staff Member Explanation; 2) Board of Directors Questions; 3) Public Comment; 4) Board Member Deliberation; 5) Decision.

7.1 Resolution 2025-10 Final Budget Fiscal Year 2025/2026

Board to review the final budget for Fiscal Year 2025/2026

- *Staff Report Presented to the Board*
- *Board clarifying questions for staff*
- *PUBLIC HEARING – Board Chair opens public hearing for public comment*
- *Board Chair closes public hearing*
- *Board Discussion and deliberation*
- *Board vote on resolution*

Recommended Action: Adopt by motion Resolution 2025-10 Final Budget Fiscal Year 2025/2026.

Motion:

Second:

All in favor:

7.2 Resolution 2025-11 Prop 4 Appropriation Limits

Board to review Prop 4 Appropriation limits Resolutions 2025-11.

Recommended Action: Adopt by motion Resolution 2025-11 Prop 4 Appropriation Limits.

Motion:

Second:

All in favor:



PAJARO VALLEY FIRE PROTECTION DISTRICT
562 CASSERLY RD, WATSONVILLE, CA (831)722-6188

7.3 Review and discuss application for California Special District Association

Board to receive report from Director Martone about membership with the California Special Districts Association and discuss potential future membership.

Recommended Action: Discussion only

8.0 Correspondence

None

9.0 Agenda items for the next meeting

10.0 Adjournment

Motion:

Second:

All in favor:

Time:

Note: The Board Chair requests that if you have any questions or wish clarification or additional information about any item on the agenda or contained in the attached materials, please call the Fire Chief at (831) 722-6188 before the meeting. Information regarding items on the agenda may be reviewed at that Pajaro Valley Fire Station located at 562 Casserly Rd, Watsonville, CA 95076, or you may view the agenda on our website www.pajarovalleyfire.com

Members of the Pajaro Valley Fire District Board of Directors shall attend meetings in person unless remote participation is permitted by law. In the event that any member of the Board participates in a meeting by teleconference or video conference, pursuant to the Ralph M. Brown Act, Government Code Section 54953, all votes shall be by roll call. Members of the public that wish to attend and/or participate in a meeting may do so in person.

Americans with Disability Act

The Pajaro Valley Fire station is an accessible facility. If you wish to attend a meeting and you will require assistance in order to attend and /or participate, please call the district at (831) 722-6188 in advance of the meeting and every effort will be made to accommodate your attendance and participation.



PAJARO VALLEY FIRE PROTECTION DISTRICT

562 CASSERLY ROAD, WATSONVILLE, CA (831) 722-6188

MINUTES OF THE REGULAR MEETING FOR THE BOARD OF DIRECTORS OF THE PAJARO VALLEY FIRE PROTECTION DISTRICT

Wednesday, August 20, 2025

1.0 Call to Order

1.1 Call Meeting to Order - Roll Call at 5:00pm

Present:

Chair Martone; Vice Chair Moules; Director Dellamonica; Director Erbe

Excused Absence: Director Sampson (Jury Duty)

2.0 Agenda Amendments

2.1 Additions to Agenda- NONE

2.0 Public Comments - NONE

3.0 Consent Agenda

3.1 **Minutes** – Approval of the minutes from the Regular Board meeting on June 19, 2025

3.2 **Claims Disbursement**-Expenditure report, Vendor & Deposit summary, Year to Date Financial Report and American Express Statement

Motion: Vice Chair Moules

Second: Director Erbe

All in favor: All

4.0 Presentations

4.1 Pajaro Valley Chief's Report & Run Report for June and July

BC Urbani reported the following:

- No significant incidents to report
- Letter submitted to Watsonville Fire to renegotiate contract, awaiting response
- Apparatus bay door repair completed. Front and back bay doors were swapped to minimize color differences.
- Crews attended National Night Out at Pinto Lake Park. Booth was staffed and an engine was on display.
- Supervisor DeSerpa did a tour of the station and BC Urbani showed her around the District.
- Attempting to enter the District's patch collection in the Santa Cruz County Fair. Waiting for response from Fair personnel since the deadline had passed.

Chair Martone inquired about the status of the letter to Watsonville. BC Urbani reported that there is currently an Acting Fire Chief, Corey Schaefer, and he is awaiting a response. Director Dellamonica reported that he spoke to Chief Schaefer, and he is also waiting to hear back from him. Chief Schaefer advised Director Dellamonica that he will be checking with the City Manager to determine

if he has the authority to make any changes. The Board discussed the need to resend a letter to the City Manager. Director Dellamonica advised that he will also call Chief Schaefer again.

Director Dellamonica asked regarding Supervisor DeSerpa's visit. BC Urbani reported that she spent a couple hours touring the station and the District.

4.2 Watsonville Run Report- No questions from the Board.

5.0 Committee Reports

5.1 Strategic Planning Committee- None

5.2 Finance Committee- Director Dellamonica & Director Erbe. Met two weeks ago and reviewed the budget items. Funds were balanced. They determined that it is ready for presentation and approval.

5.3 Audit Committee-BC Urbani reported that the audit has started earlier than usual but with the early start date, the audit may be done by November which will meet County deadlines. Maze & Associates is conducting the audit.

5.4 LAFCO Ad HOC Committee- Chair Martone & Director Dellamonica. Met with SCI and will be sending out 218 assessment ballots on Oct. 22nd. The mosquito abatement team will be doing a 218 assessment as well which may cause some confusion to constituents. Another meeting is scheduled with SCI on August 21, 2025. The Board discussed the process and parameters for the 218 assessment and how to keep it clear and easy to understand by the public.

6.0 Continuing Business

6.1 Pitch-In Santa Cruz County

Board to discuss support of Pitch In Santa Cruz County and placing a sign in front of the Pajaro Valley Fire Station

Recommended Action: Discuss and give any directions to staff if needed.

Chair Martone read the letter received from Pitch In Santa Cruz regarding the cleanup events they are holding. Chair Martone supports displaying Pitch In Santa Cruz signs and asked that Chief Wilson at CalFire display them as well. The Board discussed and agreed to display the signs

7.0 New Business

7.1 Resolution 2025-09 Application to Director of Industrial Relations

Board to review the application to the Director of Industrial Relations for a Certificate of Consent to Self-Insure Workers Compensation Liabilities

Recommended Action: Adopt by motion Resolution 2025-09 and the application to the Director of Industrial Relations.

BC Urbani reported that the resolution will be sent to Workers Comp stating that Pajaro Valley Fire is self-insured. This is workers compensation for the Board members. The new form is required due to a change in insurance carriers.

Motion- Director Dellamonica

Second: Vice Chair Moules

All in favor: All

7.2 Central Fire Protection District Intergovernmental Agreement for Motor Vehicle Repairs Contract Renewal

Board to review the contract and the schedule of fees.

Recommended Action: Review and approve contract for Motor Vehicle Repairs.

BC Urbani reported that the rates have increased but the price is still lower than that of other mechanics.

Motion: Director Erbe

Second: Director Dellamonica

All in favor: All

8.0 Correspondence

8.1 Joe Serrano – LAFCO- Letter Call for COB Candidates 7-15-25

8.2 Joe Serrano – LAFCO- Letter Call for COB Candidates 8-5-25

BC Urbani reported that the Board has received a letter from Mr. Serrano with LAFCO regarding COB candidates stating that the deadline has been extended.

9.0 Agenda items for the next meeting

- 218 Assessment
- Budget

10.0 Adjournment

Motion: Director Erbe

Second: Vice Chair Moules

All in favor: All

Time: 5:29 pm

Attest:

August 20, 2025

Mike Urbani
Board Secretary

Dave Martone
Board Chair

Consent Agenda - Expenditures August 2025

Transaction Type = Actual; Revenues/Expenditures = R,(E; Chart Fields = GLKey,FundType,Object
Fiscal Month [02] and Post On [@current-fiscal-year] and Revenues/Expenditures [XP] and GL Key [683100]

Fiscal Year	Fiscal Month	Post On	Document No	Revenues/Expenditure	GL Key	Object	Amount	Description
Fund Type: 76 – INVESTMT TRUST-LOCAL BOARDS IN								
Object: 54010 – WORKERS COMPENSATION INSURANCE								
2026	02	8/13/2025	323801	Expenditures	683100	54010	-1,023.00	SCCFAIG Work Comp Ins FY25265
Total 54010 – WORKERS COMPENSATION INSURANCE							-1,023.00	
Object: 61221 – TELEPHONE-NON TELECOM 1099								
2026	02	8/05/2025	PVFD072825	Expenditures	683100	61221	-255.42	Phone/Tablet
2026	02	8/08/2025	23857155	Expenditures	683100	61221	-92.32	Phone
2026	02	8/08/2025	23857717	Expenditures	683100	61221	-46.07	Phone
Total 61221 – TELEPHONE-NON TELECOM 1099							-393.81	
Object: 61425 – OTHER HOUSEHOLD EXP-SERVICES								
2026	02	8/05/2025	PVFD072825	Expenditures	683100	61425	-47.04	Pest Cont.
2026	02	8/29/2025	67850	Expenditures	683100	61425	-55.93	Sta. Supplies
2026	02	8/29/2025	9605176800	Expenditures	683100	61425	-392.70	FS Supplies
2026	02	8/29/2025	9612142993	Expenditures	683100	61425	-103.51	FS Supplies
Total 61425 – OTHER HOUSEHOLD EXP-SERVICES							-599.18	
Object: 62020 – MEMBERSHIPS								
2026	02	8/08/2025	300001577	Expenditures	683100	62020	-250.00	FDAC FY25-26 Membership
2026	02	8/13/2025	323801	Expenditures	683100	62020	1,023.00	SCCFAIG Membership FY25/26
Total 62020 – MEMBERSHIPS							773.00	
Object: 62223 – SUPPLIES								
2026	02	8/05/2025	44862932	Expenditures	683100	62223	-517.99	Printer Ink
Total 62223 – SUPPLIES							-517.99	
Object: 62301 – ACCOUNTING AND AUDITING FEES								
2026	02	8/29/2025	503122	Expenditures	683100	62301	-2,840.00	GASB68 FY24-25 (Client#PVFPD)
Total 62301 – ACCOUNTING AND AUDITING FEES							-2,840.00	
Object: 62304 – ATTORNEY								
2026	02	8/29/2025	34853	Expenditures	683100	62304	-525.00	Attorney Services 7/1-7/31/25
Total 62304 – ATTORNEY							-525.00	
Object: 62381 – PROF & SPECIAL SERV-OTHER								
2026	02	8/05/2025	61880	Expenditures	683100	62381	-282.00	Fire Plan Review
2026	02	8/05/2025	PVFD072825	Expenditures	683100	62381	-235.20	TV/Amazon
2026	02	8/08/2025	175287	Expenditures	683100	62381	-59,390.51	CF Contract 4th QTR Actual

Consent Agenda - Expenditures August 2025

Transaction Type = Actual; Revenues/Expenditures = R,(E; Chart Fields = GLKey,FundType,Object
Fiscal Month [02] and Post On [@current-fiscal-year] and Revenues/Expenditures [XP] and GL Key [683100]

Fiscal Year	Fiscal Month	Post On	Document No	Revenues/Expenditure:	GL Key	Object	Amount	Description
Fund Type: 76 – INVESTMT TRUST-LOCAL BOARDS IN								
Object: 62381 – PROF & SPECIAL SERV-OTHER								
2026	02	8/29/2025	37165	Expenditures	683100	62381	-18,029.56	WTS Contract 1st Qtr
2026	02	8/29/2025	38035833	Expenditures	683100	62381	-108.00	Pest Control
2026	02	8/29/2025	62340	Expenditures	683100	62381	-288.00	Fire Plan Review
Total 62381 – PROF & SPECIAL SERV-OTHER							-78,333.27	
Object: 62920 – GAS, OIL, FUEL								
2026	02	8/05/2025	275907	Expenditures	683100	62920	-406.63	Fuel
2026	02	8/29/2025	245445	Expenditures	683100	62920	-278.04	DEF
2026	02	8/29/2025	276029	Expenditures	683100	62920	-378.43	Fuel
Total 62920 – GAS, OIL, FUEL							-1,063.10	
Object: 63070 – GSD-UTILITIES								
2026	02	8/05/2025	PVFD071625	Expenditures	683100	63070	-1,383.01	Utilities
2026	02	8/29/2025	8294170	Expenditures	683100	63070	-368.37	Trash/Rec.
2026	02	8/29/2025	PVFD082625	Expenditures	683100	63070	-1,181.25	Gas/Elect.
Total 63070 – GSD-UTILITIES							-2,932.63	
Object: 86110 – BUILDINGS AND IMPROVEMENTS								
2026	02	8/29/2025	44689	Expenditures	683100	86110	-14,940.00	App Bay Door Repair-1
2026	02	8/29/2025	44689B	Expenditures	683100	86110	-655.00	App Bay Door Repair-2
2026	02	8/29/2025	67818	Expenditures	683100	86110	-50.43	Facility/Misc.
Total 86110 – BUILDINGS AND IMPROVEMENTS							-15,645.43	
Total 76 – INVESTMT TRUST-LOCAL BOARDS IN							-103,100.41	
							-103,100.41	

Consent Agenda - Revenues August 2025

Transaction Type = Actual; Revenues/Expenditures = R,(E; Chart Fields = GLKey,Object,FundType
Fiscal Month [02] and Post On [@current-fiscal-year] and Revenues/Expenditures [RV] and GL Key [683100] and Object [41322, 42030, 42380, 42381, 42384, 42450]

Fiscal Year	Fiscal Month	Post On	Document No	Doc Ref	Revenues/Expenditure:	GL Key	Object	Amount
Fund Type: 76 – INVESTMT TRUST-LOCAL BOARDS IN								
Object: 41322 – PLAN CHECKING FEES								
2026	02	8/25/2025	DU118480	DU118480	Revenues	683100	41322	1,130.82
2026	02	8/25/2025	DU118493	DU118493	Revenues	683100	41322	634.75
Total 41322 – PLAN CHECKING FEES								1,765.57
Total 76 – INVESTMT TRUST-LOCAL BOARDS IN								1,765.57

Consent Agenda - Revenues August 2025

Transaction Type = Actual; Revenues/Expenditures = R,(E; Chart Fields = GLKey,Object,FundType
Fiscal Month [02] and Post On [@current-fiscal-year] and Revenues/Expenditures [RV] and GL Key [683100] and Object [41322, 42030, 42380, 42381, 42384, 42450]

Description

Fund Type: 76 – INVESTMT TRUST-LOCAL BOARDS IN
Object: 41322 – PLAN CHECKING FEES
JULY 2025 CREDIT CARD
PLN 08/20/2025



Classic Blue Cash® for Business Credit Card

PAJARO VALLEY FIRE

MIKE URBANI

Closing Date 08/28/25 Next Closing Date 09/26/25

Account Ending

p. 1/7

Customer Care: 1-800-521-6121

TTY: Use Relay 711

Website: americanexpress.com

New Balance **\$711.94**
Minimum Payment Due **\$35.00**
Payment Due Date **09/22/25**

Reward Dollars

As of Jul 2025

49.07

For details, please see your
Reward Dollars Summary.

Account Summary

Previous Balance \$537.66
Payments/Credits -\$537.66
New Charges +\$711.94
Fees +\$0.00
Interest Charged +\$0.00

New Balance **\$711.94**
Minimum Payment Due **\$35.00**

Credit Limit \$15,000.00
Available Credit \$14,288.06
Cash Advance Limit \$500.00
Available Cash \$500.00
Days in Billing Period: 31

Late Payment Warning: If we do not receive your Minimum Payment Due by the Payment Due Date of 09/22/25, you may have to pay a late fee of up to \$39.00 and your APRs may be increased to the Penalty APR of 29.99%.

Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance. For example:

If you make no additional charges and each month you pay...	You will pay off the balance shown on this statement in about...	And you will pay an estimated total of...
Only the Minimum Payment Due	2 years	\$851

If you would like information about credit counseling services, call 1-888-733-4139.

See page 2 for important information about your account.

Please refer to the **IMPORTANT NOTICES** section.

↓ Please fold on the perforation below, detach and return with your payment ↓



Payment Coupon

Do not staple or use paper clips



Pay by Computer

americanexpress.com/
business



Pay by Phone

1-800-472-9297

Account Ending

Enter 15 digit account # on all payments.
Make check payable to American Express.

MIKE URBANI
PAJARO VALLEY FIRE
562 CASSERLY RD
WATSONVILLE CA 95076

Payment Due Date
09/22/25
New Balance
\$711.94
Minimum Payment Due
\$35.00

See reverse side for instructions
on how to update your address,
phone number, or email.



AMERICAN EXPRESS
PO BOX 60189
CITY OF INDUSTRY CA 91716-0189

\$ _____
Amount Enclosed



Classic Blue Cash® for Business Credit Card

PAJARO VALLEY FIRE
MIKE URBANI
Closing Date 08/28/25

p. 3/7

Account Ending



Customer Care & Billing Inquiries
International Collect
Cash Advance at ATMs Inquiries
Large Print & Braille Statements

1-800-521-6121
1-623-492-7719
1-800-CASH-NOW
1-800-521-6121

Hearing Impaired

Online chat at americanexpress.com or use **Relay dial 711** and **1-800-521-6121**



Website: americanexpress.com

**Customer Care
& Billing Inquiries**
P.O. BOX 981535
EL PASO, TX
79998-1535

Payments
PO BOX 60189
CITY OF INDUSTRY
CA
91716-0189

Payments and Credits

Summary

	Total
Payments	-\$537.66
Credits	\$0.00
Total Payments and Credits	-\$537.66

Detail

*Indicates posting date

Payments	Amount
08/09/25* MIKE URBANI PAYMENT RECEIVED - THANK YOU	-\$537.66

New Charges

Summary

	Total
MIKE URBANI	\$35.64
PHILLIP MATTESON	\$592.93
STEPHONE PARSON	\$83.37
Total New Charges	\$711.94

Detail



MIKE URBANI Card
Ending

	Amount
08/22/25 USPS PO 0582920253 001386652 8002758777 WATSONVILLE CA	\$1.07
08/24/25 STAPLES 00491 00491000213708 95076 81/2X11-SLANTED SIGN HOLDER WATSONVILLE CA	\$34.57




PHILLIP MATTESON
Card Ending

	Amount
08/01/25 GOOGLE *YOUTUBE TV CABLE & PAY TV G.CO/HELPPAY# CA	\$82.99
08/10/25 VZWRLLS APOCC VISB BILL PAYMENT 800-922-0204 FL	\$156.51
08/19/25 SPECTRUM CABLE SVC 855-707-7328 MO	\$131.24
08/21/25 AMAZON.COM MERCHANDISE AMZN.COM/BILL WA	\$12.05
08/25/25 AMAZON MARKETPLACE NA PA MERCHANDISE AMZN.COM/BILL WA	\$7.64

Continued on reverse

Detail Continued

				Amount
08/25/25	RVS TECHNOLOGY GROUP RVS TECHNOLOGY 53416 95077	WATSONVILLE	CA	\$202.50
 STEPHONE PARSON Card Ending				
				Amount
08/03/25	O'REILLY AUTO PARTS 800-755-6759	FREEDOM	CA	\$83.37

Fees

				Amount
Total Fees for this Period				\$0.00

Interest Charged

				Amount
Total Interest Charged for this Period				\$0.00

About Trailing Interest
You may see interest on your next statement even if you pay the new balance in full and on time and make no new charges. This is called "trailing interest". Trailing interest is the interest charged when, for example, you didn't pay your previous balance in full. When that happens, we charge interest from the first day of the billing period until we receive your payment in full. You can avoid paying interest on purchases by paying your balance in full and on time each month. Please see the "When we charge interest" sub-section in your Cardmember Agreement for details.

2025 Fees and Interest Totals Year-to-Date

	Amount
Total Fees in 2025	\$0.00
Total Interest in 2025	\$0.00

Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.
Variable APRs will not exceed 29.99%.

	Annual Percentage Rate	Balance Subject to Interest Rate	Interest Charge
Purchases	17.49% (v)	\$0.00	\$0.00
Cash Advances	29.49% (v)	\$0.00	\$0.00
Total			\$0.00
(v) Variable Rate			



Classic Blue Cash® for Business Credit Card

PAJARO VALLEY FIRE
MIKE URBANI
Closing Date 08/28/25

p. 7/7

Account Ending

Reward Dollar Summary

Total Reward Dollars as of Jul 2025 Billing Period Charges
\$49.07

Beginning Reward Dollar Balance	+35.64
Reward Dollars Accrued*	+13.43
Total Available Balance	+49.07

*Reward Dollars accrued this period are pending until the minimum due is paid and your account is in good standing. Reward Summary information is one billing cycle behind the charges on this billing statement.

Base Reward Dollars

Jul 2025 Billing Period Charges	Qualified Spend \$	Reward Dollars
Eligible Purchases	1.18 @0.5%	0.01
Eligible Purchases	536.48 @2.5%	13.42
Total	537.66	13.43

Important Messages

Remember to pay at least the Minimum Payment Due by the Payment Due Date, to be eligible for reward dollars and to avoid late fees.

Reward Dollars are calculated on each eligible transaction. The reward dollars shown above have been summarized for informational purposes. For specific details, please visit your online statement.

Get Reward Dollars Everywhere You Use The Card



Pajaro Valley Fire Protection District

562 Casserly Road, Watsonville, CA 95076

Chief's Report

September 25, 2025

To: Board of Directors
From: Mike Urbani, Battalion Chief
Subject: Chief's Report

General

- In general, everything with the District has been going smoothly.

Emergency Incident Response:

- On August 22nd we had a vegetation fire at 400 Amesti Rd. It was in the grass field between Hawthorne Ave and Paraiso Dr. The fire was contained at two acres of grass, no damage to any houses and there was a small amount of damage to a fence. We were assisted by CAL FIRE, Santa Cruz County Fire – Pajar Dunes, Watsonville Fire and Central Fire Santa Cruz.
- On August 30th we had an R/C plane crash into a house on Buena Vista Dr. There were two injuries to the residents at the house, with one of the injuries being significant. We responded along with Watsonville Fire.

Apparatus:

- All equipment is in service.

Training:

- No significant training took place.

Facilities:

- No facility updates.

Personnel:

- Starting Mid-October we hopefully will be adding the additional Fire Apparatus Engineer.

Fire Prevention/Community Outreach

- We entered the stations patch collection in the Santa Cruz County Fair, and we received a "Special Award" ribbon.
- E4510 was on static display at the fair for the entire week.

<u>Incident #</u>	<u>Date</u>	<u>Dispatch Time</u>	<u>On Scene</u>	<u>Elapse Time</u>	<u>Unit</u>	<u>Location</u>	<u>Incident Type</u>	<u>RA</u>
-------------------	-------------	----------------------	-----------------	--------------------	-------------	-----------------	----------------------	-----------



Pajaro Valley Fire Response Times

Pajaro Valley Fire

Protection District

August 01, 2025 to August 31, 2025

September 20, 2025

Only First On-Scene Unit Shown. Cancelled Calls or UTL Not Shown.

5074	8/2/25	16:10:36	16:17:29	6:53	E4511	LAKEVIEW RD / NICHOLAS LN	MED, TRAFFIC	PV2
5078	8/2/25	18:30:51	18:37:23	6:32	E4511	WATSONVILLE SPEEDWAY @ E LAKE AV	MED, TRAFFIC	PV3
5086	8/3/25	01:54:58	01:59:36	4:38	E4412	BUENA VISTA DR ,PAJARO_VALLEY_WTS	MEDICAL	PV7
5109	8/3/25	17:28:58	17:34:09	5:11	E4412	MANFRE RD ,PAJARO_VALLEY_WTS	MEDICAL	PV7
5126	8/4/25	12:40:59	12:44:52	3:53	E4511	CASSERLY RD ,PAJARO_VALLEY	MEDICAL	PV3
5137	8/4/25	18:56:39	19:05:49	9:10	E4412	157 VISTA DEL LAGO CIR	FIRE, RESIDENTIAL	PV7A
5142	8/4/25	21:02:44	21:12:13	9:29	E1794	MANFRE RD ,PAJARO_VALLEY_WTS	MEDICAL	PV7
5168	8/5/25	16:02:50	16:21:13	18:23	E4511	CUTTER DR ,PAJARO_VALLEY_WTS	MEDICAL	PV2A
5184	8/6/25	11:25:10	11:33:21	8:11	E4510	HWY 152 / POLE LINE RD	MED, ASSIST T/C	K12B
5196	8/6/25	16:47:24	16:53:55	6:31	E4510	GREEN VALLEY RD ,PAJARO_VALLEY	MED, CODE 2	K10
5200	8/6/25	21:57:44	22:05:00	7:16	E4510	WHELOCK RD ,PAJARO_VALLEY	MED, CODE 2	PV4
5207	8/7/25	07:19:19	07:26:21	7:2	E1794	MOUNTAIN VIEW RD ,PAJARO_VALLEY	MEDICAL	PV4A
5210	8/7/25	09:34:54	09:39:25	4:31	E1794	256 AMESTI RD ,PAJARO_VALLEY_WTS	FIRE, SMOKE CHECK	PV7A
5221	8/7/25	15:38:07	15:48:15	10:8	E4411	GREEN VALLEY RD	MEDICAL	PV7A
5228	8/7/25	22:07:57	22:17:23	9:26	B1716	510 HECKER PASS RD / 100 RED HAWK PL	MED, TRAFFIC	K12
5231	8/8/25	00:19:23	00:28:43	9:20	E4510	526 CARLTON RD / THOMPSON RD	FIRE, VEH PASSENGER	PV1A
5237	8/8/25	07:24:18	07:29:15	4:57	B1716	266 HATHAWAY AV ,PAJARO_VALLEY	FIRE, RESIDENTIAL	PV4
5253	8/8/25	17:21:43	17:31:27	9:44	E4510	VALLECITO LN ,PAJARO_VALLEY	MEDICAL	PV4A
5256	8/8/25	20:15:59	20:32:47	16:48	E4510	282 MANFRE RD ,PAJARO_VALLEY_WTS	FIRE, SMOKE CHECK	PV7
5261	8/9/25	00:09:23	00:19:55	10:32	E4510	2233 E LAKE AV ,PAJARO_VALLEY_WTS	HAZ, ELECTRICAL	PV5
5278	8/9/25	15:54:05	16:04:37	10:32	E4510	526 CARLTON RD / THOMPSON RD	MED, TRAFFIC	PV1A
5296	8/9/25	22:58:27	23:06:42	8:15	E4411	COLLEGE RD ,PAJARO_VALLEY_WTS	MEDICAL	PV2A
5298	8/10/25	00:22:59	00:30:46	7:47	B1714	2 CALABASAS RD / 200 BUENA VISTA DR	MED, TRAFFIC	PV7
5328	8/11/25	07:57:26	08:06:09	8:43	E4510	E LAKE AV ,PAJARO_VALLEY (SAINT	MEDICAL	PV3
5343	8/12/25	06:01:29	06:04:56	3:27	E4412	420 GREEN VALLEY RD / 2 COWLES RD	MED, TRAFFIC	PV7A

<u>Incident #</u>	<u>Date</u>	<u>Dispatch Time</u>	<u>On Scene</u>	<u>Elapse Time</u>	<u>Unit</u>	<u>Location</u>	<u>Incident Type</u>	<u>RA</u>
5350	8/12/25	11:12:31	11:15:52	3:21	E4510	88 WEBB RD ,PAJARO_VALLEY	FIRE, SMOKE CHECK	K10A
5351	8/12/25	11:18:56	11:33:56	15:0	E1784	1006 HECKER PASS RD ,MOUNT_MADONNA	HAZ, HAZARD	K12B
5379	8/13/25	14:11:55	14:17:15	5:20	E4412	PAJARO LN ,PAJARO_VALLEY_WTS	MEDICAL	PV7A
5383	8/13/25	15:37:42	15:42:22	4:40	E4412	VALDEZ LN ,PAJARO_VALLEY_WTS	MEDICAL	PV7
5432	8/15/25	21:33:12	21:39:42	6:30	E4511	2350 E LAKE AV ,PAJARO_VALLEY (LAKEVIEW	MED, TRAFFIC	PV3
5447	8/16/25	10:45:04	10:55:29	10:25	E4511	109 BEHLER RD ,PAJARO_VALLEY_WTS	FIRE, COMMERCIAL	PV5
5448	8/16/25	11:07:51	11:13:24	5:33	E4511	2350 E LAKE AV ,PAJARO_VALLEY (LAKEVIEW	FIRE, COMMERCIAL	PV3
5452	8/16/25	14:19:18	14:34:18	15:0	B1714	LAKEVIEW RD ,PAJARO_VALLEY_WTS	MED, VIOLENCE STAGE	PV2A
5489	8/17/25	17:54:11	18:03:22	9:11	E1784	MANFRE RD ,PAJARO_VALLEY_WTS	MED, CODE 2	PV7
5495	8/18/25	07:43:50	07:52:17	8:27	E4511	DUTCHMAN RD ,PAJARO_VALLEY	MEDICAL	PV4
5513	8/18/25	21:34:17	21:41:09	6:52	E4412	GREEN VALLEY RD / 2 MINTO RD	MEDICAL	PV5
5515	8/19/25	09:36:19	09:51:52	15:33	E4413	578 GREEN VALLEY RD	HAZ, CARBON MONO	PV5
5516	8/19/25	10:47:07	10:54:45	7:38	E4511	SEQUOIA SCHOOLS @ GREEN VALLEY	MEDICAL	PV7A
5542	8/20/25	09:54:13	10:01:15	7:2	E4411	MUNKS CT ,PAJARO_VALLEY_WTS	MEDICAL	PV2A
5544	8/20/25	11:27:45	11:36:31	8:46	E4412	MILLER AV ,PAJARO_VALLEY_WTS	MEDICAL	PV7
5564	8/21/25	00:46:50	00:51:45	4:55	E4412	MONUMENT AV ,PAJARO_VALLEY_WTS	MEDICAL	PV7
5594	8/21/25	20:22:19	20:32:28	10:9	E4511	DETOX CABIN @ GAFFEY RD	MEDICAL	K10A
5595	8/21/25	20:44:27	20:56:19	11:52	B1716	120 DELANEY AV ,PAJARO_VALLEY	FIRE, DEBRIS	PV3
5618	8/22/25	15:13:06	15:18:16	5:10	E4412	400 AMESTI RD / 2 HAWTHORNE AV	FIRE, WILDLAND	PV7A
5621	8/22/25	16:25:01	16:46:17	21:16	E1794	1055 GREEN VALLEY RD ,PAJARO_VALLEY	HAZ, ELECTRICAL	K10
5633	8/22/25	22:36:28	22:44:57	8:29	E4511	PAULSEN RD #A ,PAJARO_VALLEY	MEDICAL	PV4
5637	8/23/25	00:13:31	00:17:51	4:20	E4412	MANFRE RD ,PAJARO_VALLEY_WTS	MEDICAL	PV7
5645	8/23/25	10:50:47	11:02:11	11:24	E4511	OXFORD DR ,PAJARO_VALLEY_WTS	MED, CODE 2	PV2A
5668	8/24/25	13:06:28	13:18:03	11:35	E4511	LAKEVIEW RD / STRAWBERRY HILL RD	MEDICAL	PV2
5671	8/24/25	14:56:42	15:03:09	6:27	E4412	COWLES RD ,PAJARO_VALLEY_WTS	MEDICAL	PV7A
5695	8/25/25	16:44:43	16:56:08	11:25	E1764	111 PAULINE DR ,PAJARO_VALLEY_WTS	PA, FLOODING	PV7
5702	8/25/25	20:19:11	20:23:26	4:15	E4411	216 RIVERSIDE RD / 2 LAKEVIEW RD	MED, TRAFFIC	PV2A
5713	8/26/25	13:55:01	14:00:57	5:56	E4511	DOERING LN ,PAJARO_VALLEY	MEDICAL	PV4
5733	8/27/25	12:17:03	12:27:42	10:39	E4511	570 MOUNT MADONNA RD	MED, OVER THE SIDE	K10A
5739	8/27/25	14:23:17	14:30:26	7:9	E4511	HARVEST MOON MARKET @ 518 GREEN	MED, TRAFFIC	PV5
5748	8/28/25	00:12:51	00:19:21	6:30	E4412	AIRPORT BL / 130 PAJARO LN	MEDICAL	PV7A
5752	8/28/25	10:01:47	10:09:59	8:12	E4511	OXFORD DR ,PAJARO_VALLEY_WTS	MEDICAL	PV2A

<u>Incident #</u>	<u>Date</u>	<u>Dispatch Time</u>	<u>On Scene</u>	<u>Elapse Time</u>	<u>Unit</u>	<u>Location</u>	<u>Incident Type</u>	<u>RA</u>
5765	8/28/25	18:42:07	18:50:04	7:57	E4511	321 LAKEVIEW RD ,PAJARO_VALLEY_WTS	FIRE, RESIDENTIAL	PV2A
5791	8/29/25	17:53:52	18:03:05	9:13	E4411	CONDIT LN ,PAJARO_VALLEY_WTS	MEDICAL	PV2A
5795	8/29/25	20:24:17	20:29:09	4:52	E4511	2601 E LAKE AV ,PAJARO_VALLEY	MED, TRAFFIC	PV3
5808	8/30/25	11:41:35	11:50:54	9:19	E4511	SANS RD ,PAJARO_VALLEY	MEDICAL	K10
5812	8/30/25	12:03:49	12:03:53	0:4	E1774	9 VALLECITO LN ,PAJARO_VALLEY	PA, OTHER	PV4A
5823	8/30/25	14:04:44	14:15:54	11:10	E4411	BLOSSOM DR ,PAJARO_VALLEY_WTS	MEDICAL	PV2A
5838	8/30/25	19:05:33	19:07:31	1:58	B4403	310 BUENA VISTA DR ,PAJARO_VALLEY_WTS	HAZ, AIRCRAFT	PV7
5843	8/30/25	22:55:46	23:05:36	9:50	E1774	105 DICK PHELPS RD ,PAJARO_VALLEY_WTS	FIRE, RESIDENTIAL	PV5
5851	8/31/25	09:46:59	09:53:35	6:36	E4412	HAWTHORNE AV ,PAJARO_VALLEY_WTS	MEDICAL	PV7A
5857	8/31/25	13:01:03	13:06:34	5:31	E4511	SOMBRA ,PAJARO_VALLEY	MEDICAL	PV4
5866	8/31/25	15:48:24	15:54:45	6:21	E4511	COUNTRY VIEW LN ,PAJARO_VALLEY	MEDICAL	K10

Average Elapsed Minutes:

8:13

Std. Deviation

4.32

Watsonville Fire Dept.

Watsonville,

This report was generated on 9/18/2025 7:42:29 AM



Incident Response Detail EXPANDED for Date Range (Landscape)

Zone(s): CA1 - PV Contract Area- Station 1, CA2 - PV Contract Area- Station 2 | Start Date: 08/01/2025 | End Date: 08/31/2025

INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	ALARM TIME	DISPATCH TIME	ARRIVAL TIME	BACK IN SERVICE
ZONE: PV Contract Area- Station 1							
08/09/2025	2025-03430	96 COLLEGE RD	321 - EMS call, excluding vehicle accident with injury	8/9/2025 22:56:31	8/9/2025 22:57:15	8/9/2025 23:06:31	8/9/2025 23:14:56
08/12/2025	2025-03474	W BEACH RD	322 - Motor vehicle accident with injuries	8/12/2025 05:55:35	8/12/2025 05:59:56	8/12/2025 06:10:29	8/12/2025 06:35:29
08/23/2025	2025-03634	E LAKE AVE /2200 E LAKE AVE LEVEE	611 - Dispatched & cancelled en route	8/23/2025 13:39:49	8/23/2025 13:40:57		8/23/2025 13:43:00
08/25/2025	2025-03669	RIVERSIDE RD / LAKEVIEW	324 - Motor vehicle accident with no injuries.	8/25/2025 20:16:01	8/25/2025 20:17:57	8/25/2025 20:25:49	8/25/2025 20:39:04
08/28/2025	2025-03732	321 LAKEVIEW RD	611 - Dispatched & cancelled en route	8/28/2025 18:38:33	8/28/2025 18:39:28		
ZONE: PV Contract Area- Station 2							
08/03/2025	2025-03325	MANFRE RD	321 - EMS call, excluding vehicle accident with injury	8/3/2025 17:26:28	8/3/2025 17:28:15	8/3/2025 17:34:08	8/3/2025 17:47:45
08/04/2025	2025-03340	157 VISTA DEL LAGO CIR	741 - Sprinkler activation, no fire - unintentional	8/4/2025 18:54:31	8/4/2025 18:55:20	8/4/2025 19:03:02	8/4/2025 19:18:36
08/07/2025	2025-03379	AIRPORT BLVD / CORRALITOS CREEK	100 - Fire, other	8/7/2025 06:59:13	8/7/2025 07:01:16	8/7/2025 07:07:01	8/7/2025 07:22:47
08/07/2025	2025-03385	AMESTI RD	611 - Dispatched & cancelled en route	8/7/2025 09:27:46	8/7/2025 09:29:25		8/7/2025 09:34:55
08/08/2025	2025-03413	MANFRE RD	651 - Smoke scare, odor of smoke	8/8/2025 20:09:52	8/8/2025 20:10:49	8/8/2025 20:19:51	8/8/2025 20:39:36
08/09/2025	2025-03417	2233 E LAKE AVE	611 - Dispatched & cancelled en route	8/9/2025 00:07:45	8/9/2025 00:08:20		8/9/2025 00:11:27
08/13/2025	2025-03498	Pajaro LN	321 - EMS call, excluding vehicle accident with injury	8/13/2025 14:09:00	8/13/2025 14:09:00	8/13/2025 14:17:00	8/13/2025 14:32:00
08/13/2025	2025-03500	Valdez LN	321 - EMS call, excluding vehicle accident with injury	8/13/2025 15:35:00	8/13/2025 15:35:00	8/13/2025 15:42:00	8/13/2025 16:07:00
08/14/2025	2025-03509	BUENA VISTA DR / MANFRE	322 - Motor vehicle accident with injuries	8/14/2025 06:29:13	8/14/2025 06:30:09	8/14/2025 06:38:29	8/14/2025 06:55:12
08/18/2025	2025-03572	GREEN VALLEY RD	321 - EMS call, excluding vehicle accident with injury	8/18/2025 21:31:34	8/18/2025 21:33:38	8/18/2025 21:40:31	8/18/2025 21:54:24
08/19/2025	2025-03576	578 GREEN VALLEY RD	736 - CO detector activation due to malfunction	8/19/2025 09:32:56	8/19/2025 09:34:54	8/19/2025 09:51:31	8/19/2025 09:58:42
08/20/2025	2025-03598	MILLER AVE	321 - EMS call, excluding vehicle accident with injury	8/20/2025 11:24:10	8/20/2025 11:26:55	8/20/2025 11:36:28	8/20/2025 11:52:40
08/21/2025	2025-03608	MONUMENT AVE	321 - EMS call, excluding vehicle accident with injury	8/21/2025 00:43:25	8/21/2025 00:45:26	8/21/2025 00:51:18	8/21/2025 01:07:14
08/22/2025	2025-03623	AMESTI RD	143 - Grass fire	8/22/2025 15:09:25	8/22/2025 15:11:18	8/22/2025 15:18:06	8/22/2025 18:36:31
08/22/2025	2025-03624	AIRPORT BLVD/HOLOHAN	611 - Dispatched & cancelled en route	8/22/2025 15:20:37	8/22/2025 15:23:01		8/22/2025 15:23:23
08/23/2025	2025-03628	MANFRE RD	321 - EMS call, excluding vehicle accident with injury	8/23/2025 00:11:38	8/23/2025 00:12:19	8/23/2025 00:17:48	8/23/2025 00:34:20
08/23/2025	2025-03631	350 AMESTI RD	611 - Dispatched & cancelled en route	8/23/2025 10:43:21	8/23/2025 10:45:05		8/23/2025 10:45:41
08/24/2025	2025-03654	COWLES RD	321 - EMS call, excluding vehicle accident with injury	8/24/2025 14:53:13	8/24/2025 14:56:13	8/24/2025 15:02:46	8/24/2025 15:20:06
08/27/2025	2025-03695	PAJARO LN /CORRALITOS CREEK	651 - Smoke scare, odor of smoke	8/27/2025 09:31:45	8/27/2025 09:33:11	8/27/2025 09:39:17	8/27/2025 09:45:13
08/27/2025	2025-03704	518 GREEN VALLEY RD	611 - Dispatched & cancelled en route	8/27/2025 14:21:18	8/27/2025 14:22:30	8/27/2025 14:30:43	8/27/2025 14:32:34
08/28/2025	2025-03713	AIRPORT BLVD/ CORRALITOS CREEK	321 - EMS call, excluding vehicle accident with injury	8/28/2025 00:10:18	8/28/2025 00:11:11	8/28/2025 00:16:24	8/28/2025 00:30:04
08/31/2025	2025-03780	HAWTHORNE AVE	321 - EMS call, excluding vehicle accident with injury	8/31/2025 09:43:26	8/31/2025 09:45:45	8/31/2025 09:53:25	8/31/2025 10:10:11
08/31/2025	2025-03785	501 GREEN VALLEY RD	611 - Dispatched & cancelled en route	8/31/2025 15:12:20	8/31/2025 15:15:15		8/31/2025 15:17:47

Only REVIEWED incidents included. Alarm, Dispatch and Arrival Date/times are earliest recorded for an incident, across all responding apparatus. Back in Service is the Latest recorded for an incident across all responding apparatus

<u>Incident #</u>	<u>Date</u>	<u>Dispatch Time</u>	<u>On Scene</u>	<u>EIapse Time</u>	<u>Unit</u>	<u>Location</u>	<u>Incident Type</u>	<u>RA</u>
-------------------	-------------	----------------------	-----------------	--------------------	-------------	-----------------	----------------------	-----------



Pajaro Valley Fire Response Times

Pajaro Valley Fire
Protection District

August 01, 2025 to August 31, 2025

Only First On-Scene Unit Shown. Cancelled Calls or UTL Not Shown.

September 20, 2025

5168	8/5/25	16:02:50	16:21:13	18:23	E4511	CUTTER DR, PAJARO_VALLEY_WTS	MEDICAL	PV2A
------	--------	----------	----------	-------	-------	------------------------------	---------	------

This call should be included. E4511 responded Code 2 from Pinto Lake County Park (National Night Out Event)

5256	8/8/25	20:15:59	20:32:47	16:48	E4510	282 MANFRE RD, PAJARO_VALLEY_WTS	FIRE, SMOKE CHECK	PV7
------	--------	----------	----------	-------	-------	----------------------------------	-------------------	-----

This call should be included. E4511 responded along with WTS E4412 and searched the area and were able to locate the source.

5515	8/19/25	09:36:19	09:51:52	15:33	E4413	578 GREEN VALLEY RD	HAZ, CARBON MONO	PV5
------	---------	----------	----------	-------	-------	---------------------	------------------	-----

This call should be included. This is within the contract area, however WTS E4413 was sent from WTS Fire Station 1. E4511 should have been dispatched in place of E4413 due to being much closer.

5621	8/22/25	16:25:01	16:46:17	21:16	E1794	1055 GREEN VALLEY RD, PAJARO VALLEY	HAZ, ELECTRICAL	K10
------	---------	----------	----------	-------	-------	-------------------------------------	-----------------	-----

This call should be included. E4511 was committed to a vegetation fire on Amesti Road and unable to respond. E1794 A cover engine was dispatched to the above call from the Corralitos area.

Average Elapsed Minutes:

8:13

Std. Deviation

4.3



Pajaro Valley Fire Protection District

562 Casserly Road, Watsonville, CA 95076

Pajaro Valley FPD- Watsonville City FD Contract

September 25, 2025

To: Board of Directors

From: Mike Urbani, Battalion Chief

Subject: PVFPD and Watsonville City FD Contract Update

Update

On September 8th Chief Wilson met with the Watsonville City FD Interim Fire Chief Cory Schaffer to discuss the contract between Pajaro Valley FPD (District) and the Watsonville City FD (City). Chief Schaffer said he would review the latest version with the city Manager and follow up with Chief Wilson.

Background

On May 21, 2024, a letter from Chair Martone was sent to Watsonville City FD Chief Lopez to initiate discussions to renegotiate the contract within Pajaro Valley FPD. We presented Watsonville City with a contract which would cost \$54,666.36 per year using a three-year average call volume of 140 and to maintain the current level of service. On October 22nd, 2024, we received a proposal back from Chief Lopez. The proposal was for \$74,971.01 per year using a four-year average of 192 calls and to maintain the current level of service outlined in the contract. The proposed contract would use the average calls over the past three years that Watsonville City FD responded to the contract area. This is the same formula that has been used in past contracts.

On July 18, 2025 Chair Martone wrote a letter to set up a meeting and the proposed new contract for Chief Wilson to send to Chief Lopez of Watsonville City FD. Chief Wilson emailed Chief Lopez the letter and proposed the contract. Shortly thereafter Watsonville City FD appointed Cory Schaefer the Interim Fire Chief. Once that was announced Chief Wilson sent Chair Martone's letter and the proposed contract to Chief Schaefer.

Cost Impacts

We are currently still paying the terms agreed within the last contract. The total amount for this fiscal year is \$72,118.25. If the new contract is signed staff estimates the cost could be between \$20,000 and \$40,000 per fiscal year.

Recommendation

Recommend waiting to hear from the Watsonville City FD on scheduling a meeting and any proposed changes to the contract.



Pajaro Valley Fire Protection District

562 Casserly Road, Watsonville, CA 95076

Staff Report

September 17, 2025

To: Board of Directors

From: Mike Urbani, Battalion Chief

Subject: Final Budget for Fiscal Year 2025-2026

DISCUSSION:

Staff met with the Finance Committee on August 8th to review the revenues and planned expenditures for Fiscal Year 2025-2026.

The County Auditor-Controller's Office recommended that we anticipate a 4% increase in revenues this fiscal year.

During the month of July 2025 Chief Urbani met separately with the County Auditor-Controllers Office and our financial auditors from Maze & Associates to discuss our fund balances in the Districts Operating and Capital Outlay Fund. The reason for the meeting was to make sure what the County Auditor and our auditors were showing as our fund balances in each fund was correct. The main reason that staff spoke to them was to confirm a discrepancy that was found with the Capital Outlay Fund balance. The adopted budget for Fiscal Year 24/25 showed a total fund balance of \$622,233 but the County Auditor and our auditors showed a fund balance of \$1,129,373. After speaking to them, staff determined that at the end of Fiscal Year 24/25 that District had a total fund balance of \$1,280,907 in the Capital Outlay Fund. Staff were able to determine that there were no outstanding transfers of money between the District's two funds or potential errors that needed to be corrected.

All needs for services and supplies were able to be met with available funds in the Operating Budget Fund for Fiscal Year 25/26.

BUDGET HIGHLIGHTS:

Operating Budget

- Fund Balance of \$855,616 which includes \$320,154 savings with the CAL FIRE Contract and \$525,462 in unexpected revenue and unused funds in the Operating Budget.
- Increase in Property Tax revenue of \$99,496 from the previous Fiscal Year.
- Added one additional Fire Apparatus Engineer position. This brings us up to a total of 7 people available to staff the fire engine.
- Account 52015 PERS is to pay the District's unfunded liability payment of \$62,612. A decrease of \$56,388 from the previous year.

- Increased funds in 61310 Food, 62914 Training and 62922 Lodging to allow for more training for Board members and station personnel if needed.
- Increased 86110 Building & Improvements to allow for need repairs and upgrades to the Fire Station.
- Account 62888 Special District Expenses includes funds to upgrade the Board Room.
- Account 90000 Operating Transfer Out of \$100,00 will be transferred to Capital Outlay Fund
- Account 98700 Contingencies is funded for \$100,000.

Capital Outlay Budget

- Fund Balance of \$1,280,907
- This fund generated \$51,898 in interest in FY 24/25
- Account 61110 Clothing and personal Supplies funded with \$30,000 for future replacement of Personal Protective Equipment
- Account 62715 Small Tools & Instruments fund with \$105,000 for future equipment replacement on fire engine, water tender and Battalion Chief truck.
- Account 86110 Building and Improvements fund with \$200,000 for future fire station repairs and projects. This is an increase of \$100,000 of the Boards goal to maintain \$100,000.
- Account 86209 Mobile Equipment Replacement is funded with \$1,053,907 for future replacement of fire engine, water tender and Battalion Chief Truck.

RECOMMENDATION:

Discuss and adopt the Final Budget as presented for Fiscal year 2025/2026

ATTACHEMNTS:

- Resolution 2025-10 Final Budget Fiscal Year 2025/2026
- Operating and Capital Outlay budget (Excel document) for Fiscal year 2025/2026

Pajaro Valley Fire Protection District Operating

Final 25/26 Budget 683100

Acct#		Final 25/26
	Prior Year Fund Balance	\$855,616
40100	Prop.Tax Current Sec-Gen	\$2,315,152
40110	Prop.Tax Current Unsec-Gen	\$49,056
40130	Prop.Tax Prior Unsec-Gen	\$2,300
40150	Supplemental Prop. Tax-Current Sec.	\$20,000
40160	Supplemental Prop. Prior Sec.	\$1,000
40196	Fire Protection Tax	\$142,006
40430	Interest	\$6,000
40830	Homeowners Prop. Tax Relief	\$10,294
41322	Plan Check Fees	\$25,000
42030	Fire Protection Services	\$500
42384	Other Revenue (grants)	\$10,000
42462	Operating Transfer In	\$0
42450	Sales of Fixed Assets non-taxable	\$0
	Total Revenues (not including fund balance)	\$2,581,308
	Total Funding Available	\$3,436,924

Acct#	Expenditures	Final 25/26
52010	OASDI Social Security	\$150
52015	PERS	\$63,000
54010	Workers Comp. Insurance	\$1,100
	Total Salaries and Benefits	\$64,250
61110	Clothing and Personal Supplies	\$46,000
61217	Radio	\$5,000
61222	Telecom Services	\$6,000
61310	Food	\$5,000
61425	Other Household Expense	\$4,000
61535	Other Insurance	\$23,771
61720	Maint. Mobile Equipment	\$52,500
61730	Maint. Other Equipment	\$8,000
61848	Maint. Structure, Improve.Grounds	\$16,850
61920	Medical Supplies	\$5,000
62020	Memberships	\$2,050
62219	PC Software	\$1,000
62221	Postage	\$500
62223	Supplies	\$3,600
62301	Accounting and Audit Fees	\$40,000
62304	Attorney	\$3,000
62327	Directors Fees	\$6,000
62381	Professional Services	\$2,620,512
62415	Publications Printing Costs	\$2,000
62420	Legal Notices	\$1,000
62715	Small Tools & Instruments	\$5,600
62827	Elections Expenses	\$27,000
62888	Special District Expenses	\$38,491
62914	Training	\$10,000
62920	Gas,Oil,Fuel	\$19,000
62922	Lodging	\$10,000
63074	Utilities	\$21,300
74500	Interest Other	\$300
75231	Contib to other Agencies (LAFCO)	\$3,000
86110	Buildings & Improvements	\$157,200
86209	Mobile Equipment	\$29,000
90000	Operating Transfer Out	\$100,000
98700	Contingencies	\$100,000
	Total Services and Supplies	\$3,372,674
	Total Expenditures	\$3,436,924

Pajaro Valley Fire Protection District Capital

Final 25/26 Budget 683120

Fleet, Equipment, PPE Replacement & Facility Repair		
Acct#	Description	Final 25/26
	Prior Year fund balance	\$1,280,907
40430	Interest	\$8,000
42462	Transfer in from Operating Budget	\$100,000
	Total Revenues	\$1,388,907

Acct#	Expenditures	Budgeted Amount
61110	Clothing and Personal Supplies	\$30,000
62715	Small Tools & Instruments	\$105,000
86110	Building and Improvements	\$200,000
86209	Mobile Equipment replacement	\$1,053,907
90000	Transfer to Operating Budget	\$0
	Total Available	\$1,388,907

BEFORE THE BOARD OF DIRECTORS
OF THE
PAJARO VALLEY FIRE PROTECTION DISTRICT

RESOLUTION NO. 2025-10

The following resolution is hereby adopted:

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
PAJARO VALLEY FIRE PROTECTION DISTRICT
ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2025-2026**

WHEREAS, Sections 29080 and 29081 of the Government Code have been complied with; and,

WHEREAS, said required budget hearing was held resulting in adoption of the Final Budget for Fiscal Year 2025-2026 being made;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Directors of the Pajaro Valley Fire Protection District that in accordance with Section 29089 of the Government Code, the Final Budget for 2025-2026 is hereby adopted as follows:

Pajaro Valley Fire Protection District Operating

Final 25/26 Budget 683100

Acct#		Final 25/26
	Prior Year Fund Balance	\$855,616
40100	Prop.Tax Current Sec-Gen	\$2,315,152
40110	Prop.Tax Current Unsec-Gen	\$49,056
40130	Prop.Tax Prior Unsec-Gen	\$2,300
40150	Supplemental Prop. Tax-Current Sec.	\$20,000
40160	Supplemental Prop. Prior Sec.	\$1,000
40196	Fire Protection Tax	\$142,006
40430	Interest	\$6,000
40830	Homeowners Prop. Tax Relief	\$10,294
41322	Plan Check Fees	\$25,000
42030	Fire Protection Services	\$500
42384	Other Revenue (grants)	\$10,000
42462	Operating Transfer In	\$0
42450	Sales of Fixed Assets non-taxable	\$0
	Total Revenues (not including fund balance)	\$2,581,308
	Total Funding Available	\$3,436,924

Acct#	Expenditures	Final 25/26
52010	OASDI Social Security	\$150
52015	PERS	\$63,000
54010	Workers Comp. Insurance	\$1,100
	Total Salaries and Benefits	\$64,250
61110	Clothing and Personal Supplies	\$46,000
61217	Radio	\$5,000
61222	Telecom Services	\$6,000
61310	Food	\$5,000
61425	Other Household Expense	\$4,000
61535	Other Insurance	\$23,771
61720	Maint. Mobile Equipment	\$52,500
61730	Maint. Other Equipment	\$8,000
61848	Maint. Structure, Improve.Grounds	\$16,850
61920	Medical Supplies	\$5,000
62020	Memberships	\$2,050
62219	PC Software	\$1,000
62221	Postage	\$500
62223	Supplies	\$3,600
62301	Accounting and Audit Fees	\$40,000
62304	Attorney	\$3,000
62327	Directors Fees	\$6,000
62381	Professional Services	\$2,620,512
62415	Publications Printing Costs	\$2,000
62420	Legal Notices	\$1,000
62715	Small Tools & Instruments	\$5,600
62827	Elections Expenses	\$27,000
62888	Special District Expenses	\$38,491
62914	Training	\$10,000
62920	Gas,Oil,Fuel	\$19,000
62922	Lodging	\$10,000
63074	Utilities	\$21,300
74500	Interest Other	\$300
75231	Contib to other Agencies (LAFCO)	\$3,000
86110	Buildings & Improvements	\$157,200
86209	Mobile Equipment	\$29,000
90000	Operating Transfer Out	\$100,000
98700	Contingencies	\$100,000
	Total Services and Supplies	\$3,372,674
	Total Expenditures	\$3,436,924

Pajaro Valley Fire Protection District Capital

Final 25/26 Budget 683120

Fleet, Equipment, PPE Replacement & Facility Repair		
Acct#	Description	Final 25/26
	Prior Year fund balance	\$1,280,907
40430	Interest	\$8,000
42462	Transfer in from Operating Budget	\$100,000
	Total Revenues	\$1,388,907

Acct#	Expenditures	Budgeted Amount
61110	Clothing and Personal Supplies	\$30,000
62715	Small Tools & Instruments	\$105,000
86110	Building and Improvements	\$200,000
86209	Mobile Equipment replacement	\$1,053,907
90000	Transfer to Operating Budget	\$0
	Total Available	\$1,388,907

BE IT FURTHER RESOLVED that all prior Reserves and Designations established by the Board of Directors are hereby rescinded, and;

BE IT FURTHER RESOLVED that the appropriations for each budget unit are on file with the Clerk of the Board.

PASSED AND ADOPTED by the Board of Directors of the Pajaro Valley Fire Protection District, County of Santa Cruz, State of California, this 25th day of September 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Chair of the Board
Dave Martone

Attested by Board Secretary
Mike Urbani

25/26

Records: 2

Date: 9/25/2025

[illegible]

Explanation or Itemization	Amount

APPROVED BY	
SIGNATURE	DATE



COUNTY OF SANTA CRUZ

LAURA BOWERS
AUDITOR-CONTROLLER-TREASURER-TAX COLLECTOR
701 OCEAN STREET, SUITE 100, SANTA CRUZ, CA 95060-4073
(831) 454-2500 FAX (831) 454-2660

September 18, 2025

Pajaro Valley Fire Protection District
562 Casserly Road
Watsonville, CA 95076

SUBJECT: FISCAL YEAR 2025-2026 APPROPRIATION LIMITATION

Dear Special District Board of Directors:

In accordance with Section 7900 et seq. of the Government Code of the State of California, you must adopt an appropriation limit by resolution each fiscal year.

We have made the required calculations and prepared a sample resolution for use by the District, both of which are attached hereto. The limit presented was prepared per Government Code 7901(b). Each special district shall select its change in population and change in non-residential growth or change in per capita income annually by a recorded vote of the governing body of the special district as outlined in the attached resolution.

Adjustments for the Fair Labor Standards Act (FLSA) and qualified capital outlay projects may be exempt from the appropriation limit.

After adopting the Districts' appropriation limit, please provide a copy of the resolution for our files.

Very truly yours,

LAURA BOWERS

Auditor-Controller-Treasurer-Tax Collector

by Tracy Laine, Accountant I

Attachments:

Calculation of Appropriations Subject to Limitation,
Calculation of Adjustments to the Appropriations Limitation,
Resolution Establishing Appropriation Limit for Fiscal Year 2025-2026

683100, 683120
PAJARO VALLEY FIRE PROTECTION DISTRICT
OFFICE OF AUDITOR-CONTROLLER
CALCULATION OF APPROPRIATIONS SUBJECT TO LIMITATION
2025-2026

Total Appropriations	\$ 2,591,157
----------------------	--------------

Adjustments

Expenditure Appropriations:

1. Qualified Capital Outlay Project	0
-------------------------------------	---

2. FLSA	<u>0</u>
---------	----------

Adjusted Appropriations	\$ <u>2,591,157</u>
-------------------------	---------------------

Revenue Appropriations:

1. Non-proceeds of taxes	(35,693)
--------------------------	----------

2. User fees in excess of cost	0
--------------------------------	---

3. Debt Service	<u>0</u>
-----------------	----------

Appropriations Subject to Limit	\$ <u><u>2,555,464</u></u>
---------------------------------	----------------------------

Calculation of 2025-2026 Limit:

2024-2025 Appropriations Limit	\$ 8,354,112
--------------------------------	--------------

Change in Cost of Living	106.44%
--------------------------	---------

Change in Population	<u>100.10%</u>
----------------------	----------------

Total Change Factor	<u>106.55%</u>
---------------------	----------------

2025-2026 Appropriations limitation	\$ <u>8,901,306</u>
-------------------------------------	---------------------

Amount Under Appropriations limitation	\$ <u>(6,345,842)</u>
--	-----------------------

Excess Appropriations subject to limitation	\$ <u><u>0</u></u>
---	--------------------

PAJARO VALLEY FIRE PROTECTION DISTRICT

RESOLUTION NO. 2025-11

RESOLUTION ESTABLISHING PAJARO VALLEY FIRE PROTECTION DISTRICT APPROPRIATION LIMIT FOR FISCAL YEAR 2025-2026 UNDER ARTICLE XIII-B OF THE CALIFORNIA CONSTITUTION, AND ESTABLISHING PERIOD FOR CONTESTING SUCH LIMIT

WHEREAS, Article XIII-B of the California Constitution provides that the state and each local government shall be subject to an annual appropriation limit as defined in that Article; and

WHEREAS, Article XIII-B Section 8(e)(2) requires the Governing Body to select the change in Cost of Living methodology each year by recorded vote; and

WHEREAS, the change in the California per capita personal income provides the greatest result rather than using the local assessment roll from the preceding year; and

WHEREAS, the Auditor-Controller has computed the appropriations limit applicable to the District for fiscal year 2025-2026 and transmitted the same to the District in a letter dated September 18, 2025; and,

NOW, THEREFORE, BE IT RESOLVED, that the PAJARO VALLEY FIRE PROTECTION DISTRICT selects the change in the California per capita personal income and the percent change within the County in which the special district is located methodology for use in calculating its appropriation limit for fiscal year 2025-2026; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the appropriation limit for the PAJARO VALLEY FIRE PROTECTION DISTRICT for fiscal year 2025-2026 is hereby established as \$8,354,112 and that such appropriations limit may be adjusted at a later date in accordance with Sections 3 and 11 of Article XIII-B of the California Constitution; and,

No action or proceeding shall be brought, the purpose of which is directly or indirectly to attach, review, set aside, void or annul the appropriations limit established by this resolution unless such action or proceeding shall have been filed and served on the district within forty-five (45) days from the date this resolution is adopted in accordance with Division 9 of the Government Code.

PASSED AND ADOPTED by the Board of Directors of the PAJARO VALLEY FIRE PROTECTION DISTRICT at a regular meeting held on the 25th day of September 2025, by the following called vote:

AYES:

NOES:

ABSENT:

ATTEST: APPROVED:

BY

Secretary of the Board
Mike Urbani


Chairperson of the Board
Dave Martone

Fwd: CSDA Membership Info

From Dave Martone <dmarty454@gmail.com>

Date Thu 9/18/2025 6:49 PM

To Urbani, Mike@CALFIRE <Mike.Urbani@fire.ca.gov>; Jake Dellamonica <Jdellamo1720@gmail.com>

 1 attachment (40 KB)

2025_RM-Application_EOY_Offer.pdf;

This Message Is From an External Sender

This message came from outside your organization.

Report Suspicious

----- Forwarded message -----

From: **Olivia Robertson** <oliviar@csda.net>

Date: Thu, Sep 18, 2025, 3:13 PM

Subject: CSDA Membership Info

To: dmarty454@gmail.com <dmarty454@gmail.com>

Hi Dave,

Thank you for reaching out! It was great chatting with you today, I'm so glad to hear that you find the networking and advocacy opportunities through CSDA valuable. I've taken a look at your audit, and it does look like your district would fall into [category 16 on our dues schedule](#). Attached is a membership application that also includes dues info, as well as our current promotion for new members.

Here is a quick rundown on CSDA membership:

- CSDA membership is for the district, **so all staff and board members can access benefits**
- CSDA members have access to **over 60 FREE live and on demand webinars** covering a variety of topics from governance and finance to succession planning and required ethics training
- CSDA Members receive a **50% discount** on the cost of attending our conferences
- **Our online Community Forum** allows your team to connect with other special districts professionals to share resources and information
- **Our online Knowledge Base** contains sample documents, helpful articles, reference materials, and a member helpline so you can address a wide variety of issues facing your district with the information you need at your fingertips
- **Stay Informed** with timely updates on advocacy and policy issues that impact your agency's operation
- Our **Value Added Benefits** provide savings on financing, travel, free Amazon Business Prime, HR services, merchant services, surplus materials, website design, and more

We know it can be hard to justify the cost of dues alongside all the other financial responsibilities facing your district, which is why we encourage members to take advantage of our value added benefits. If you and your team plan to attend our conferences, membership can result in big savings on the cost of registration as well.

We have an upcoming leadership training in Monterey taking place from November 16-19 - our Special District Leadership Academy is designed for both new and seasoned board members to provide essential governance training. [You can learn more and register here.](#)

Please feel free to reach out with any questions, I look forward to connecting further!

Best,

Olivia Robertson
Member Services Specialist

Join us for the [CSDA Board Secretary/Clerk Conference](#)
October 27 - 29, 2025 in Santa Rosa

California Special Districts Association
[1112 I Street, Suite 200](#)
[Sacramento, CA 95814](#)
877.924.2732
www.csda.net

A Proud California Special Districts Alliance Partner.
California Special Districts Association
Special District Risk Management Authority
CSDA Finance Corporation





**California Special
Districts Association**
Districts Stronger Together

2025 APPLICATION

**GET UP TO 3 MONTHS
FREE**

Join CSDA by October 31, 2025
and the rest of the year is on us!

REGULAR MEMBER APPLICATION

VOTING MEMBERSHIP – Independent Special Districts (as defined by Government Code section 56044) and/or public agencies whose legislative body is composed of representatives from two or more public agencies. Excludes Dependent Districts, JPAs, and County and City Agencies (may apply as Associate members).

Main Contact Name:			
Title:			
Email:		Phone:	
District Name:			
Mailing Address:			
City:		State:	Zip:
Physical Address:			
City:		State:	Zip:
How did you hear about membership:			
2024 CSDA ANNUAL MEMBERSHIP DUES			
Dues are based on the district's annual operating revenue/income as of June 31, 2024. Only one-time grants or straight pass-through funding should be excluded. Any funding used to support agency operations such as payroll and other administrative expenses should be included. Refer to chart below to determine dues category. CSDA dues are subject to change by majority vote of the CSDA Board of Directors.			
DISTRICT OPERATING REVENUE:			
DUES TABLE (please check operating revenue)			
OPERATING REVENUE	REGULAR DUES	OPERATING REVENUE	REGULAR DUES
<input type="checkbox"/> \$0 - \$50,000	\$238	<input type="checkbox"/> \$750,001 - \$1,000,000	\$3,578
<input type="checkbox"/> \$50,001 - \$75,000	\$362	<input type="checkbox"/> \$1,000,001 - \$1,280,000	\$4,320
<input type="checkbox"/> \$75,001 - \$112,500	\$598	<input type="checkbox"/> \$1,280,001 - \$1,500,000	\$5,851
<input type="checkbox"/> \$112,501 - \$150,000	\$837	<input type="checkbox"/> \$1,500,001 - \$2,000,000	\$6,858
<input type="checkbox"/> \$150,001 - \$170,000	\$1,250	<input type="checkbox"/> \$2,000,001 - \$4,325,000	\$8,637
<input type="checkbox"/> \$170,001 - \$250,000	\$1,312	<input type="checkbox"/> \$4,325,001 - \$5,000,000	\$9,073
<input type="checkbox"/> \$250,001 - \$350,000	\$1,537	<input type="checkbox"/> \$5,000,001 - \$6,500,000	\$9,338
<input type="checkbox"/> \$350,001 - \$375,000	\$1,888	<input type="checkbox"/> \$6,500,001 - \$9,725,000	\$9,495
<input type="checkbox"/> \$375,001 - \$500,000	\$1,983	<input type="checkbox"/> \$9,725,001 - \$15,000,000	\$9,548
<input type="checkbox"/> \$500,001 - \$625,000	\$2,325	<input type="checkbox"/> \$15,000,001 - \$22,000,000	\$9,627
<input type="checkbox"/> \$625,001 - \$750,000	\$2,619	<input type="checkbox"/> \$22,000,001 and over	\$9,785
PAYMENT (Credit card payments may be submitted by mail, fax to 916-520-2470, or email membership@csda.net)			
<input type="checkbox"/> CHECK <input type="checkbox"/> VISA <input type="checkbox"/> MASTERCARD <input type="checkbox"/> DISCOVER <input type="checkbox"/> AMERICAN EXPRESS			
Account Name:		Account Number:	
Expiration Date:		Authorized Signature:	
		AMOUNT:	\$
Please return this form with dues investment to CSDA Member Services, 1112 I Street #200, Sacramento CA 95814. Additional information will be requested to complete your agency's new member file. QUESTIONS? Contact CSDA Member Services at 877.924.2732 or membership@csda.net.			

OBRA 1993 prohibits taxpayers from deducting, for federal income tax purposes, the portion of membership dues that are allocable to the lobbying activities of trade organizations. The nondeductible portion of your dues is estimated to be 8%.