



PAJARO VALLEY FIRE DISTRICT
562 CASSERLY ROAD
WATSONVILLE, CA 95076
831 722-6188



**MINUTES OF THE REGULAR MEETING FOR THE BOARD OF DIRECTORS OF THE
PAJARO VALLEY FIRE PROTECTION DISTRICT**

Thursday November 16, 2023

Call to Order/Roll Call: 5:08pm

Chair Martone

Director Murphy

Vice Chair Erbe

Director Sampson - Absent

Director Kolodinski - Absent

Public comments (not to exceed 3 minutes) for items not listed on the agenda. None

Presentations:

DISCUSSION

1.1. Chief's Report, Pajaro Valley

BC Murray reported on the following:

- Annual audit in progress. There is a new auditor with the current audit agency and they have requested additional information.
- Calls of significance:
 - Structure fire on Roe Ave
 - Vehicle fire on Webb Rd. 6 vehicles involved which spread into vegetation.
 - 4511 responded to a structure fire on Amesti Rd. Fire was confined to room and contents. The fire was in a studio apartment attached to warehouse,
- All equipment in service.
 - New BC vehicle in service.
 - District received payment for 2008 Utility. Pajaro Dunes has taken ownership.
 - Old engine sold on consignment. After repairs were completed, the District will be receiving \$37K
 - 2015 Dodge prevention vehicle. Sold at auction for \$17,900
- Training inter agency drill hosted by Hollister Fire at Taylor Farms. Aromas Tri-County has been pushing for joint training with Watsonville, PV Fire . PV Fire
- Foothill Firefighters will be replacing the water tank at the hall due to a leak. PV Fire is cost sharing the price of the tank as this is also the water supply for PV Fire. There will be an impact during the replacement.
- Bids to reseal the parking lot were obtained and will be a cost-share with Foothill Firefighters. The reseal of the parking lot would occur in the Spring.
- All positions currently filled.
- Fire Prevention- Community outreach requests.
 - Participated in trunk or treat at the Fairgrounds. Asked to put on a demonstration for the kids. Communication Action Board is asking for PV Fire to participate more in their events.
 - Received a request to participate in Adopt a Family and the number of families the District would like to help. BC Murray will reach out to Board to find out if they want to donate.

1.2. Incident Report, City of Watsonville

No questions from the Board.

2. Minutes **ACTION**

2.1 Approval of the minutes from the Regular Board Meeting on September 14, 2023.

*Motion approving the Minutes: ___ Director Murphy ___ Second: Vice Chair Erbe
All in favor ___ All ___*

3. Consent Agenda **ACTION**

- 3.1 Expenditure reports, Vendor & Deposit summary
- 3.2 Year to Date County Reports
- 3.3 American Express statements

*Motion approving Consent Agenda: ___ Vice Chair Erbe ___ Second: ___ Director Murphy ___
All in favor ___ All ___*

No questions from the Board.

BC Murray reported that the County System makes it challenging to pull a clean County report. This is the system that the auditor needs reports from.

No questions from the Board on Amex

4. Committee Reports **DISCUSSION**

4.1. Strategic Planning Committee Report-**Director Martone-Director Murphy**

Chair Martone reported that they received a draft survey from SCI and BC Murray was able to reduce the survey to one page after review and edit suggestions from the committee. SCI stated that some Boards want more some less. BC Murray will ask about incorporating a bilingual portion. Chair Martone and the committee will ask if the timeline is flexible. Current timeline is mailing the surveys in January. There are other ballots and information going out that may impact the success of the survey.

4.2. Finance Committee Report-**Director Murphy-Director Sampson**

Nothing to report.

4.3. Audit Committee Report-**Director Erbe-Director Kolodinski**

BC Murray reported that the auditor will be contacting each Board member.

5. Old Business **ACTION**

NONE

6. New Business **ACTION**

6.1 Approval of 2024 Regular Board Meeting Schedule

BC Murray reported that the meetings will be moved to Tuesdays due to his change in schedule.

*Motion approving the 2024 Regular Board Meeting Schedule: ___ Director Murphy ___
Second: ___ Vice Chair Erbe ___ All in Favor: ___ All ___.*

7. Correspondence **DISCUSSION**

Trunk or Treat Thank you letter.

BC Murray shared a thank you letter to the District for participating in the Trunk or Treat at the Fairgrounds.

8. Discussion

9. Agenda items for the next meeting **DISCUSSION**

- 9.1 Selection of Board Chair and Vice Chair
- Committee Member Assignments

10. Adjournment

ACTION

Motion to adjourn ___ *Director Murphy* ___ *Second* ___ *Vice Chair Erbe* ___
All in favor ___ *All* ___ *Time* ___ *5:27pm* ___

**Next scheduled Regular Board Meeting
January 16, 2024 @ 5:00 p.m.**

DocuSigned by:
Sean Murray
1F656F00559D4BA...
Board Clerk

DocuSigned by:
[Signature]
15F1DC64B4A1447...
Board Chair