



**PAJARO VALLEY FIRE DISTRICT**  
**562 CASSERLY ROAD**  
**WATSONVILLE, CA 95076**  
**831 722-6188**



**MINUTES OF THE REGULAR MEETING FOR THE BOARD OF DIRECTORS OF THE  
 PAJARO VALLEY FIRE PROTECTION DISTRICT**

**Thursday September 14, 2023**

**Call to Order/Roll Call at 17:03**

**Members Present:**

**Chair Martone**  
**Director Murphy**  
**Vice Chair Erbe**  
**Director Sampson**  
**Director Kolodinski**

**Public comments (not to exceed 3 minutes) for items not listed on the agenda. NONE**

**A. Final Budget for Fiscal Year 2023-2024**

**ACTION**

- A. Receive staff report
- B. Open public hearing
- C. Receive public comment
- D. Close public comment
- E. Board Discussion

Consider adopting Resolution 2023-10 approving the Final Budget for FY 23-24

BC Murray reported the following:

- Met with the Finance Committee on September 8<sup>th</sup>.
- Budget is fully funded to maintain 3-0 staffing and CalPERS unfunded liability is zero.
- Contingency is fully funded at \$100K.
- Directors Murphy stated that she and Director Sampson are proud that the budget saved more than expected and thanked BC Murray for his work.
- BC Murray reported the following budget items:
  - Revenues in Operating budget slightly higher than budgeted.
  - \$362K saved on CalFire contract - 17% savings.
  - Most of operating budget was spent. There is a 4% increase from the County Auditor.
  - Fire Assessment fee- SCI conducted an assessment and verified that all assessments fees were collected as they should be. County doesn't collect on parcels not receiving a tax bill which in turn means that PV Fire assessment fees aren't collected either. BC Murray made the appropriate adjustments to the expected revenue.
- The utility vehicle has been sold to SC County Fire. The Dodge will be going to auction.
- \$3.9million in revenues.
- 50/50 PPE Grant was not approved. There is gear that needs to be replaced so the budget was kept at \$20K.
- Radios will need to be replaced- the State has switched to different radios. The allotted budget is for the installation of those radios.
- BC Murray reviewed the line items that were increased and explained the reasons behind the increase to the board.

- BC Murray reported that there has been an increase invitations to public events. Purchasing popup tents and supplies to better represent the District during these events.
- A dryer specific for PPE’s is being purchased to reduce firefighters’ exposure to contaminants.
- BC Murray reviewed increases to budget due to operational needs.
- Capital Budget-prior year budget 350K it is now a little over \$500K.
- The District currently has zero debt. The PERS unfunded liability will come back next year, at which point the District may consider paying off the PERS unfunded liability with the contingency funds. BC Murray reviewed the PERS unfunded liability and how it came about. CALPERS returns didn’t do as well as expected so the District will be facing a payment. This amount won’t be known until CalPERS reports.

Director Kolodinski asked BC Murray if the contingency funds can be invested differently and if the interest earned can be increased. Chief Armstrong and BC Murray will look at possible options and report back to the Board.

**Public Hearing opened and closed at 5:28pm- no members of the public present in person or on line.**

**Motion adopting Resolution 2023-10: Director Murphy Second: Vice Chairperson Erbe**

**All in favor: All**

**1. Presentations: DISCUSSION**

1.1. Chief’s Report, Pajaro Valley  
BC Murray reported the following:

- No significant incidents during this period
- Apparatus being renumbered to reflect new status.
- Dodge is being placed on auction.
- New BC vehicle is striped and should be in service soon,
- Crews participated in a multi-agency drill at Driscoll’s hosted by Aromas Tri-County Fire
- No issues with facility
- Participated in National Night Out.
- Crews are conducting business inspection.

1.2. Incident Report, City of Watsonville  
No questions from the Board.

**2. Minutes ACTION**

2.1 Approval of the minutes from the Regular Board Meeting on July 20, 2023.

**Motion approving the Minutes: Director Sampson Second: Director Kolodinski**

**All in favor All**

**3. Consent Agenda ACTION**

- 3.1 Expenditure reports, Vendor & Deposit summary
- 3.2 Year to Date County Reports
- 3.3 American Express statements

No questions from the Board.

**Motion approving Consent Agenda: Vice Chair Erbe Second: Director Murphy**

**All in favor All**

**4. Committee Reports** **DISCUSSION**

4.1. Strategic Planning Committee Report-**Director Martone-Director Murphy**

Chair Martone reported on the following:

A discussion was held regarding ALS and BLS services. The committee recommended dropping the ALS component until further information is received from the other stations and maintaining current staffing. The surveys will be going out in January with assessment ballots going out in May. A discussion will be held at a later time regarding the questions that will be asked on the surveys. SCI audited the current assessment at no charge and didn't find any discrepancies. BC Murray recommended that no additional studies be conducted at this time.

4.2. Finance Committee Report-**Director Murphy-Director Sampson**  
**Covered during presentation**

4.3. Audit Committee Report-**NONE**

**5. Old Business** **ACTION**  
NONE

**6. New Business** **ACTION**  
NONE

**7. Correspondence DISCUSSION**  
NONE

**8. Discussion-**  
NONE

**9. Agenda items for the next meeting DISCUSSION**  
9.1 Develop the Regular Board Meeting schedule for next year.

**10. Adjournment** **ACTION**  
*Motion to adjourn* Director Murphy Second Director Sampson  
*All in favor* All *Time* 5:37pm

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*Sean Murray*  
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Board Clerk

DocuSigned by:  
*[Signature]*  
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Board Chair