



**PAJARO VALLEY FIRE DISTRICT
562 CASSERLY ROAD
WATSONVILLE, CA 95076
831 722-6188**

**MINUTES OF THE REGULAR MEETING FOR THE BOARD OF DIRECTORS OF THE
PAJARO VALLEY FIRE PROTECTION DISTRICT**

January 19, 2023

Call to Order/Roll Call 5:04pm

**Chair Martone
Director Sampson
Director Erbe**

**Director Kolodinski
Director Murphy**

Public comments (not to exceed 3 minutes) for items not listed on the agenda. - NONE

New Board members were sworn in.

A. Presentations:

DISCUSSION

- A. Oath of Office to Board Director Sampson
- B. Oath of Office to Board Director Kolodinski
- C. Chief's Report, Pajaro Valley

BC Murray reported on the following:

- Completed audit and presented to the Board via email. No red flags. Auditor again suggested that District hire someone to handle all finances but this has not been done due to financial reasons.
- Emergency responses:
 - Flooding in the College Road and Laken area. This area has flooded 3 times in the last three weeks. Flooding started on Dec. 31st.
 - Engine crew went out to assist with evacuation.
 - Flooded on Monday and again on Saturday.
 - No red tagged homes that BC Murray was aware of.
 - Emergency levee repairs were done just past Lakeview.
 - All roads are accessible to emergency personnel. Hazel Dell is passable and drivable but there is damage to it.
 - The District had sandbags on hand. Chief Armstrong and Fire Marshal Walters worked closely with the County. There was an emergency purchase of filled sandbags initially due to the County being overwhelmed with requests.
 - 4510 reserve engine was delivered to Rancho Cordova and marking it for sale.
 - Crews participated in EMS, Auto extrication and structure fire training.
 - Crews and BC Murray did some facility repairs.
 - Fire Engineer resigned in November – crews are working with one down
 - Crews participated in Christmas Project with Second Harvest providing food for low income families.

- D. Incident Report, City of Watsonville
No questions from the Board

2. Minutes ACTION

- A. Approval of the minutes from the Regular Board Meeting on November 10, 2022.

Motion approving the Minutes: __Director Murphy_Second: __Director Erbe_____ All in favor____Ayes_____

3. Consent Agenda ACTION

- A. Expenditure report, Vendor & Deposit summary
B. Year to date County reports
C. American Express statements

BC Murray reported that he and the budget committee met with the auditor.

Motion approving Consent Agenda: __Director Erbe_Second: __Director Sampson____ All in favor____Ayes_____

4. Committee Reports DISCUSSION

- A. Strategic Planning Committee Report- **NONE**
B. LAFCO AD Hoc Committee Report- **NONE**
C. Finance Committee Report - **NONE**
D. Audit Committee Report- **NONE**

5. Old Business ACTION

- A. Resolution 2023-01 Approval to continue with teleconferenced/videoconference meetings in accordance with AB 361.

Discussion of proposed changes to hold hybrid Board Meetings

BC Murray reported that since March 2020 AB 361 has allowed the Board to meet through teleconference. BC Murray has reached out to another district but based on information he has gathered, the Board will need to meet in person while allowing community members to join the meeting via teleconference. BC Murray will get additional information and present the option to the Board in the March meeting.

Motion to approve Resolution 2023-01: __Director Erbe_Second: __Director Murphy____ Roll Call Vote: __Ayes_____

6. New Business ACTION

- A. Selection of Board Chair and Vice Chair for 2023
Board of Directors to select Chair and Vice Chair for 2023 Calendar Year Nominate and appoint Chair/Vice Chair, effective January 19, 2023

Director Murphy made a motion to nominate Director Martone as Chair and Director Erbe as Vice Chair. Second by Director Sampson. Ayes: All

- B. Selection of Standing Committee Members for 2023
Board Chair to appoint members to current standing committees (Finance, Audit, Strategic Planning)

The Board appointed the following members to the committees:
Finance Committee: Director Sampson and Director Murphy

Audit Committee: Director Kolodinski and Vice Chair Erbe
Strategic Planning: Chair Martone and Director Murphy

- C. Selection of Ad Hoc Committee Members for 2023
Board Chair to establish current Ad Hoc Committees, disband those not in use and appoint members to committees for calendar year 2023 (LAFCO, Benefit Assessment)

The Board selected Chair Martone and Director Murphy for the LAFCO Committee
Chair Martone proposed to combine the LAFCO committee with the Strategic Planning Committee. The Board agreed.
Chair Martone proposed to disband the Benefit Assessment Committee at this time until there is a need. The Board agreed.

- D. Resolution 2023-02, Accepting the Adoption of the 2022 California Fire Code with Amendments And Prescribing Regulations Governing Conditions Hazardous to Life and Property from Fire and Explosion and for Providing for the Issuance of Permits and Establishing Certain Fees

Fire Marshal Chris Walters to review and discuss proposed Resolution 2023-02.
Fire Marshal Walters presented the resolution to repeal the previous fire code ordinance from 3 years ago and adopting a new County fire code. Fire Marshal Walters reviewed the process on the new fire code. All the County Fire Marshals met and discussed the adjustments to the fire code. Now requiring R1's (hotels) and R2's (apartment complexes) to have a sprinkler head in the bathroom. This will allow the County to all have the same fire code. The County Planning department was included in the code adoption because they were already doing a code adoption process for Building Standards. All of the districts will adopt one county wide code that will cover all the districts. The resolution states that the District will be following the County Fire Code.

BC Murray reported that the Board will need to rescind the prior County ordinance. He will make an amendment to the resolution before Chair Martone signs it.

Recommended Action: Board of Directors to approve Resolution 2023-02
Motion to approve Resolution 2023-02: _Director Sampson_Second: _Director Kolodinski_ Roll Call Vote: __Ayes_____

- E. State Mandated Inspection Summary-Pajaro Valley FPD 2022
Fire Marshal Christ Walters to review and discuss Mandated Business Inspections for 2022

Fire Marshal Walters reported on the State Mandated inspections and why they are necessary. The State has always required the inspection of schools, apartment complexes, jails, labs, and hotels. After the Ghost Ship Fire in 2016 that occurred in a warehouse that was set up like an apartment complex, the legislature was changed requiring an annual report showing what percentage of the required inspections have been inspected. The District has about 20 mandated inspections that need to be completed.

Discussion Only-No action needed by the Board

7. Correspondence

DISCUSSION

- A. LAFCO Letter
Upcoming Vacancy for Regular Member Seat on LAFCO-**BC Murray**

BC Murray reported that a letter was received from the LAFCO Chair soliciting any Directors interested in sitting on the LAFCO commission. Any Directors interested would submit the application.

8. Discussion

BC Murray reported a need to schedule a special meeting for the Benefit assessment. The consultant would like to meet before the next Board meeting in March. They have proposed February 9, 2023. The Board directed BC Murray to schedule the meeting.

BC Murray proposed a tour of the facility for the new Directors.

9. Agenda items for the next meeting

DISCUSSION

10. Adjournment

ACTION

Motion to adjourn __ *Director Sampson* __ *Second* __ *Director Kolodinski* __
All in favor _ *Ayes all* _____ *Time* _ *5:39* _____

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Sean Murray
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Board Clerk

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[Signature]
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Board Chair