



**PAJARO VALLEY FIRE PROTECTION DISTRICT**  
562 CASSELY RD, WATSONVILLE, CA (831)722-6188

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS  
of the

PAJARO VALLEY FIRE PROTECTION DISTRICT

on

June 19, 2025

Meeting to be held at the Pajaro Valley Fire Station  
562 Casserly Rd, Watsonville, CA 95076 commencing at 5:00 p.m.

**1.0 Call to Order at 5:01: p.m.**

**1.1 Call Meeting to Order - Roll Call**

**Present – Vice Chair Moules, Director Sampson, Director Erbe and Director Dellamonica**  
**Absent – Chari martone**

**2.0 Agenda Amendments - None**

**2.0 Public Comments - None**

**3.0 Consent Agenda**

Vice Chair Moules noted that the Agenda for June 20<sup>th</sup> shows April 24, 2025 but we are reviewing and approving May 20, 2025 meeting minutes. Director Dellamonica noted that there was an error in the minutes for May 20<sup>th</sup> 2025 committee reports and that the LAFCO Ad Hoc Committee met with Supervisor De Serpa not the finance committee.

3.1 **Minutes** – Approval of the minutes from the Regular Board meeting on April 24, 2025

3.2 **Claims Disbursement** – Expenditure report, Vendor & Deposit summary, Year to Date Financial Report and American Express Statement

*Motion: To approve Consent Agenda*

*First: Erbe*

*Second: Dellamonica*

*All in favor: Moules, Erbe, Dellamonica, Sampson*

*Absent - Martone*

**4.0 Presentations**

4.1 Pajaro Valley Chief's Report & Run Report for May

Chief Urbani reported no significant incidents within the district. No training for personnel. Insurance claim for app bay door was approved and a check is enroute. Bathroom remodels are complete. BC Whitaker is the new B-1714. FC Paquin is going to be the new Deputy Fire Marshall. Community events coming up National Night Out Aug 5 and Firewise event in Corralitos on June 28<sup>th</sup>.

4.2 Watsonville Run Report – Reviewed run report.

**5.0 Committee Reports**



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- 5.1 Strategic Planning Committee – None
- 5.2 Finance Committee – Director Dellamonica & Director Erbe - Had a meeting scheduled but it was post poned until next Monday.
- 5.3 Audit Committee – None
- 5.4 LAFCO Ad HOC Committee –Director Dellamonica - Meet with Supervisor De Serpa. Explained to her how CAL FIRE and the contract with Pajaro Valley Fire District works. Explained to her our lack of funds. Talked to her about the dissolution of Pajaro Valley Fire Protection District and possible 218 Benefit Assessment. Supervisor De Serpa gives support for 218 Assessment. Met with LAFCO on May 29 to go over Status of Application Letter. Went over the items that still need to be completed. Still waiting on Will Serve Letter from Santa Cruz County. We have a plan for service template to work on. Maps will be handled by LAFCO. The rest of items will be taken care as we move through the process.

**6.0 Continuing Business**

**6.1 Pajaro Valley FPD Benefit Assessment Proposal**

*Board to review the 218 Benefit Assessment Proposal from SCI Consulting dated June 5, 2025.*

**Recommended Action:** Review, make changes and/or approve the Benefit Assessment Proposal from SCI.

Director Dellamonica asked how much it was going to be. BC Urbani said it would cost about \$40,000. BC Murray advised that there will be a cost from the Santa Cruz County Elections for tabulating votes. Dellamonica wants to be able to still make changes once we start the process.

*Motion: To approve the Proposal from SCI*

*First: Sampson*

*Second: Erbe*

*All in favor: Erbe, Moules, Dellamonica, Sampson*

*Absent: Martone*

**6.2 Public Hearing on Ordinance 2025-05 To Designate Fire Hazard Severity Zones**

*Public Hearing, including second reading of the ordinance, designating Fire Severity Zones as recommended by the California Department of Forestry and Fire Protection pursuant to Government Code Section 51178.*

- Board clarifying questions to Staff – No Questions
- PUBLIC Hearing – Board Chair opens Public Hearing for Public Comment – No public comment.
- Board Chair closes Public Hearing – Public comment closed
- Bord Discussion, Deliberation - None
- Board vote on ordinance

**Recommended Action:** Adopt by motion Ordinance 2025-05 Designate Fire Hazard Severity Zones.

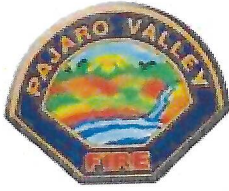
BC Urbani read the Ordinance in full out loud to all in attendance.

*Roll Call Vote by Secretary Urbani - Sampson – Yes , Erbe- Yes, Dellamoinca – No, Moules – Yes*

*Absent – Martone*

*Passes – 3 Yes, 1 No, 1 Absent*

**7.0 New Business**



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**7.1 Resolution 2025-08 CAL FIRE Contract Renewal FY 2025/2026**

*Board to review the CAL FIRE Contract LG-1 Renewal for FY 2025/2026.*

**Recommended Action:** Adopt by motion Resolution 2025-08 CAL FIRE Contract Renewal FY 2025/2026

*Motion: Adopt CAL FIRE Contract Renewal for FY 2025/2026*

*First: Dellamonica*

*Second: Erbe*

*All in favor: Sampson, Erbe, Dellamonica, Moules*

*Absent - Martone*

**7.2 Resolution 2025-07 Preliminary Budget Fiscal Year 2025/2026**

*Board to review the Preliminary Budget for Fiscal Year 2025/2026.*

**Recommended Action:** Adopt by motion Resolution 2025-07 Preliminary Budget Fiscal Year 2025/2026

- Board clarifying questions to Staff – Director Dellamonica ask if WTS contract was in the professional services account.
- PUBLIC Hearing – Board Chair opens Public Hearing for Public Comment - None
- Board Chair closes Public Hearing – Closed public comment
- Bord Discussion, Deliberation - None
- Board vote on ordinance

*Motion: To adopt Preliminary Budget FY 2025, 2026*

*First: Dellamonica*

*Second: Erbe*

*All in favor: Sampson, Erbe, Dellamonica, Moules*

*Absent- Moules*

**7.3 Pitch In Santa Cruz County**

*Board to discuss support of Pitch In Santa Cruz County and placing a sign in front of the Pajaro Valley Fire Station.*

**Recommended Action:** Discuss and give any direction to staff if needed.

*Director Dellamonica asked to move this item to the next meeting to allow Chair Martone to present the letter from Pitch In Santa Cruz. There were no objections. Vice Chair Moules did not receive letter from Chair Martone*

**8.0 Correspondence**

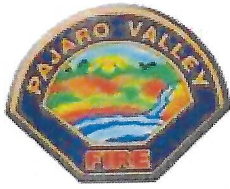
*Vice Chair Moules presented the letters to the board.*

**Tab 8.1 Email from Becky Steinbruner - Financial Information re\_CSA 48 Fees**

**Tab 8.2 Email from Becky Steinbruner – RE\_BESS Fire Response and HazMat Videos**

**Tab 8.3 Email from Elizabeth Quinn – BESS Coming to Minto Rd, Watsonville Key Info for Firefighters with attachment.**

**Tab 8.4 Email from New Leaf Energy Upcoming Event BESS Safety Symposium on July 24**



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**9.0 Agenda items for the next meeting**

Pitch In Santa Cruz Presentation and a possible update for WTS Contract.

**10.0 Adjournment**

*Motion: To adjourn the meeting*

*First: Erbe*

*Second: Dellamonica*

*All in favor: Sampson, Erbe, Dellamonica, Moules*

*Absent - Martone*

*Time: 5:33 p.m.*

**This is to certify that for foregoing is a true cope of the discussions during the Pajaro Valley Fire Protection District Regular Board of Directors meeting, held on June 19<sup>th</sup>, 2025**

**Attest:**

**August 20, 2025**

A blue ink signature of Mike Urbani, consisting of a stylized 'M' followed by a horizontal line.

**Mike Urbani**  
**Board Secretary**

A blue ink signature of Dave Martone, consisting of a stylized 'D' followed by a horizontal line.

**Dave Martone**  
**Board Chair**