



PAJARO VALLEY FIRE DISTRICT
562 CASSERLY ROAD
WATSONVILLE, CA 95076
831 722-6188



**MINUTES OF THE REGULAR MEETING FOR THE BOARD OF DIRECTORS OF THE
PAJARO VALLEY FIRE PROTECTION DISTRICT**

November 18, 2021

Call to Order/Roll Call at 5:00 PM

Chair Martone
Vice Chair Erbe
Director Moules
Director White
Director Murphy

Public comments (not to exceed 3 minutes) for items not listed on the Agenda: None

1. Presentations:

- A. LAFCO Countywide Fire Protection Service & Sphere Review
-LAFCO Executive Officer Mr. Serrano

Mr. Serrano presented the recently approved 2021 Countywide Fire Report to the Board. He discussed the authority and requirements that LAFCO has. State law requires LAFCOs to conduct service and sphere reviews every 5 years. 13 local agencies were analyzed in the "Countywide Fire Protection Service and Sphere Report". Mr. Serrano reviewed the District's standing in the County. LAFCO recommends that the District consider annexation. Chair Martone asked for the next steps to move forward with annexation. Mr. Serrano advised that BC Murray and Chief Armstrong meet with Mr. Serrano first. A plan for service must be done- either before or after the resolution. Once a plan is created then the District would adopt a resolution to annex. The Board discussed an Ad-Hoc committee, CSA 4, and a feasibility study. Mr. Serrano stressed the benefit to the residents in the District.

- B. Chief's Report, Pajaro Valley
BC Murray reported on the following:
- Apparatus committee expects to conduct the final inspection in March or April . Delivery will be in early spring.
 - Audit will be conducted remotely and the audit report should be ready in January.
 - 4511 and 4551 assisted with the Estrada Fire.
 - All equipment is in service
 - Crews attended structure fire command and control training
 - Igniter on range/oven is out of service at this time
 - Fire prevention is continuing with business inspections and preplans
- C. Incident Report, City of Watsonville
No questions from the Board.

2. Minutes

- A. Approval of the minutes from the regular meeting on September 16, 2021.

*Motion to approve the Minutes: __Vice Chair Erbe____ Second: __Director Moules____
All in favor __All____*

3. Consent Agenda

- A. Expenditure Report, vendor & deposit summary - No questions from the Board.
B. Year to date County report - No questions from the Board.
C. American Express statements - No questions from the Board.

*Motion to approve the Consent Agenda: __Director Moules __ Second: __ Vice Chair Erbe __
All in favor __All____*

4. Committee Reports

- A. Strategic Planning Committee Report-Chair Martone, Director Murphy **NONE**
LAFCO will be included in this committee. Director Murphy suggested inviting Mr. Serrano and Mr. Jarvis and other members of the community.
B. Advanced Life Support Services Committee Report-Director Erbe, Mr. Jarvis
-Chief Armstrong
Chief Armstrong met with Brenda Brenner and Dr. Gialducci. They agreed that it will benefit the community to have ALS services. Once the service is offered it needs to be offered 24/7. They suggested waiting for the annexation before expanding to ALS services.

C. Finance Committee Report-Director Murphy, Director White **NONE**

D. Audit Committee Report- Vice Chair Erbe, Director White **NONE**

5. Old Business

- A. Request for CALPERS Service Credit Prior to Membership
1. Review Staff Report
Mr. Randy Thompson was present and discussed his job history. Chair Martone is concerned that the unfunded liability may create a financial impact to the District.
Motion to approve or decline CALPERS Service Credit Prior to Membership
After a discussion by the Board, Director Moules *motioned to decline the CALPERS Service Credit Prior to Membership.* *__Second: __Vice Chair Erbe____*
All in favor __All____

6. New Business

- A. Resolution 2021-08 Approval to continue with teleconferenced/videoconference meetings in accordance with AB 361.
BC Murray advised that AB361 is for state of emergencies that allow meetings to be held through video conference meetings. This must be approved by resolution every 30 days.
Motion to approve Resolution 2021-08: __Director White__Second: __Director Murphy__
All in favor __All____
- B. Develop and approve the 2022 Board meeting schedule.
November meeting will be held on the 2nd Thursday.

Motion to approve 2022 Board meeting schedule: Director Murphy Second: Director Moules All in favor All

- C. Declaration of Surplus Property
BC Murray reported that staff has identified property that needs to be surplus. The property is outdated personal protective equipment, defibrillators, and SCBA packs. These will be sold or donated. BC Murray is looking at programs to donate the items to Mexico or other agencies who can use them.

1. Review Staff Report

Motion to approve Declaration of Surplus Property: Director Murphy Second: Director White All in favor All

- 7. **Correspondence**
1. None

- 8. **Discussion**
None

- 9. **Agenda items for the next meeting**
 - A. Selection of Chairperson and Vice Chairperson
 - B. Selection of Committee Members
 - C. Annual review of how staff processes and pay warrants.
 - D. Resolution for Annexation

10. **Adjournment**

Motion to adjourn: Director White Second: Director Moules Time: 5:53

**Next regular scheduled Board meeting
January 20, 2022 @ 5:00 p.m.**

DocuSigned by:
Sean Murray
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Board Clerk

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[Signature]
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Board Chair