



**PAJARO VALLEY FIRE DISTRICT
562 CASSERLY ROAD
WATSONVILLE, CA 95076
831 722-6188**

**MINUTES OF THE REGULAR MEETING FOR THE BOARD OF DIRECTORS OF THE
PAJARO VALLEY FIRE PROTECTION DISTRICT**

Tuesday, November 19, 2024

Call to Order/Roll Call 5:02PM

Chair Martone

Vice Chair Murphy

Director Erbe

Director Sampson

Director Moules

Public comments (not to exceed 3 minutes) for items not listed on the agenda.

Mr. Tom Amrhein expressed his concerns to the Board regarding intersection of Casserly Road and Mt Madonna. When 152 backs up GPS will send vehicles around Casserly by the store. Mr. Amrhein stated that he also expressed his concerns at the County Board of supervisors. He is requesting a three way stop sign and he is currently working on collecting signatures. The County told him they don't have funds. Mr. Amrhein had previously asked the County to remove the oak tree at corner of the crossing because it blocks the view of cars in the intersection as you come around the corner. The County initially asked for a cost share but has now agreed to remove it. The eucalyptus by the store has been leaning more and residents have asked PG&E for support in removing it. If the tree goes down, it will block the road. Mr. Amrhein mentioned it to the County and PG&E has also looked at it. It is a tree of concern but not being taken care of yet. Should the tree go down, it will take out communication and power lines as well as block the road and will take time to remove it. Mr. Amrhein asked the Board to write a letter of support. Mr. also stated that in the 300 block by the duck pond, the corner area of the road is subsiding, and the asphalt is cracking which may landlock the fire department response if it goes out.

Chair Martone asked BC Murray to drive by the areas of concern and report on their condition.

1. Presentations:

DISCUSSION

1.1 Chief's Report, Pajaro Valley

BC Murray reported the following:

- District audit started this week. Will have details in January meeting.
- Met with City of Watsonville regarding the contract. A second meeting was held to review the items discussed. The next meeting will include an auto aid agreement and work on finalizing the contract. The Station 1 response area would be eliminated (Holohan and College area) - about 60 incidents.
- Incidents impacted by lack of a 3rd firefighter
 - Full arrest- CPR initiated by a bystander. Requested a second engine from Corralitos. This allowed personnel to conduct all necessary patient care. Patient was revived.
- Training- formal classes on supervision, water rescue awareness and heavy equipment boss.
- The bathroom contractor has not been completing the work in a timely manner. They have been advised that this will impact their contract.

- Water pump went out of service. Repairs were \$2,900.
- Nothing to report on personnel.
- 4511 attended the 4th annual Trunk or Treat at the SC Fairgrounds.
- 2nd round of defensible space inspections on Hazel Dell being conducted and are assigned by BC Murray. Inspections are conducted by DSI. Personnel working on business inspections in the district.

Director Murphy asked if certain addresses are targeted if there is a complaint. BC Murray responded that specific addresses are not targeted- the whole street is inspected. Director Murphy also asked what happens if owners do not respond to letters sent out regarding defensible space issues. BC Murray responded that most owners respond to his letters

1.2 Chief's Report, City of Watsonville
No questions from the Board

2. Minutes **ACTION**

2.1 Approval of the minutes from the Regular Board Meeting on September 17, 2024.

*Motion approving the Minutes: Director Sampson Second: Director Ere
All in favor All*

3. Consent Agenda **ACTION**

3.1 Expenditure report, Vendor & Deposit summary

BC Murray reported the following:

- The three Lowes items were small tools replacement.
- Alert All purchase was fire prevention material (helmets, etc)
- Home Depot charges were for a high weed mower for the back of the station.

3.2 Year to date County Reports

No concerns as of now. Four months into budget cycle.

3.3 American Express Statements

*Motion approving Consent Agenda: Vice Chair Murphy Second: Director Moules
All in favor All*

4. Committee Reports **DISCUSSION**

4.1 Strategic Planning Committee Report- **NONE**

4.2 Finance Committee Report-**NONE**

4.3 Audit Committee Report-**BC Murray**

BC Murray covered in Chiefs report. Auditors should've reached out with questions to Finance committee. The auditors are currently doing audits remotely since Covid and staff is having to scan information to them. Process wasn't as smooth last year.

4.4 Ad Hoc Committee Report LAFCO- **Chair Martone**

Chair Martone reported that LAFCO presented the master plan. Chief Jed Wilson presented the master plan for CalFire and Chair Martone presented on Pajaro Valley Fire's plans to doing it in parallel. LAFCO seems to be in agreement. Waiting to hear from them. The Board is ready to increase staffing back to 3-0 if the plan moves forward. If Pajaro Valley Fire dissolves and joins with the new independent Fire District, the benefit assessment fee will go to that independent fire district. LAFCO is able to assign funds to the specific geographic area of the district. By working with LAFCO now, the Board can advocate for the Pajaro Valley District. The independent fire

district will also have a Board of Directors and each area would have a representative on the Board.

4.5 Ad Hoc Committee Report Elections – NONE
No one ran for a position

5. Old Business NONE **ACTION**

6. New Business **ACTION**

6.1 2025 Regular Board Meeting Schedule
Motion approving 2025 Regular Board Meeting Schedule: Director Sampson Second: Director Moules All in favor All

6.2 Resolution 2024-11 Volunteer Fire Assistance Grant
This is an annual grant that the District applies for.

Motion approving Resolution 2024-11 VFA Grant: Vice Chair Murphy Second: Director Erbe All in favor

7. Correspondence **DISCUSSION**

Trunk of Treat Thank You
BC Murray reported that Pajaro Valley Fire and County Fire have been participating in the events and it has been appreciated.

8. Discussion - NONE

The Board presented a plaque to Director Murphy thanking her for her service.

9. Agenda items for the next meeting **DISCUSSION**

Selection of Board Chair, Vice Chair and Committee Member Assignments **2025**

10. Adjournment **ACTION**

Motion to adjourn Vice Chair Murphy Second Director Erbe All in favor All Time 5:33

**Next scheduled Regular Board Meeting
January 14, 2025 @ 5:00 p.m.**

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Sean Murray
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Board Clerk

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[Signature]
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Board Chair