



PAJARO VALLEY FIRE DISTRICT
562 CASSERLY ROAD
WATSONVILLE, CA 95076
831 722-6188



**MINUTES OF THE REGULAR MEETING FOR THE BOARD OF DIRECTORS OF THE
PAJARO VALLEY FIRE PROTECTION DISTRICT**

July 15, 2021

Call to Order/Roll Call at 5:00pm

Chairperson Martone
Director Moules
Vice Chairperson Erbe
Director Murphy
Director White – absent

Public comments (not to exceed 3 minutes) for items not listed on the Agenda.

Mr. Serrano, LAFCO executive officer, invited the Board and staff to a virtual workshop training with the California Special Districts Association. The workshop will cover the Brown Act, Ethics Training, and resources for the District. There is no charge to the District for attending and it will be held on Aug. 11th.

Mr. Serrano also reported to the Board that he has almost completed the Countywide Fire report. He is analyzing all 13 fire providers and presenting different governance options for consideration by the fire providers. He will present the report to the Commission in October. Prior to the presentation, Mr. Serrano will send his findings to County Chiefs for their review before it becomes public.

1. Presentations

A. Chief's Report, Pajaro Valley

BC Murray reported on the following:

Reported on the following:

- There has been an increase in emergency responses. Significant incidents: Hay bale fire that was suspicious in nature; a vegetation fire on Hecker Pass- a transient was later arrested for causing fire; and a wood chip fire at Pacific Firewood. It took three days to extinguish the fire due to the heavy number of wood chips. BC Murray is in communication with Fire Prevention regarding the costs associated with the incident.
- Vehicle repairs were conducted on the engine. Annual maintenance and repairs are also being conducted. The engine is expected to be back in service next week. All other equipment is in service.
- Crews participated in training on structure fires, EMS and rescue operations
- Short one fire apparatus engineer due to the temporary assignment of Engineer Parson as a limited term captain.
- Fire Prevention completed 40% of business inspections. Owners have been receptive to inspections.

B. Incident Report, City of Watsonville- No questions from the Board.

C. Paulsen Road Flooding, Director Murphy - Nothing to report.

2. Minutes

- A. Approval of the minutes from the regular meeting on May 20, 2021

*Motion approving the Minutes: __ Vice Chair Erbe __ Second __ Director Murphy __
all in favor __ ALL __*

3. Consent Agenda

- A. Expenditure Report, vendor & deposit summary
B. Year to date County report
C. American Express statements

Vice Chair Erbe questioned the Apple software purchase. BC Murray reported that two tablets were purchased in preparation to new dispatching and mapping needs.

*Motion approving the consent agenda: __ Director Moules __ Second __ Director Murphy
all in favor __ ALL __*

4. Committee Reports

- A. Strategic Planning Committee Report-Chair Martone, Director Murphy **NONE**
B. Finance Committee Report-Director Murphy, Director White **NONE**
C. Audit Committee Report- Vice Chair Erbe, Director White **NONE**

6. New Business

A. Advanced Life Support Services

Motion directing staff and Strategic Planning Committee members to explore ALS services for the District.

Martone and BC Murray discussed the need to move the committee for ALS Services under the Strategic Planning committee. During the last meeting it was suggested that Mr. Jarvis and Director Erbe be the committee members. Chief Larkin recommended that if the Board decides to add ALS services, that they do so under the next CalFire contract. He also recommended including Deputy Chief Armstrong in the discussions as he is knowledgeable in this area. He also recommended that the District consider the sustainability of an ALS program. Director Murphy asked for clarification on what the ALS program entails. BC Murray advised that currently the staff is trained to basic life support (BLS). They are not trained to provide advanced life support (ALS) which includes administering intravenous fluid and additional medications as well as advanced airway assistance. This could also mean different personnel and additional training as well as different equipment that will be needed.

*Motion to approve: __ Director Murphy __ Second __ Vice Chair Erbe __
All in favor __ ALL __*

B. Returning to in person Board Meetings

Motion to return to in person Board Meetings based on current CDC guidelines.

BC Murray reported that CDC has released guidelines today and asked the Board to decide if they would like to return to in person meetings. BC Murray suggested a hybrid option allowing the Board members to attend via Zoom could be an alternative to allow Board members the option to attend via Zoom or in person.

*Motion to approve: __ Vice Chair Erbe __ Second __ Director Moules __
All in favor __ ALL __*

7. Correspondence

A. FAIRA Insurance President Letter

BC Murray reported that this company insures the apparatus and building. The rates increased last year and the letter is advising that they are again increasing the premiums this year. Directory Murphy asked if there are other options available. BC Murray suggested placing this under New Business and he can review other insurance companies. Chair Martone suggested to the Board that they look at other agencies to make sure they look at all available options.

B. Virtual Workshop Brown Act Refresher

BC Murray will register the Board members for the workshop.

8. Discussion

9. Agenda items for the next meeting

- A. Final Budget
- B. Insurance alternatives

10. Adjournment

*Motion to adjourn: Director Moules Second Vice Chair Erbe _____
all in favor ALL _____ Time 5:27pm _____*

**Next regular scheduled Board meeting
September 16, 2021 @ 5:00 p.m.**

Sean Murray

Board Clerk



Board Chair