



**PAJARO VALLEY FIRE DISTRICT  
562 CASSERLY ROAD  
WATSONVILLE, CA 95076  
831 722-6188**



**MINUTES OF THE REGULAR MEETING FOR THE BOARD OF DIRECTORS OF THE  
PAJARO VALLEY FIRE PROTECTION DISTRICT**

**September 16, 2021**

**Call to Order/Roll Call at 5:04 PM**

**Chair Martone  
Vice Chair Erbe  
Director White  
Director Murphy**

**Absent:  
Director Moules/Excused**

**Items 8A and 8B were moved to the beginning of the meeting to allow Chief Ian Larkin to address the Board.**

Chief Ian Larkin reported that this will be his last meeting. He is retiring November 5, 2021. He extended his gratitude for the cooperative effort with the District. He stated that he started with the District and is now concluding his career with the District. He thanked the Board for their work for the District. He advised that CalFire is looking for a replacement to fill his position before his official retirement. The Board thanked Chief Larkin and BC Murray presented a plaque to Chief Larkin on behalf of the Board and President Martone read the proclamation to him.

**Public comments (not to exceed 3 minutes) for items not listed on the Agenda:**

Charlotte Holifield, representing California Special Districts Association, spoke regarding opportunities available through CSDA and how to qualify for available funding related to Covid impacts. She also spoke regarding training opportunities that are available. She will send the information to BC Murray for distribution to the Board.

**1. Final Budget for fiscal year 2021/2022**

**A. Receive staff report**

BC Murray reported that he met with the budget committee on Sept. 9<sup>th</sup> and agreed on the budget as presented. The County estimates a 4% increase in property tax revenues for this year. There has been an increase in revenues and the CalFire contract came in under the budgeted amount. BC Murray reviewed the budget for the Board and also reported that the District was awarded a grant. The CalPERS unfunded liability was split in two so the second payment will be made in the next fiscal year. The insurance rate was increased, and new communications equipment may also increase the insurance rate. BC Murray also reported that the District has entered into a lease agreement for a new engine. BC Murray anticipates paying off the new engine by the next fiscal year. Mr. Don Jarvis asked if there is continuing liability for CalPERS for Legacy employees. BC Murray reported that the District does not make any payments towards that.

- B. Open public hearing: 5:29pm
- C. Receive public comment: NONE
- D. Close public comment: 5:29pm
- E. Board Discussion

Consider adopting resolution 2021-06 approving the final budget for FY 21-22

**Motion approving resolution 2021-06\_\_Director Murphy\_Second\_\_Vice Chair Erbe\_\_  
All in favor\_\_All\_\_\_\_\_**

**2. Presentations:**

A. Chief's Report, Pajaro Valley

- BC Murray reported the following:
- Received new extrication battery powered gear.
- Received new Scott SCBA's.
- E-Board of Mt. Madonna Center reached out regarding their insurance. They may lose it, so they are working with CalFire Prevention.
- All equipment is in service.
- Staff have been supporting the crews working on the various fires throughout the State.

B. Incident Report, City of Watsonville  
No questions from the Board

**3. Minutes**

- A. Approval of the minutes from the regular meeting on July 15, 2021.

**Motion approving the minutes\_\_Vice Chair Erbe\_\_ Second\_\_Director White\_\_  
All in favor\_\_All\_\_\_\_\_**

**4. Consent Agenda**

A. Expenditure report, vendor & deposit summary

BC Murray reported that there was a charge made to the District for the PV Cemetery which is being corrected.

B. Year to date County report

C. American Express statements

**Motion approving consent agenda and expenditure report \_\_Director Murphy\_\_  
Second\_Vice Chair Erbe\_  
All in favor\_\_All\_\_\_\_\_**

**5. Committee Reports**

A. Strategic Planning Committee Report-Chair Martone, Director Murphy **NONE**

B. Advanced Life Support Service Committee Report-Director Erbe, Mr. Jarvis

Vice Chair Erbe reported that he and Mr. Jarvis met and discussed the need to meet with County EMS and determine the requirements needed to provide Advanced Life Support (ALS) services. They also discussed the equipment needed in addition to salary costs. Mr. Jarvis reported that there are a number of steps needed by CalFire to get a proposal on costs

associated with an ALS program. CalFire is working on getting a proposal together. The committee will be meeting again in October to report back in the November meeting.

- C. Finance Committee Report-Director Murphy, Director White *Budget presentation*
- D. Audit Committee Report- Vice Chair Erbe, Director White **NONE**

**6. Old Business**

**NONE**

**7. New Business**

- I. Approve resolution 2021-07 approving the Rural Fire Capacity Program (RFC) grant in the amount of \$9,720.00.  
BC Murray reported that this grant replaced the Firefighter Assistance Grant. This is a 50% grant which means that district will provide matching funds

**Motion approving resolution 2021-07\_\_Director White\_\_Second\_\_Director Murphy\_\_  
All in favor\_\_All\_\_\_\_\_**

- II. Central Fire Protection District Fleet Maintenance Agreement  
BC Murray reported that Chief's Larkin and Armstrong worked with Central Fire on a new agreement. There was a slight increase to the rate, but it is less than other agencies. The costs will increase based on CPI. There is no contract expiration date.

- A. Review amended Fleet Maintenance Agreement
- B. Review Staff Report

**Motion approving continuation of Fleet Maintenance Agreement  
\_\_Vice Chair Erbe\_\_Second\_\_Director Murphy\_  
All in favor\_\_All\_\_\_\_\_**

- III. Request for CALPERS Service Credit Employment Verification  
BC Murray reported that Mr. Thompson, a former paid call firefighter from Freedom Fire Protection District, is requesting to purchase his CalPers time from 1988-1993 when he worked in the Freedom Fire Protection District as part of his retirement. BC Murray reported that employee records are limited but he provided verification of payment to show that he did indeed work. BC Murray is waiting for addition information from the department who is knowledgeable in applying service credits. He recommended that the Board wait for the additional information before approving the service credit verification. The Board also directed BC Murray to contact Legal Counsel.

- A. Review request for Service Verification
- B. Review Staff Report

**Motion approving Service Credit Verification – No action taken at this time. Awaiting additional information.**

**8. Correspondence – items moved to the beginning of the meeting**

- A. Chief Larkin's Letter to the Board
- B. Presentation to Chief Larkin, Chair Martone

**9. Discussion**

NONE

**10. Agenda items for the next meeting**

- A. 2022 Board Meeting Schedule
- B. Service Credit Request
- C. LAFCO

**11. Adjournment**

**Motion to adjourn at 5:56pm \_\_Director Murphy\_\_Second\_\_Vice Chair Erbe\_\_**

**Next scheduled Board meeting  
November 18, 2021 @ 5:00 p.m.**

DocuSigned by:  
*Sean Murray*  
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**Attest Board Clerk**

DocuSigned by:  
*DR*  
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**Board Chair**