



**PAJARO VALLEY FIRE DISTRICT
562 CASSERLY ROAD
WATSONVILLE, CA 95076
831 722-6188**

**MINUTES OF THE REGULAR MEETING FOR THE BOARD OF DIRECTORS OF THE
PAJARO VALLEY FIRE PROTECTION DISTRICT**

September 15, 2022

Call to Order/Roll Call 5:04pm

- Chair Martone**
- Vice Chair White- absent excused**
- Director Moules**
- Director Murphy**
- Director Erbe**

Public comments (not to exceed 3 minutes) for items not listed on the agenda. - NONE
Motion to move new business to beginning of the meeting by Director Moules, Second by Director Murphy. All in favor: Aye.

Present:
Carol Turley- PV Dunes Association
Chief Armstrong

A. Final Budget for fiscal year 2022/2023

- A. Receive staff report
- B. Open public hearing
- C. Receive public comment 5:47 opened – No comments
- D. Close public comment 5:47
- E. Board Discussion

Consider adopting resolution 2022-10 approving the Final Budget for FY 22-23
BC Murray reported that the financial committee met last week and agreed on the final budget. The County Auditor reported a 4% increase in revenues for the FY. When preparing the budget, the actual revenue is considered. The fund balance has a significant balance due to funds that had been set aside last year to pay off the engine. A payoff was not allowed until this year so the lease agreement will be paid in its entirety. BC Murray reported on the following:

- \$12K savings in the budget.
- Contingency is budgeted at \$100K.
- Capital improvement and building is budgeted at \$340K.
- \$10K grant was received.
- Funds were received from the leasing of the engine to the training in Ione.
- There were some funding carryovers due to equipment that was not received due to supply shortages with vendors.
- CalFire is in a tentative agreement with a 2.5% increase retroactive to July 1 and 2% January 2023. If the agreement is ratified, there will be an increase in the CalFire contract.
- Changing lighting to LED to reduce costs.

- \$588K will be used to pay off the new E-4511. \$80K is also set aside to replace the BC vehicle.

BC Murray reviewed the remainder of the budget with the Board.

Motion approving Resolution 2022-10__Director Murphy__Second__Director Moules_____
All in favor__Aye_____

1. Presentations: DISCUSSION

A. Chief's Report, Pajaro Valley

BC Murray reported on the following:

- 1 over the side technical rescue on 152 at 2am. Firefighters had to repel down 250 feet over the side.
- Several small vegetation fires.
- The old 4511 is at Edwards Truck in Salinas. Motor needs to be replaced at a cost of \$45K or a rebuild would cost \$25K. Engine should be back next week. Work is warranted for a year.
- BC Murray vehicle rear bumper was dented and cracked a lens.
- New 4511 is expected to be delivered
- A captain is currently assigned to Mosquito Fire.
- Crews participated in Structure fire and auto extrication training.
- FAE Goss is transferring to Sonoma/Napa
- FAE Sean Settler transferring in.
- National Night Out at Green Valley Road.

B. Incident Report, City of Watsonville

No questions from the Board

2. Minutes ACTION

A. Approval of the minutes from the Regular Board Meeting on July 21, 2022.

Motion approving the Minutes: __Director Moules__Second: __Director Murphy_____
All in favor__Ayes_____

3. Consent Agenda ACTION

A. Expenditure report, Vendor & Deposit summary

B. Year to date County reports

C. American Express statements

Motion approving Consent Agenda: __Director Erbe_____Second: __Director Moules_____
All in favor__Aye_____

4. Committee Reports DISCUSSION

A. Strategic Planning Committee Report-Chair Martone, Director Erbe-**Chair Martone - NONE**

B. LAFCO Committee Report- Committee Chair Martone-Vice Chair White-**Chair Martone**

BC Murray reported that the process is still moving forward. LAFCO has hired two consultants for the service review. AP Triton Reviewed fee waiver for the annexation. The District has a current assessment that dates back to Salcipedes days- \$30 fee. The

assessor’s office runs a report on who is paying their assessments. SCI has been asked to audit the current assessment fees being paid and make sure all are paying who should.

C. Finance Committee Report-Committee Chair-Erbe, Director Murphy-**Budget Presentation**

D. Audit Committee Report-Committee Chair Moules, Director White-**NONE**

5. Old Business ACTION

A. Resolution 2022-11 Approval to continue with teleconferenced/videoconference meetings in accordance with AB 361.

Motion to approve Resolution 2022-11: Director Erbe Second: Director Moules

Roll Call Vote: Ayes

6. New Business ACTION

A. Special Benefit Assessment Proposal SCI Consulting Group

- 1. Staff Report
- 2. Proposal
- 3. Board Discussion

BC Murray reviewed the staff report. Branciforte Fire had already submitted a bid proposal and contracted with SCI which allowed the District to piggy back on their contract. With the current staffing and situation, the District would have a budget deficit of \$250K with the following year being \$350K. Currently the firefighters work a 72 hour workweek and CalFire is proposing a 56 hour workweek. The District would need to hire additional personnel to fill the relief positions. BLS with two additional would be a \$1 million dollar shortfall with just salary and benefits. With ALS it would be \$1.3 million. BC Murray invited John Bliss and Valerie Flores and Edric Kwan from SCI to present to the District. Mr. Bliss gave the Board an overview of SCI and assessments they have been involved in. Mr. Bliss explained the process and how SCI would determine a methodology for the assessment rates for properties in the District. Every property owner would receive a ballot-not each voter. SCI would perform informational outreach to let the property owners know the importance of the assessment.

Ms. Turley asked how the district would be impacted if a consolidation is being considered. Mr. Bliss stated that SCI would need to have more information to have a better understanding of the consolidation details in order to plan the assessment accordingly. Mr. Bliss cautioned that when a consolidation is being considered it negatively impacts the assessment.

Motion to approve agreement with SCI Consulting Group for Benefit Assessment and Assessment Administration: Director Moules Second: Director Erbe
Roll Call Vote: Director Erbe-yes, Director Moules-yes, Director Murphy-yes, Chair Martone-yes. All in favor.

B. Resolution 2022-12 VFC Grant Funds Approval

Motion to approve Resolution 2022-12: Director Murphy Second: Director Erbe
All in favor: Aye

7. Correspondence DISCUSSION

A. None

8. Discussion

A. E-4510 Surplus

BC Murray reported that the normal process is to surplus the oldest apparatus due to the numerous repairs 4511 is requiring. BC Murray will present this as an item in the next meeting.

9. Agenda items for the next meeting DISCUSSION

A. Regular Board Meeting Schedule 2023

B. Community event/Open House to show new apparatus

10. Adjournment ACTION

Motion to adjourn __ *Director Moules* __ *Second* __ *Director Erbe* __

All in favor *Ayes all* _____ *Time* *6:02* _____

Next scheduled Regular Board Meeting

November 10, 2022 @ 5:00 p.m.

DocuSigned by:

Sean Murray

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Board Clerk

DocuSigned by:

Kendel White

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_ Board Vice Chair