



PAJARO VALLEY FIRE DISTRICT
562 CASSERLY ROAD
WATSONVILLE, CA 95076
831 722-6188



**MINUTES OF THE REGULAR MEETING FOR THE BOARD OF DIRECTORS OF THE
PAJARO VALLEY FIRE PROTECTION DISTRICT**

Tuesday July 23, 2024

Call to Order/Roll Call at 5:00 PM

Chair Martone

Director Sampson - Excused

Vice Chair Murphy

Director Moules

Director Erbe

Chief Armstrong

Public comments (not to exceed 3 minutes) for items not listed on the agenda. None

1. Presentations:

DISCUSSION

1.1 Chief's Report, Pajaro Valley

BC Murray reported on the following:

- Final filing date for re-election of board members is Aug 9, 2024
- There were no significant incidents to report
- All equipment is in service
- Personnel participated in the following training: Company Officer, expanded dispatch and Safety Officer
- Facilities- the bathroom shower inserts need to be replaced, this item will be discussed later in the meeting
- 2-0 staffing began July 1 – no staff was displaced
- 1 Fire captain position is open and being reviewed
- Defensible Space Inspector (DSI) completing inspections on Mt Madonna and Hazel Dell
- Personnel have been responding to incidents throughout the State

1.2 Incident Report, City of Watsonville

No questions from the Board

2. Minutes

ACTION

2.1 Approval of the minutes from the Regular Board Meeting on May 14, 2024.

Motion approving the Minutes: Director Erbe Second: Director Moules

All in favor All

3. Consent Agenda

ACTION

3.1 Expenditure report, Vendor & Deposit summary

No questions from the Board

3.2 Year to date County Reports

3.3 American Express Statements

Motion approving Consent Agenda: Vice Chair Murphy Second: Director Erbe
All in favor All

4. Committee Reports

DISCUSSION

4.1 Strategic Planning Committee Report-Chair Martone-Vice Chair Murphy

Chair Martone reported that staff has been directed to be safe with the reduced staffing. He also asked that staff report on incidents where 3-0 staffing would've made a difference

4.2 Finance Committee Report-NONE

4.3 Audit Committee Report-NONE

4.4 Ad Hoc Committee Report LAFCO-Vice Chair Murphy- Director Sampson

No new report. Vice Chair Murphy reported that additional information has been requested and they are awaiting response.

4.5 Ad Hoc Committee Report Elections-Chair Martone-Director Moules - NONE

5. Old Business NONE

ACTION

6. New Business

ACTION

6.1 Resolution 2024-07 Ordering of Election-Board Directors

BC Murray advised that this is a formality for the County.

Motion approving Resolution 2024-07 Ordering of Election: Vice Chair Murphy
Second: Director Moules All in favor All

6.2 Resolution 2024-08 Discontinuation of Videoconference Board Meetings

BC Murray advised that this is a formality. There has been little use from the community. It can still be made available for Board members to participate. If they are sick-no address needs to be posted

Motion approving Resolution 2024-08 Discontinuation of Videoconference Meetings:
Director Moules Second: Director Erbe All in favor All

6.3 Central Fleet Maintenance Contract Amendment

The contract is increasing by 5% effective July 1. Central Fire is requesting that the contract be signed demonstrating that the District agrees to the contract. BC Murray reported to the Board that the emergency service provided is above what other vendors provide.

Motion approving Central Fleet Maintenance Contract Amendment:
Director Erbe Second: Director Moules All in favor All

6.3 Approval for Allocation of Funds to Replace and Repair Fire Station Bathrooms

BC Murray reported that a month ago, moisture was found coming into the station. A leak in the ADA restroom was known but after investigation, a leak was found coming from the shower insert in the other restroom. The station is 20 years old and due to its age, staff is recommending replacing both shower inserts. Staff recommends fiberglass inserts and an increase of funds of \$20,000 to allow for the repairs. An RFP was not sent out but five bids were obtained ranging from \$32K to 12K. \$20K is to have enough funds incase additional repairs are needed or there is an increase in costs.

Motion to approve increasing Final Budget-Buildings and Improvements Fund by \$20,000 to replace and repair fire station bathrooms.

___ Director Erbe ___ Second: ___ Vice Chair Murphy ___ All in favor ___ All ___

6.4 Proclamation for Chief Armstrong

Vice Chair Murphy read the proclamation for Chief Armstrong thanking him for his service. He has accepted a position as Staff Chief Communications-Sacramento. Chief Armstrong expressed his gratitude in serving with the Board.

7. Correspondence

DISCUSSION

City of Watsonville Fire Department, Fire Chief, Rudy Lopez,
Contract Renegotiation Letter

BC Murray reported that Chief Lopez has responded to the request to renegotiate the contract and has asked that the Board reach out to Rosa Meyer, Admin Analyst, to schedule the meeting. He will contact her and notify the participants once it is scheduled.

8. Discussion

Board discussed who may be running for re-election.
A member of the public asked for the status of the budget and if there is deficit spending. The Board responded that the budget is doing well and there is no deficit spending. The only impact right now is the reduced staffing.
The Board discussed strategic planning and how the District will move forward. A member of the public asked that constituents be asked for their input as well.

**9. Agenda items for the next meeting
Final Budget Resolution**

DISCUSSION

10. Adjournment

ACTION

***Motion to adjourn ___ Director Erbe ___ Second ___ Vice Chair Murphy ___ All in favor ___ All ___
Time ___ 5:29pm ___***

**Next scheduled Regular Board Meeting
September 17, 2024 @ 5:00 p.m.**

DocuSigned by:
Sean Murray
1F656F00559D4BA...
Board Clerk

DocuSigned by:
[Signature]
45E4DC64B4A1447...
Board Chair